

**MINUTES** of a meeting of the BOARD OF DIRECTORS held on **Wednesday 8 May 2024** commencing at 2.01pm.

*Mr H Gent OAM & A Khamis joined the meeting @ 2.01pm*

**DISTRIBUTION:**

L Brand	K Hedberg BVSc
S Oliver	G Spagnolo
A McIlrath	K Charnock
R Privett ( <b>by Zoom</b> )	S Mills ( <b>by Zoom</b> )
S McFadden	A Moy
L Brown	S Hannigan
C Rafton	J Bryson

**IN ATTENDANCE:** V Gagan-Wilson (Company Secretary), L Hadley (Committee Secretary/Examinations Administrator)  
**For part of meeting:** A Khamis (Operations Manager), Mr H Gent OAM (Dogs Australia President)  
**For part of meeting via Zoom:** D Crofts (Animal Welfare & Community Officer)

**APOLOGIES:** G Vernon

MOVED S Oliver  
**THAT** the apologies be accepted.

SECONDED S Hannigan

**CARRIED**

**A. Recording of Board Meeting**

MOVED S McFadden  
**THAT** Directors **note** that, in accordance with the resolution of the Board at Item 5.1 of the Board of Directors meeting held on 8 December 2021, **this Board meeting is being recorded** for the purposes of confirmation of the Minutes and once confirmed at a future Meeting the recording will then be deleted.

SECONDED A McIlrath

**CARRIED**

**B. Attendance by Mr H Gent OAM, President of Dogs Australia**

MOVED K Charnock  
**THAT** Standing Orders be suspended to bring forward Items 5.3 & 5.4, to be discussed at this time.

SECONDED S Oliver

**CARRIED**

The President introduced Mr Hugh Gent OAM, President of Dogs Australia, and invited him to speak on the following matters:-

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**B1 J Wills – Labrador Breeding Restriction**  
(Refer Item 5.3, below)

MOVED L Brown

SECONDED S McFadden

**THAT** the matter of Mr Jason Wills' complaint against Dogs Australia Regulations Part 6-The Register & Registration Clause 8.12.2 be referred to Dogs Australia for action.

**CARRIED**

MOVED L Brown

SECONDED K Hedberg BVSc

**THAT** DOGS NSW writes to Mr Jason Wills and advise him that his correspondence has been referred to Dogs Australia.

**CARRIED**

**B2 S Pedersen – Inclusion of FCI Titles on Pedigrees**  
(Refer Item 9.3-BOD Minutes 10/4/2024)

MOVED R Privett

SECONDED K Hedberg BVSc

**THAT** the correspondence from Dr Susanne Pedersen be referred to Dogs Australia for advice.

**CARRIED**

MOVED S McFadden

SECONDED K Hedberg BVSc

**THAT** DOGS NSW writes to Dr Susanne Pedersen and advise her that her correspondence has been referred to Dogs Australia.

**CARRIED**

*Mr H Gent OAM left the meeting @ 2.22pm*

**1. CONFIRMATION OF PREVIOUS MINUTES**

1.1 **Electronic Motions –12/4/2024**

1.2 **Electronic Motion – 19/4/2024**

1.3 **Electronic Meeting – 24/4/2024**

**2. PRIORITY MATTERS**

2.1 **Strategic Planning**

2.1.1 **Strategic Planning Report**

**A copy of the Strategic Planning Report can be viewed on the Directors OneDrive.**

2.1.2 **Directors Governance Training & Strategic Planning Workbook**

**A copy of the Directors Governance Training & Strategic Planning Workbook can be viewed on the Directors OneDrive.**

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2.1.3 **Significant Discussion Points**

Our Future Location	Branding & Marketing
Expand Core Services	Growing Our Fiscal Security
Building Strategic Leadership	Orchard Hills: Possible Purchase v Lease
Advertising to General Public	Review of Fee Structure
Better Education of Members	Introduction of Champion Class
Introduction of Champion Class	Move Shows back to People (Suburbs/Local Showgrounds)
Fees charged to members and Judges	Discounted membership for Judges
High Fines	Work better with Board and staff
How do the members feel	Joint Venture with Dogs ACT
Regional Hubs	

3. **GENERAL BUSINESS TO BE DEALT WITH IN CAMERA**

3.1 **Executive Committee Decisions - NIL**

3.2 **Operations Manager's Report**

3.2.2 **Broken Water Pipe**

The Operations Manager advised the Directors that the plumbers have attended the grounds to investigate the broken water pipe.

