

MINUTES of a meeting of the BOARD OF DIRECTORS held on **Wednesday 14 February 2024** commencing at 2.00pm.

**PRESENTS:**

|                               |  |
|-------------------------------|--|
| L Brand                       | G Spagnolo                             |
| S Oliver                      | K Charnock ( <b>by Zoom from 3pm</b> ) |
| A McIraath ( <b>by Zoom</b> ) | G Vernon                               |
| R Privett                     | S Mills ( <b>by Zoom</b> )             |
| S McFadden                    | A Moy                                  |
| L Brown                       | S Hannigan ( <b>by Zoom</b> )          |
| C Rafton                      | J Bryson                               |
| K Hedberg BVSc                |  |

**IN ATTENDANCE:** V Gagan-Wilson (Company Secretary), L Hadley (Committee Secretary/Examinations Administrator)  
D Crofts (Animal Welfare & Community Officer) – for part of meeting

**APOLOGIES:** A Khamis (Operations Manager)

MOVED G Vernon  
SECONDED S McFadden  
**THAT** the apologies be **accepted**.

**CARRIED**

**A. Recording of Board Meeting**

MOVED A Moy  
SECONDED S Oliver  
**THAT** Directors **note** that, in accordance with the resolution of the Board at Item 5.1 of the Board of Directors meeting held on 8 December 2021, **this Board meeting is being recorded** for the purposes of confirmation of the Minutes and once confirmed at a future Meeting the recording will then be deleted.

**CARRIED**

**IN CAMERA**

**1. CONFIRMATION OF PREVIOUS MINUTES**

MOVED G Vernon  
SECONDED S Oliver  
**THAT** the Minutes of the following Board Meeting be confirmed:-

- 1.1 **Electronic Motion – 17/1/2024 - Assessors-Post Practical Examinations**
- 1.2 **Electronic Meeting –19/1/202**
- 1.3 **Electronic Motion – 22/1/2024 – Amend CJEP Program Fees & Application- *LOST***
- 1.4 **Electronic Motion – 29/1/2024 – 2024/2025 CJEP Aspiring Judges Group Entrance Exam- *referred to Zoom Meeting 31 January 2024***
- 1.5 **Additional Board Meeting (by Zoom) – 31/1/2024**

**CARRIED**

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**2. PRIORITY MATTERS**

2.1 **Strategic Planning – Work in Progress**

2.2 **Orchard Hills Lease – Work in Progress**

**3. GENERAL BUSINESS TO BE DEALT WITH IN CAMERA**

3.1 **Executive Committee Decisions - NIL**

3.2 **Operations Manager's Report - NIL**

3.3 **Finance Committee – 24/1/2024**

MOVED R Privett

SECONDED K Hedberg BVSc

**THAT** the Minutes of the Finance Committee meeting held on 24 January 2024 be **received**.

**CARRIED**

*C Rafton, L Brown abstained*

3.4 **Compliance Investigative Panel**

*The Board noted that this Committee did not meet.*

3.5 **Judges Committee**

*The Board noted that this Committee did not meet.*

*The AWCLC joined the meeting @ 3.00pm*

3.6 **Animal Welfare & Community Liaison Officer Report – December 2023 & January 2024**

MOVED K Hedberg BVSc

SECONDED S Oliver

**THAT** the Animal Welfare & Community Liaison Officer's Report for December 2023 & January 2024 be **received**.

**CARRIED**

3.6.8 **Serious Animal Welfare Committee**

*The Board noted that this Committee did not meet.*

*The AWCLC left the meeting @ 3.33pm*

*Meeting recessed @ 3.33pm for the Board photograph*

*Meeting resumed @ 3.45pm*

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### 3.7 Company Secretary's Report

#### 3.7.1 Recommendation 1 – Item 1.1: DOGS NSW Regulations Part XIII-Code of Ethics, Clause 9

MOVED L Brown

SECONDED K Hedberg BVSc

**THAT** Recommendation 1, which reads as follows, be **approved**:-

**THAT** DOGS NSW Regulations Part XIII-Code of Ethics, Clause 9, which currently reads:-

9. *A Member shall not:-*

- a. **(11/23)** *Breed a bitch that results in it whelping more than twice in two years without the prior written approval of a Veterinary Surgeon. (06/22)*

