

**MINUTES** of a meeting of the BOARD OF DIRECTORS held on **Wednesday 13 March 2024** commencing at 2.00pm.

**PARTICIPATION:**

L Brand	G Spagnolo
S Oliver	K Charnock
A McIlrath	G Vernon
R Privett	A Moy
L Brown	S Hannigan
C Rafton	J Bryson
K Hedberg BVSc	

**IN ATTENDANCE:** V Gagan-Wilson (Company Secretary), L Hadley (Committee Secretary/Examinations Administrator)  
**For part of meeting:** A Khamis (Operations Manager)  
**For part of meeting via Zoom:** D Crofts (Animal Welfare & Community Officer)

**Gallery**

Members of the Library & Archives Committee – **for part of meeting**

*Members of the Library & Archives Committee joined the meeting @ 2.00pm*

**APOLOGIES:** S McFadden, S Mills

MOVED G Vernon

SECONDED K Hedberg BVSc

**THAT** the apologies be **accepted**.

**CARRIED**

**A. Recording of Board Meeting**

MOVED K Charnock

SECONDED G Vernon

**THAT** Directors **note** that, in accordance with the resolution of the Board at Item 5.1 of the Board of Directors meeting held on 8 December 2021, **this Board meeting is being recorded** for the purposes of confirmation of the Minutes and once confirmed at a future Meeting the recording will then be deleted.

**CARRIED**

**B. Library & Archives June 2024 Show – Change of Date**  
(Refer Item 7.2.1, below)

MOVED G Spagnolo

SECONDED A McIlrath

**THAT** standing orders be suspended to bring forward discussion on Item 7.2.1, below, at this time.

**CARRIED**

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The President invited the Chair of the Library & Archives Committee (Mrs M Wheeler) to put forward the Committee's comments in respect of the proposed change of date of the Library & Archives June 2024 Show.

Mrs Wheeler spoke to the meeting and reiterated the comments in her email of 5 March 2024 that it was hoped the Committee can run its show on the original date in conjunction with the Dogs On Show event and that arrangements can be made to accommodate the potential safety issue, which has been identified as being the removal of casual vendors vans.

The benefits for DOGS NSW, both permanent and casual vendors, exhibitors and the general public in running "cluster shows", being the Dogs On Show and the Library & Archives Show together, would be:-

- boost to entries for both days
- increased revenue for DOGS NSW and vendors
- additional day to promote DOGS NSW to the public
- turning the weekend into a gala event

Directors discussed options to achieve a mutually agreeable solution, such as early start time, seeking agreement from the Casual Vendors to stay for the Sunday show subject to agreement by the Permanent Vendors.

MOVED L Brown

SECONDED K Charnock

**THAT** the Casual Vendors for Dogs On Show be asked if they wish to stay for the extra day (Sunday) and that the Permanent Vendors be contacted and the proposal be put forward to them for their consideration.

**CARRIED**

MOVED C Rafton

SECONDED G Vernon

**THAT** mediation between the Chair of the Library & Archives Committee, the Operations Manager and the Grounds Supervisor be undertaken as a matter of urgency to reach a solution to be endorsed and occasioned on the Sunday pursuant to the Permanent Vendors being advised in any way shape or form.

**CARRIED**

*Members of the Library & Archives Committee left the meeting @ 2.18pm*

**1. CONFIRMATION OF PREVIOUS MINUTES - Electronic Meeting –1/3/2024**

MOVED K Hedberg BVSc

SECONDED A McIlrath

**THAT** the Minutes of the Electronic Board Meeting held on 1 March 2024 be **confirmed**.

**CARRIED**

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**2. PRIORITY MATTERS**

**2.1 Strategic Planning**

Directors discussed the need to constantly look towards strategic planning.

MOVED K Charnock

SECONDED C Rafton

**THAT** each month bring forward a table of items with, say, 5 significant points for discussion in order of priority, eg, the lease, new logo, change in direction to increase revenue and membership and, with the lease being a work in progress, set this item aside and focus on the other items.

**CARRIED**

The Operations Manager suggested that the Marketing & Communications Manager be invited to the next Board meeting to discuss ideas she has for promoting the Company, eg The previous survey that was distributed to Directors by the Marketing & Communications Manager will be re-sent to Directors who did not respond and requested those Directors take the time to complete and return the survey.

**3. GENERAL BUSINESS TO BE DEALT WITH IN CAMERA**

**3.1 Executive Committee Decisions - NIL**

**3.2 Operations Manager's Report**

**3.2.1 Item for Noting**

The Board noted the following items in the Operations Manager's Report:-

- **Remediation of the GSDL Rings**
- **Removal of Dangerous Trees**
- **Insurance Policy Wording**

**3.1.2 Christmas 2024 Office Hours**

MOVED K Charnock

SECONDED L Brown

**THAT** Recommendation 1, which reads as follows, be approved:-

**THAT** the Board of Directors **approve** OPTION TWO, which reads as follows, and which provides the maximum leave possible without too much disruption to the business as this is the quietest time:-

**Option Two**

- Close to Members on Thursday 19th December at 4pm
- Office to Close on Friday 20th December 2024 at 12pm
- Some staff to return to the Office to clear backlog on Monday 13th January 2025
- Office to reopen to Members on Wednesday 15th January 2025 at 9:30am
- Remainder of staff will return from leave on Monday 20th January 2025

**CARRIED**

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MOVED K Charnock  
SECONDED S Oliver  
**THAT** the Operations Manager's Report be **received**.