3.3 **Finance Committee – 18/4/2024**

3.3.1 **Recommendation 1 – Item 7.3.1: Earthdog Judges Workshop – Budget**

MOVED S McFadden

SECONDED A McIlrath

**THAT** Recommendation 1, which reads as follows, be **approved**:-

**THAT** the Board approve a policy that, given our financial position, in the future all events conducted under DOGS NSW banner be required to prepare a budget for approval and, as a threshold, all events must break even or bring a surplus.

**CARRIED**

*C Rafton, L Brown, K Charnock abstained*

3.3.3 **Recommendation 3 – Item 8: Financial Statements as @ 31 March 2024**

MOVED G Spagnolo

SECONDED K Hedberg BVSc

**THAT** Recommendation 3, which reads as follows, be **approved**:-

**THAT** the Financial Statements as @ 31 March 2024 be approved by the Board of Directors

**CARRIED**

*C Rafton, L Brown, K Charnock abstained*

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MOVED K Hedberg BVSc

SECONDED G Spagnolo

**THAT** the Minutes of the Finance Committee meeting held on 18 April 2024 be **received**.

**CARRIED**

*C Rafton, L Brown, K Charnock abstained*

*A Khamis left the meeting @ 3.09pm*

**3.4 Compliance Investigative Panel**

*The Board noted that this Committee did not meet.*

**3.5 Judges Committee**

*The Board noted that this Committee did not meet.*

*D Crofts joined the meeting @ 3.10pm*

**3.6 Animal Welfare & Community Liaison Officer Report – March 2024**

MOVED K Charnock

SECONDED S Oliver

**THAT** the Board confirms the Animal Welfare & Community Liaison Officer's Report has been read.

**CARRIED**

MOVED K Hedberg BVSc

SECONDED A Moy

**THAT** the Animal Welfare & Community Liaison Officer's Report for March 2024 be **received**.

**CARRIED**

*D Crofts left the meeting @ 3.20pm*

**3.6.7 Serious Animal Welfare Committee**

*The Board noted that this Committee did not meet.*

**3.7 Company Secretary's Report**

**3.7.1 Recommendation 1 - Item 1.1: Mrs C Mitchell 2000633920 – 50 Year Membership**

MOVED L Brown

SECONDED C Rafton

**THAT** Recommendation 1, which reads as follows, be **approved**:-

**THAT** the Board **grant dispensation** for the presentation to Mrs Colleen Mitchell 2000633920 for her 50 years as a member of DOGS NSW to be made at the 2024 Dogs On Show event scheduled for Saturday 15 June 2024.

**CARRIED**

**3.7.3 Recommendation 3 – Item 1.3: Permission to Breed for 7<sup>th</sup> & 8<sup>th</sup> Litter**

MOVED K Charnock

SECONDED S Oliver

**THAT** the Serious Animal Welfare Committee be requested to review DOGS NSW Regulations Part XIII-Code of Ethics to align with the DPI Code of Practice.

**CARRIED**

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3.7.6 **Recommendation 6 – Item 1.6: NSW Utility Gundog Field Trial Association Inc – Cancellation of Affiliation**

MOVED S Oliver

SECONDED A McIlrath

**THAT** Recommendation 6, which reads as follows, be **approved**:-

**THAT** the Board notes the cancellation of incorporation and affiliation with DOGS NSW from the NSW Utility Gundog Field Trial Association Inc.

**CARRIED**

MOVED K Charnock

SECONDED S Oliver

**THAT** the notification of the NSW Utility Gundog Field Trial Association Inc regarding the cancellation of its incorporation and affiliation with DOGS NSW be **referred to the DOGS NSW Retrieving & Field Trials Committee** for information.