**Note: The relevant form can be accessed via the following link on the DOGS NSW Website ([form-26-certificate-of-fitness-2018.pdf \(dogsnsw.org.au\)](https://www.dogsnsw.org.au/form-26-certificate-of-fitness-2018.pdf)). Alternatively, a Veterinary Certificate which identifies the bitch by microchip is acceptable. (12/23)**

- b. *When a bitch has whelped litters from two (2) consecutive seasons, she must have a twelve (12) month rest from whelping any further litters. (11/23)*

*A breach by a Member of Clause 9a and/or 9b will result in the litter being registered on the Limited Register marked "never to be upgraded", (11/23)*

AND

*The Member will be subject to disciplinary action under the current penalty regime. (11/23)*

**Be amended to read:-**

9. *A Member shall not breed a bitch that results in it whelping more than twice in two (2) years without the prior written approval of a Veterinary Surgeon. If a Certificate of Fitness dated prior to mating cannot be supplied at the time of registration of the litter, this will result in all progeny being registered on the Limited Register marked "never to be upgraded",*

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AND

The Member will be subject to disciplinary action under the current penalty regime.

**Note: The relevant form can be accessed via the following link on the DOGS NSW Website ([form-26-certificate-of-fitness-2018.pdf \(dogsnsw.org.au\)](https://www.dogsnsw.org.au/form-26-certificate-of-fitness-2018.pdf)). Alternatively, a Veterinary Certificate which identifies the bitch by microchip is acceptable. (12/23)**

**CARRIED**

Director K Charnock joined the meeting 4.52pm

MOVED A Moy

SECONDED G Spagnolo

**THAT** the Company Secretary's Report be **received**.

**CARRIED**

Meeting recessed @ 4.07pm

Meeting resumed @ 4.27pm

### 3.9 Appointment of Public Relations Committee Chairs

#### 3.9.1 Appointment of Chair of Public Relations Committee

Voting was by poll and on counting the votes **Director A McIlrath** was elected **Chair of the Public Relations Committee**.

##### 3.9.1.1 Draft Mission Statement

MOVED K Hedberg BVSc

SECONDED G Vernon

**THAT** the Draft Mission Statement for the Public Relations Committee be **approved**.

**CARRIED**

##### 3.9.2.1 Draft Mission Statement

## 4. BUSINESS ARISING FROM MINUTES

## 5. JUDICIAL MATTERS

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**OPEN MEETING**

**6. MOTIONS ON NOTICE**

**6.1 Presentation of Awards**

MOVED C Rafton

SECONDED S Mills

**THAT** the **presentation of awards** endorsed from recommendations, notably and in the majority of cases from the Honours Working Party, be presented to those recipient members for our awards, eg, “Distinguished Service” and “Honorary Life Membership” at the Library & Archive “Australia Day Championship Shows” annually.

**CARRIED**

*A Moy, R Privett against*

**7. MONTHLY REPORTS**

**\*\*Monthly Reports received to date were distributed to Directors via the next Electronic Board Agenda with the following exceptions:-**

**7.1 Agility Committee – 15/1/2024**

*Not yet received in the Office*

**7.2 Agility Judges Committee – 6/2/2024**

MOVED L Brown

SECONDED S Oliver

**THAT** the Minutes of the Agility Judges Committee meeting held on 6 February 2024 be **received**.

**CARRIED**

**7.3 Breed Standards Committee – 8/1/2024**

**7.3.1 Recommendation 1 – Item 1: Australasian Bosdog**

MOVED C Rafton

SECONDED K Hedberg BVSc

**THAT** Recommendation 1, which reads as follows, be **approved**:-

**THAT** the request to amend the image of the Australasian Bosdog on the Dogs Australia Breed Standards be **forwarded to Dogs Australia** Breed Standards Co-ordination Group for consideration.

**CARRIED**

**7.3.2 Recommendation 1 – Item 1: Pomeranian Club of NSW – Procedure for Breed Standard Amendments**

MOVED L Brown

SECONDED A Moy

**THAT** Recommendation 1, which reads as follows, be **approved**:-

**THAT** the Pomeranian Club of NSW be informed of the **correct process for requesting amendments to Breed Standards**.

**CARRIED**

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MOVED S Oliver  
SECONDED S McFadden  
**THAT** the Minutes of the Breed Standards Committee meeting held electronically on 8 January 2024 be **received**.

**CARRIED**

**7.4 CJEP Examinations Committee**

**7.4.1 Meeting – 15/1/2024**

MOVED R Privett  
SECONDED K Hedberg  
**THAT** the Minutes of the CJEP Examinations Committee meeting held on 15 January 2024 be **received**.