**CARRIED**

3.3 **Finance Committee – 22/2/2024**

3.3.4 **Recommendation 4 – Item 8: Financial Matters**

MOVED S Oliver  
SECONDED K Hedberg BVSc  
**THAT** Recommendation 4, which reads as follows, be approved:-  
**THAT** the Financial Statements as @ 31 January 2024 be approved by the Board of Directors.

**CARRIED**

*C Rafton, L Brown, K Charnock abstained*

3.3.6 **2024/2025 Membership Renewals**

***From the Operations Manager: The first of two notices for 2024/2025 Membership Renewals will be sent out on 1 April 2024.***

MOVED K Hedberg BVSc  
SECONDED S Oliver  
**THAT** the Minutes of the Finance Committee meeting held on 22 February 2024 be **received**.

**CARRIED**

*C Rafton, K Charnock, L Brown abstained*

3.4 **Compliance Investigative Panel**

*The Board noted that this Committee did not meet.*

3.5 **Judges Committee**

*The Board noted that this Committee did not meet.*

*The AWCLC joined the meeting via Zoom @ 3.20pm*

3.6 **Animal Welfare & Community Liaison Officer Report – February 2024**

MOVED S Oliver  
SECONDED K Hedberg BVSc  
**THAT** the Animal Welfare & Community Liaison Officer's Report for February 2024 be **received**.

**CARRIED**

*The AWCLC left the meeting @ 3.37pm*

3.6.1 **Serious Animal Welfare Committee – 4/3/2024**

MOVED A Moy  
SECONDED J Bryson  
**THAT** the Minutes of the Serious Animal Welfare Committee meeting held on 4 March 2024 be **received**.

**CARRIED**

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3.7 **Company Secretary's Report**

3.7.6 **Recommendation 6 – Item 1.6: Caution Issued for Breeding Prior to Prefix Approval**

MOVED A Moy

SECONDED J Bryson

**THAT** Recommendation 6, which reads as follows, be approved:-

**THAT**, in the case of both new and current members who breed a litter prior to being approved for a breeders prefix, the current penalty of a CAUTION remain and the member be required to apply for a registered prefix, undertake and pass the Members Education Prefix Program and meet all associated protocols, prior to registration of the litter.

**CARRIED**

MOVED K Charnock

SECONDED A McIlrath

**THAT** the Company Secretary's Report be **received**.

**CARRIED**

*Meeting recessed @ 4.00pm*

*Meeting resumed @ 4.20pm*

4. **BUSINESS ARISING FROM MINUTES**

4.1 **Appointment of Chair of Events Committee**

(Refer Item 3.9.2-BOD Minutes 14/2/2024)

There being no other nominations, **Director John Bryson** was elected **Chair** of the DOGS NSW **Events Committee**.

5. **JUDICIAL MATTERS**

5.1 **Judicial Co-ordinator's Report**

5.1.1 **Inquiry Table**

MOVED A McIlrath

SECONDED S Oliver

**THAT** the Judicial Co-ordinator's Report be **received**.

**CARRIED**

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5.2 **Appointment to Honorary Solicitors List**

- **Sean O'Donnell, Partner HWL Ebsworth Lawyers**

MOVED C Rafton

SECONDED J Bryson

**THAT** Mr Sean O'Donnell be appointed to the Honorary Solicitors List. Provided all work done for free and any work to be done with costs be referred to another solicitor

**CARRIED**

*G Vernon abstained*

6. **MOTIONS ON NOTICE**

6.1 **Appointment of Chairs of Conformation Judges Training Committee and CJEP Examinations Committee – G Spagnolo**

(Refer BOD Minutes – Additional Meeting 31/1/2024)

MOVED G Spagnolo

SECONDED K Charnock

**THAT** the Chair of the CJEP Examinations Committee and the Conformation Judges Training Committee be elected at the end of the bi-annual Program.

**CARRIED**

*L Brown abstained*

Director C Rafton foreshadowed a motion that the current Chairs retain their positions until the completion of the 2024/2025 Program.

6.2 **Composition of the Conformation Judges Training Committee—RESCISSION MOTION—G Spagnolo**  
(Refer Item 10.2-BOD Minutes 8/11/2023)

MOVED K Charnock

SECONDED G Spagnolo

**THAT** all Assistant Group Co-ordinators be welcomed to join the Conformation Judges Training Committee meetings as attendees.