**CARRIED**

MOVED L Brown

SECONDED A McIlrath

**THAT** the Company Secretary's Report be **received**.

**CARRIED**

4. **GENERAL BUSINESS**

5 **BUSINESS ARISING FROM MINUTES**

*Meeting recessed @ 4.06pm*

*Meeting resumed @ 4.30pm*

- 5.3 **J Wills – Labrador Breeding Restriction**  
(Refer Item 9.1-BOD Minutes 10/4/2024)

***Refer Item B1, above***

- 5.4 **S Pedersen – Inclusion of FCI Titles on Pedigrees**  
(Refer Item 9.3-BOD Minutes 10/4/2024)

***Refer Item B2, above***

- 5.5 **Rebranding Update**  
(Refer Item 2.1.4-BOD Minutes 10/4/2024)

MOVED A McIlrath

SECONDED S McFadden

**THAT** the information contained in the email dated 25/4/2024 from the Marketing & Communications Manager be **noted**.

**CARRIED**

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MOVED A McIlrath

SECONDED S Oliver

**THAT** the Marketing & Communications Manager be requested to proceed with the three (3) suggested logos and include different colours for sporting events and distribute to Directors for consideration.

**CARRIED**

Directors considered the proposed next steps suggested by the Marketing & Communications Manager and made the following amendments:-

1. Agree to a full or partial rebrand - from the conversation on the day I would say it would be a partial rebrand (i.e.: keep the colours, fonts and slogan) but I think it important that they agree to this. If you would like me to define both please let me know.

**Not full or partial – just should be the best.**

2. Agree who the target audiences are - this includes the current membership base and who our potential audiences might be in the sporting and community areas.

**Should be “all” potential audiences as we are trying to grow our brand in the community and, therefore, needs to appeal to community at large.**

3. Agree what those new avenues of membership (sporting & community) might be.

**Needs to be inclusive of “all avenues of the membership”.**

Directors offered the following further comments:-

- Marketing & Communications Manager to use her own initiative as to how she believes the logo should be presented, ie, an outside view.
- Preferred three (3) colours
- Broaden our target audience
- Our branding needs to be instantly recognisable
- Can we – or should we - improve any more on our slogan

MOVED G Spagnolo

SECONDED S Oliver

**THAT** the Marketing & Communications Manager be requested to take into consideration the above comments and provide a further report to the next meeting.

**CARRIED**

Director C Rafton requested consideration be given by the Office to bring staff fonts into uniformity to improve professionalism.

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**6. JUDICIAL MATTERS**

**6.1 Judicial Co-ordinator's Report**

**6.1.1 Inquiry Table**

MOVED G Spagnolo

SECONDED J Bryson

**THAT** the Judicial Co-ordinator's Report be **received**.

**CARRIED**

**6.2 Disputes Assessment Panel Report – 30/4/2024**

MOVED S McFadden

SECONDED A McIlrath

**THAT** the Reports from the Disputes Assessment Panel meeting held on 30 April 2024 be **received**.

**CARRIED**

**6.4 Appointment to Judicial Panel**

MOVED C Rafton

SECONDED S Oliver

**THAT** the following members be **appointed** to the Judicial Panel:-

6.4.1 **Ms T Donnelly**

6.4.2 **Ms C Dawes**

**CARRIED**

**OPEN MEETING**

**7. MOTIONS ON NOTICE**

**7.1 Working With Children Checks – For All Judges**

MOVED A McIlrath

SECONDED S Hannigan

**THAT** all NSW Judges, including Junior Handler Judges, submit a Working With Children Check number annually when paying for their Judges renewal with DOGS NSW.

**CARRIED**

*L Brown, K Hedberg BVSc against*

MOVED K Charnock

SECONDED A McIlrath

**THAT** the Office be requested to send out a link to the Office of the Children's Guarding/Working With Children Check to all Judges and all relevant Committees.

**CARRIED**

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7.2 **Formation of a Grounds Development Committee**

MOVED S McFadden  
SECONDED G Spagnolo  
**THAT** DOGS NSW form a Grounds Development Committee to run fundraising events and activities with the proceeds used solely to improve the facilities for our members.

**CARRIED**

MOVED A McIlrath  
SECONDED J Bryson  
**THAT** Director S McFadden be **appointed** as Chair of the Grounds Development Committee.