**CARRIED**

**7.4.2 Meeting – 7/2/2024**

MOVED G Spagnolo  
SECONDED A Moy  
**THAT** the Minutes of the CJEP Examinations Committee meeting held on 7 February 2024 be **received**.

**CARRIED**

**7.5 Conformation Judges Training Committee - 18/12/2023 & 16/1/2024**

**7.5.3 Recommendation 3 & 4 – Item 5.2: Open Shows for Trainees**

**7.5.3.1 Recommendation 3**

MOVED C Rafton  
SECONDED L Brown  
**THAT** the Office place a notice in the Weekly Woof and publish on the website and other media platforms call for all Clubs to hold an Open Show utilising Trainee Judges from the current Conformation Judges Education Program, where possible and advising that a list of current Trainee Judges can be obtained from the website via the following link or from the relevant Group Co-ordinator.

**CARRIED**

**7.5.3.2 Recommendation 4**

MOVED S Oliver  
SECONDED R Privett  
**THAT** Recommendation 4, which reads as follows, be **approved**:-  
**THAT** the Conformation Judges Training Committee be given permission to apply to run Group Open Shows in conjunction with affiliated Clubs who run a one day show. The Group Open Show would be held in the afternoon and managed by the Committee under the auspices of the affiliated Club.

**CARRIED**

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7.5.4 **Recommendation 5 – Item 5.12: Timetable**

MOVED S Oliver

SECONDED R Privett

**THAT** the Conformation Judges Education Program be advertised by mid-**NOVEMBER** each year.

**CARRIED**

7.5.5 **DOGS NSW Regulations Part III-Conformation Judges Education Program - AMENDMENTS**

MOVED S Oliver

SECONDED L Brown

**THAT** the Minutes of the Conformation Judges Training Committee meetings held on 18 December 2023 & 16 January 2024 be **received**.

**CARRIED**

7.6 **Constitution & Regulations Review Working Party**

7.6.1 **German Breeds Club of NSW – Application for Affiliation**

MOVED J Bryson

SECONDED A Moy

**THAT** the Board **accepts** the Application for Affiliation from the German Breeds Club of NSW.

**CARRIED**

7.7 **Obedience, Tracking, Endurance & Rally Judges Committee – 1/2/2024**

MOVED L Brown

SECONDED J Bryson

**THAT** the Minutes of the Obedience, Tracking, Endurance & Rally Judges Committee meetings held on 1 February 2024 be **received**.

**CARRIED**

7.8 **Retrieving & Field Trials Committee**

*The Board noted that this Committee did not meet.*

7.8.1 **Appointment of Committee Members**

MOVED C Rafton

SECONDED R Privett

**THAT** the following persons be appointed to the 2024 Retrieving & Field Trials Committee:-

- Alison Menil – current Member
- Garrick Bridges – current Member
- Bob Pickworth – new Member
- Ted McEniery - new Member
- Dale Cameron - new Member
- Sandra Hodges - new Member

**CARRIED**

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7.9 **Show Committee – 17/1/2024**

7.9.1 **Recommendation 1 – Item 3.1: Conduct of Group Shows**

MOVED L Brown

SECONDED G Vernon

**THAT** Recommendation 1, which reads as follows, be **approved**:-

**THAT** the Board endorsed the motion put forward by Mr S Mills as follows:

**THAT** Clubs be given the option to run a “Group” format on their allocated weekend of shows, as deemed and approved by the DOGS NSW Show Committee.

**CARRIED**

7.9.2 **Recommendation 2 – Item 3.2: DOGS NSW Christmas Show**

MOVED S Oliver

SECONDED R Privett

**THAT** the Board supports the conduct of a Christmas Show on Saturday 21 December 2024 and New Year’s Show on Tuesday 31 December 2024 at Orchard Hills, should an application for same be received, subject to Grounds staff being available and noting that there is already a New Year’s Show approved to be held in Hillsborough.

**CARRIED**

7.9.3 **Recommendation 3 – Item 3.6: Eurobodalla Show Society – Application for Associate Affiliation**

MOVED J Bryson

SECONDED R Privett

**THAT** Recommendation 3, which reads as follows, be **approved**:-

**THAT** the application for Associate Affiliation from Eurobodalla Show Society be approved.

**CARRIED**

7.9.4 **Recommendation 5 – Item 8.1: Cash Prizes**

MOVED A Moy

SECONDED K Hedberg BVSc

**THAT** Recommendation 5, which reads as follows, be **approved**:-

**THAT** DOGS NSW Regulations Part II-Show, Clause 10.4, be amended to add the following new clause:

- c) Any club requiring a signed receipt for cash reimbursement of services and/or trophies must include a notification on the Show Schedule which lists the specific details required, and that the form will be supplied by the Show Secretary.