**CARRIED**

6.3 **Update of Breed Standards – R Privett**  
(Refer Item 5.19-DA Minutes Oct 2023)

Director K Hedberg BVSc advised that the National Canine Health & Wellbeing Committee meeting will be held this weekend and she was prepared to raise this issue at that meeting.

MOVED R Privett

SECONDED K Hedberg BVSc

**THAT** this matter be referred to the National Canine Health & Welfare Committee meeting being held in Sydney this coming weekend.

**CARRIED**

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6.4 **New Title Proposal – J Bryson**

MOVED J Bryson

SECONDED A Moy

**THAT** the following new titles be recommended to Dogs Australia for the June 2024 Special Board Meeting:-

DOM: Dam of Merit: A bitch that has produced at least five (5) Conformation Champion offspring.

SOM: Sire of Merit: A dog that has produced at least ten (00)10 Conformation Champion offspring.

**CARRIED**

7. **MONTHLY REPORTS**

**\*\*Monthly Reports received to date were distributed to Directors via the next Electronic Board Agenda with the following exceptions:-**

7.1 **Breed Standards Committee**

MOVED K Hedberg BVSc

SECONDED G Spagnolo

**THAT** the Minutes of the following meetings of the Breed Standards Committee be received:-

7.1.1 **Meeting 13/2/2024**

7.1.2 **Meeting 19/2/2024**

**CARRIED**

7.2 **Library & Archives Committee**

*The Board noted that this Committee did not meet.*

7.2.1 **June 2024 - Change of Show Date**

**OVER RUN**  
**(Refer Item B, above)**

7.3 **RNSWCC Health & Welfare Charity – 4/3/2024**

MOVED L Brown

SECONDED G Spagnolo

**THAT** the Minutes of the RNSWCC Health & Welfare Charity meeting held on 4 March 2024 be received.

**CARRIED**

7.4 **Show Committee – 21/2/2024**

7.4.1 **Approval of Show Dates**

MOVED L Brown

SECONDED R Privett

**THAT** the Committee's decisions in relation to Show Dates be **noted**.

**CARRIED**

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7.4.2 **Recommendation 4 – Item 9.3: Judging Arrangements – DOGS NSW Regulations Part II-Show, Section 8: Time and Order of Judging, Clause 8A(e)**

MOVED G Spagnolo

SECONDED C Rafton

**THAT** Recommendation 3, which reads as follows, be **approved**:-

**THAT** DOGS NSW Part II Show, Section 8: Time and Order of Judging, Clause 8A(2)(e) be amended as follows:-

**Currently reads:-**

8A ***In-Group and In-Show Placing System***

*(Optional for Shows that only offer Best Puppy in Group/Show and Best Exhibit in Group/Show)*

(2) ***Group/Show Judging***

*(e) Only exhibits which have won Best Exhibit In Group shall be eligible to compete for Best Exhibit In Show awards 1st, 2nd, 3rd, 4th, subject to the provision of Regulation (2)(g)(ii).*

**Be amended to read:-**

8A ***In-Group and In-Show Placing System***

*(Optional for Shows that only offer Best Puppy in Group/Show and Best Exhibit in Group/Show)*

(2) ***Group/Show Judging***

*(e) Only exhibits which have won Best Exhibit In Group shall be eligible to compete for Best Exhibit In Show awards **1<sup>st</sup> and 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>**, subject to the provision of Regulation (2)(g)(ii).*

**CARRIED**

*C Rafton, L Brown, K Hedberg BVSc, A McIlrath against*

MOVED G Spagnolo

SECONDED A McIlrath

**THAT** the Minutes of the Show Committee meeting held on 21 February 2024 be **received**.

**CARRIED**

**8. DOGS AUSTRALIA MATTERS**

**8.1 Notice of Dogs Australia Special Board Meeting – 15 June 2024**

MOVED C Rafton

SECONDED S Hannigan

**THAT** the Notice of the Dogs Australia Special Board Meeting, scheduled for 15 June 2024, via Zoom Conferencing be received and the closing date for Agenda Items, being **close of business 19 April 2024**, be noted.

**CARRIED**

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**8.2 Dogs Australia Special Board Meeting – February 2024 – Minutes CONFIRMED**

MOVED A McIlrath

SECONDED A Moy

**THAT** the confirmed Minutes of the Dogs Australia Special Board Meeting, held in February 2024, be noted.

**CARRIED**

**8.3 Dogs Australia Special Board Meeting – February 2024 – Meeting Summary**

MOVED A McIlrath

SECONDED A Moy

**THAT** the confirmed Meeting Summary of the Dogs Australia Special Board Meeting, held in February 2024, be noted.

**CARRIED**

**9. CORRESPONDENCE – NIL**

**10. GENERAL BUSINESS - NIL**

**MEETING CLOSED: 5.39pm**

**NEXT MEETING: Face to Face Meeting - Wednesday 10 April 2024 @ 2.00pm**

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