**CARRIED**

8. **MONTHLY REPORTS**

**\*\*Monthly Reports received to date were distributed to Directors via the next Electronic Board Agenda with the following exceptions:-**

8.1 **CJEP Examinations Committee – 23/4/2024**

8.1.1 **Recommendation 1 – Item 4.1.1: 2024/2025-CJEP Practical Examinations**

MOVED K Hedberg BVSc  
SECONDED S McFadden  
**THAT** Recommendation 1, which reads as follows, be **approved**:-  
**THAT** the timetable for the 2024/2025 CJEP Practical Examinations shall be:-

16 November 2024  
AM Toys  
PM Gundogs

17 November 2024  
AM Terriers  
AM Utility  
PM Hounds

24 November 2024  
AM Working Dogs  
PM Non-Sporting

**CARRIED**

8.1.3 **Recommendation 4 – Item 6.4: 2024/2025 CJEP Group Entry Applications**

8.1.3.1 **Recommendation 4A**

MOVED S McFadden  
SECONDED S Oliver  
**THAT** Recommendation 4A, which reads as follows, be **approved**:-  
**THAT** a Group Entry Application for Aspirant and Trainee Judges be made available on the website.

**CARRIED**

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8.2.2 **Recommendation 2 – Item 5.2: 4 Year Period to Complete a Group**

MOVED L Brown

SECONDED S McFadden

**THAT** the Board confirms the length of time Trainees have to complete their critiques is in accordance with the current Regulations, as follows:-

*2.7 The maximum time for completion of a Group as a whole, shall be four (4) years. After that time the Trainee shall be required to re-apply for re-entry and must undertake an open book exam on subsequent changes to Standards or on newly recognised breeds and recommence Module 2 of the training. Critiques shall only remain valid for a four (4) year period.*

**CARRIED**

*K Charnock, S Hannigan abstained*

8.2.3 **Recommendation 3 – Item 5.4: Enrolment in Sub-Groups**

MOVED L Brown

SECONDED S Oliver

**THAT** Recommendation 3 **NOT BE ENDORSED.**

**CARRIED**

8.2.4 **Recommendation 4 – Item 5.5: Open Book Examination – New Breeds**

MOVED L Brown

SECONDED S Oliver

**THAT** the responsibility of Open Book Examinations lies with Dogs Australia.

**CARRIED**

*S Hannigan, K Charnock abstained*

8.2.5 **Recommendation 5 – Item 5.6: Member Holding a Theory Pass**

MOVED S Oliver

SECONDED A McIlrath

**THAT** Recommendation 5 **NOT BE ENDORSED.**

**CARRIED**

8.2.6 **Recommendation 6 – Item 5.7: Instructions for Attending Lectures via Zoom**

MOVED L Brown

SECONDED S Oliver

**THAT** Recommendation 6 **NOT BE ENDORSED.**

**CARRIED**

MOVED K Charnock

SECONDED A McIlrath

**THAT** the Committee consider rewriting the letter instructing Trainees in respect of attending lectures via Zoom taking into account flexibility.

**CARRIED**

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MOVED C Rafton

SECONDED S Oliver

**THAT** the Minutes of the Conformation Judges Training Committee meeting held on 28 February 2024 be **received**.

**CARRIED**

**8.2.7 Appointment - Assistant Co-ordinator - Terrier Group**

MOVED C Rafton

SECONDED A Moy

**THAT** Ms Sandra Wesselink be appointed as the Terrier Group Assistant Co-ordinator.

**CARRIED**

**8.3 Media & Government Legislation Committee – 16/4/2024**

**8.3.1 Recommendation 1 – Item 5.1: New Committee Member**

MOVED C Rafton

SECONDED A Moy

**THAT** Recommendation 1, which reads as follows, be **approved**:-

**THAT** Ms Maria Arnold, whose CV is attached to the Media & Government Legislation Committee Minutes of 16/4/2024, be appointed as a member of the Media & Government Legislation Committee.

**CARRIED**

**8.3.2 Recommendation 2 – Item 5.2: Emma Hurst MP – Invitation to Companion &I Pets Party Representative**

MOVED S Oliver

SECONDED S McFadden

**THAT** Recommendation 2, which reads as follows, be **approved**:-

**THAT** DOGS NSW invites the Companion & Pets Party Representative, Mr John Hutchinson, whose CV is attached to the Media & Government Legislation Committee Minutes of 16/4/2024, to speak at the next Media & Government Legislation meeting.