**CARRIED**

*C Rafton abstained*

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7.9.5 **Recommendation 6 – Item 8.3: DOGS NSW Regulations Part II-Show, Clause 10.4C - AMENDMENT**

MOVED L Brown

SECONDED K Hedberg

**THAT** Recommendation 6, which reads as follows, be **approved**:-

**THAT** DOGS NSW Regulations Part II-Show, Clause 10.4C, be amended as follows:-

**Currently reads:**

(c) (09/17) At an Agility and/or Jumping Trial held under the Regulations the following shall apply:

- (i) There shall be at least one sash and prize for 1st place and one sash for 2nd and 3<sup>rd</sup> place in each Class regardless of whether the dog has qualified or not.  
(01/12)

**Be amended to read:**

(c) (09/17) At an Agility and/or Jumping Trial held under the Regulations the following shall apply:

- (i) There shall be at least one sash and prize for 1st place and one sash for 2nd and 3rd place in each Class ~~regardless of whether the dog has qualified or not.~~ **The awarding of sashes and/or prizes for non-qualifying places is optional (up to the Clubs' discretion) and must be stated on their schedule.**  
**(02/24)**

**CARRIED**

7.9.7 **Recommendation 7 – Use of Golf Buggy**

MOVED S Oliver

SECONDED G Spagnolo

**THAT** Recommendation 7, which reads as follows, be **approved**:-

**THAT** a protocol document be put in place for the use of the golf buggy and a reminder be sent out that when the buggy is being used at a show the buggy should only be driven at a slow walking pace. **NO** alcohol or smoking are allowed on the buggy at any time. Further, that a notice also be placed inside the buggy.

**CARRIED**

MOVED K Hedberg BVSc

SECONDED G Spagnolo

**THAT** the Minutes of the Show Committee meeting held on 17 January 2024 be **received**.

**CARRIED**

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7.10 **Sporting Committee – 1/2/2024**

7.10.1 **Approval of Trial/Event Dates**

MOVED L Brown  
SECONDED S Oliver  
**THAT** Recommendation 1, which reads as follows, be **approved**:-  
**THAT** the Committee decisions in relation to Trial/Event Dates be approved.

**CARRIED**

MOVED L Brown  
SECONDED S Oliver  
**THAT** the Minutes of the Sporting Committee meeting held on 1 February 2024 be **received**.

**CARRIED**

8. **DOGS AUSTRALIA MATTERS**

8.1 **Appointment of National Membership Strategy Working Party Representative**

MOVED L Brown  
SECONDED S Oliver  
**THAT** Director G Vernon be **nominated** as the DOGS NSW Representative on the National Membership Strategy Working Party.

**CARRIED**

MOVED S Oliver  
SECONDED A Moy  
**THAT** nominations be **closed**.

**CARRIED**

There being no other nominations, **Director G Vernon** was elected as **DOGS NSW Representative** on the National Membership Strategy Working Party.

8.2 **National Membership Statistics 1995 to 2023**

MOVED L Brown  
SECONDED S Oliver  
**THAT** the National Membership Statistics for 1995 to 2023 be noted.

**CARRIED**

***From the Office: Revised statistics have now been received as the figure for Dogs Victoria was incorrect. The updated statistics will be provided to the Board via the next Agenda.***

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**9. CORRESPONDENCE**

**9.1 K Carroll – Ramps**

MOVED S Oliver

SECONDED R Privett

**THAT** the correspondence from Ms K Carroll in respect of the use of ramps be **REFERRED** to THE Show Committee.

**CARRIED**

**10. GENERAL BUSINESS**

**10.1 Rules Pertaining to the Timeframe And Distance for Judges**

Director S Mills requested consideration be given to the current rules pertaining to the timeframe and distance for Judges to make it simpler to calculate.

MOVED G Vernon

SECONDED R Privett

**THAT** the matter be **REFERRED** to the Judges Committee.

**CARRIED**

**MEETING CLOSED: 7.13pm**

**NEXT MEETING: Electronic Meeting Friday 23 February 2024  
Face to Face Meeting Wednesday 13 March 2024 commencing @ 2.00pm**

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