**CARRIED**

MOVED L Brown

SECONDED S Oliver

**THAT** the Minutes of the Media & Government Legislation Committee meeting held on 16 April 2024 be **received**.

**CARRIED**

**8.3.3 Office of Local Government – Recognised Breeder Organisations – Requirements to Submit Annual Reports**

MOVED L Brown

SECONDED K Hedberg BVSc

**THAT** the letter from the Office of Local Government in relation to the requirements for Recognised Breeder Organisations to submit Annual Reports be referred to the Honorary Solicitor to provide advice on the way forward.

**CARRIED**

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MOVED S Oliver  
SECONDED A Moy  
**THAT** the Minutes of the Obedience, Tracking & Performance Disciplines Judges Committee meeting held on 2 May 2024 be **received**.

**CARRIED**

8.6 **Photography Working Party – 23/4/2024**

8.6.1 **Recommendation 1 - Photographers Agreement**

MOVED S Oliver  
SECONDED K Charnock  
**THAT** Recommendation 1, which reads as follows, be **approved**:-  
**THAT** the information considered by the Photography Working Party to be outside the Working Party's issue at hand should be referred to and considered by the Show Committee and, subsequently, in line with the Motion at Item 4.3.1 11 of the October 2023 Board Minutes, the changes to the Agreement be forwarded to the Honorary Solicitor for advice.

**CARRIED**

MOVED S Oliver  
SECONDED K Charnock  
**THAT** the Minutes of the Photography Working Party meeting held on 23 April 2024 be **received**.

**CARRIED**

8.7 **Public Relations Committee – 22/4/2024**

*The Board noted that the Minutes of the Public Relations Committee meeting of 22 April 2024 were approved at the Electronic Meeting of the Board held Wednesday 24 April 2024, subject to Item 8.7.1, below:-*

8.7.1 **Request for Advice – Rebranding**

**OVER RUN**  
*(Refer Item 5.5, above)*

8.8 **Show Committee – 24/4/2024**

8.8.1 **Recommendation 1 – Item 3.1: Show Advertisement**

MOVED S Oliver  
SECONDED A Moy  
**THAT** Recommendation 1, which reads as follows, be **approved**:-  
**THAT** DOGS NSW Regulations Part II-Show, Clause 13.1, be amended as follows:-

**Currently reads:**

13.1 *A dog shall not be exhibited at a recognised show unless an application for its entry in such show has been accepted by the Show Committee conducting such show.*

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**Proposed New Regulation**

13.1(a) A dog shall not be exhibited at a recognised show unless an application for its entry in such show has been ~~accepted by the Show Committee conducting such show~~ **lodged and paid for online or received by the Secretary of the Club by mail.**

**13.1(b) An entry for an exhibit can only be rejected if the online or paper entry is not received by the closing date of entries or without full payment.**

**CARRIED**

**8.8.2 Recommendation 2 – Item 5.4: Stewards Fees**

MOVED A Moy

SECONDED C Rafton

**THAT** Recommendation 2, which reads as follows, be **approved**:-

**THAT** the Stewards fee be updated to \$40.00 per show at the discretion of the Club.

**CARRIED**

**8.8.3 Recommendation 4 – Item 8.4: Order of Judging**

MOVED S Oliver

SECONDED R Privett

**THAT** Recommendation 4, which reads as follows, be **approved**:-

**THAT** DOGS NSW reply to Dogs Australia advising that the Show Committee is in support of this proposal, however, believes it should be an option for clubs not a regulation. Focus should be aiming more at encouraging breeders.

**CARRIED**

**8.8.4 Recommendation 5 – Item 9.6: DOGS NSW Regulations Part II-Show, Clause 4.4B - AMENDMENT**

MOVED K Hedberg BVSc

SECONDED K Charnock

**THAT** Recommendation 5, which reads as follows, be **approved**:-

**THAT** DOGS NSW Regulation Part II-Show, Clause 4.4B, be amended as follows:-

**Currently reads:**

*4.4B Notwithstanding the above, an All Breeds Dog Club (excluding an Associate Affiliate) or a Regional Committee of DOGS NSW may obtain approval to conduct a third Championship Show on either a casual or on a permanent basis, provided that such show is held in conjunction with at least one of that Affiliate or Committee's existing Championship Shows and is held on a weekday in the immediately preceding week or the immediately following week, or on the same day as that of an existing Championship Show. Applications to conduct such a 3rd Championship Show on either a casual or permanent basis will only be considered by the Board where a written application is lodged with the DOGS NSW Secretary more than nine months prior to the date upon which it is proposed to conduct the 3rd Show. (10/17)*

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**Be amended to read:**

4.4B Notwithstanding the above, an All Breeds Dog Club (excluding an Associate Affiliate) **or a Committee of DOGS NSW** may obtain approval to conduct a third Championship Show on either a casual or on a permanent basis, provided that such show is held in conjunction with at least one of that Affiliate or Committee's existing Championship Shows and is held on a weekday in the immediately preceding week or the immediately following week, or on the same day as that of an existing Championship Show. Applications to conduct such a 3rd Championship Show on either a casual or permanent basis will only be considered by the Board where a written application is lodged with the DOGS NSW Secretary more than nine months prior to the date upon which it is proposed to conduct the 3rd Show.

**CARRIED**

MOVED K Hedberg BVSc

SECONDED L Brown

**THAT** the Minutes of the Show Committee meeting held on 24 April 2024 be **received**.

**CARRIED**

8.9 **Sporting Committee – 16/4/2024**

8.9.1 **Recommendation 1 – Item 7: Approval of Trial Dates**

MOVED L Brown

SECONDED S McFadden

**THAT** Recommendation 1, which reads as follows, be **approved**:-

**THAT** the Committee's decisions in relation to Trial Dates be approved.

**CARRIED**

8.9.2 **Recommendation 2 – Item 8.6.1: Introduction of New Scent Work Rules & New Class (Ultimate)**

MOVED S Oliver

SECONDED S McFadden

**THAT** Recommendation 2, which reads as follows, be **approved**:-

**THAT** the Scent Work Judges Training Scheme be approved.

**CARRIED**

8.9.4 **Recommendation 4 – Item 8.10.3: Sprint Dog Judges Training Scheme**

MOVED G Spagnolo

SECONDED S McFadden

**THAT** Recommendation 4, which reads as follows, be **approved**:-

**THAT** the Judges Training Schemes for Lure Operator Training be approved.

**CARRIED**

MOVED S McFadden

SECONDED S Oliver

**THAT** the Minutes of the Sporting Committee meeting held on 16 April 2024 be **received**.

**CARRIED**

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**8.10 Constitution & Regulations Review Working Party**

MOVED L Brown

SECONDED A McIlrath

**THAT** the Minutes of the Constitution & Regulations Review Working Party meeting held on 3 May 2024 be **received**.

**CARRIED**

**8.11 Spring Fair Dog Show Committee – April/May 2024**

**8.11.1 Item 6.1: Resignation of Mrs S McFadden**

The Board noted, with regret, the resignation of Mrs S McFadden as a member of the Spring Fair Dog Show Committee.

MOVED A McIlrath

SECONDED K Charnock

**THAT** the Minutes of the Spring Fair Dog Show Committee meeting held in April & May 2024 be **received**.

**CARRIED**

**9. DOGS AUSTRALIA MATTERS**

**9.1 Electronic Motion #210 - 2023 National Scent Work Meeting Minutes**

**9.1.1 Electronic Motion #210 – APPROVED**

MOVED S Oliver

SECONDED A McIlrath

**THAT** Electronic Motion #210 in relation to the approval of the 2023 National Scent Work Meeting Minutes be **noted**.

**CARRIED**

**10. CORRESPONDENCE**

**10.1 ShowManager – Use of DOGS NSW Logo on Prize Ribbons**

MOVED C Rafton

SECONDED S McFadden

**THAT** the request from ShowManager to use DOGS NSW logo on prize ribbons be **approved**.

**CARRIED**

**MEETING CLOSED: 6.00pm**

**NEXT MEETING: Wednesday 12 June 2024 commencing @ 2.00pm**

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