

**MINUTES** of a meeting of the BOARD OF DIRECTORS held on **Wednesday 12 June 2024** commencing at 2.00pm.

**PRESENT:**

L Brand	K Charnock
S Oliver	G Vernon ( <b>by Zoom</b> )
A McIlrath	S Mills
R Privett ( <b>by Zoom</b> )	A Moy
S McFadden	S Hannigan
C Rafton	J Bryson
K Hedberg BVSc	

**IN ATTENDANCE:** V Gagan-Wilson (Company Secretary), L Hadley (Committee Secretary/Examinations Administrator)  
**For part of meeting via Zoom:** D Crofts (Animal Welfare & Community Officer),

**APOLOGIES:** L Brown, G Spagnolo, A Khamis (Operations Manager)

MOVED A Moy  
**THAT** the apologies be **accepted**.

SECONDED K Hedberg BVSc

**CARRIED**

**A. Recording of Board Meeting**

MOVED K Charnock  
**THAT** Directors **note** that, in accordance with the resolution of the Board at Item 5.1 of the Board of Directors meeting held on 8 December 2021, **this Board meeting is being recorded** for the purposes of confirmation of the Minutes and once confirmed at a future Meeting the recording will then be deleted.

SECONDED S Hannigan

**CARRIED**

**B. Dogs Australia June 2024 Special Board Meeting - Agenda**  
(Refer Item 9.1, below)

MOVED S Oliver  
**THAT** standing orders be suspended to **bring forward Item 9.1**, below, to be discussed prior to Section 4: General Business.

SECONDED A McIlrath

**CARRIED**

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**IN CAMERA**

**1. CONFIRMATION OF PREVIOUS MINUTES**

**1.1 Electronic Meeting –24/5/2024**

MOVED K Hedberg BVSc

SECONDED S Oliver

**THAT** the Minutes of the Electronic Board Meeting held on 24 May 2024, be **confirmed**.

**CARRIED**

**2. PRIORITY MATTERS**

**2.1 Strategic Planning**

**2.2 Orchard Hills Lease**

**3. GENERAL BUSINESS TO BE DEALT WITH IN CAMERA**

**3.1 Executive Committee Decisions - NIL**

**3.2 Operations Manager's Report (Refer Finance Minutes)**

**3.3 Finance Committee – 23/5/2024**

**3.3.1 Recommendation 1 – Item 8.1: Financial Statements as @ 30 April 2024**

MOVED K Hedberg BVSc

SECONDED A McIlrath

**THAT** Recommendation 1, which reads as follows, be **approved**:-

**THAT** the Financial Statements as @ 30 April 2024 be approved by the Board of Directors.

**CARRIED**

*C Rafton, K Charnock abstained*

**3.3.3 Recommendation 3 – Item 10.1.2: Electronic Voting**

MOVED S Mills

SECONDED K Hedberg BVSc

**THAT** Recommendation 3, which reads as follows, be **approved**:-

**THAT** the Board **approve** the use of electronic voting for the 2024 Board elections utilising the majority by electronic (email) and a mix of phone and postal votes for those members without email.

**CARRIED**

*C Rafton, K Charnock abstained*

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3.3.5 **Recommendation 5 – Item 10.1.4: Use of DOGS NSW Logo for Breeder Advertisements**

MOVED S Mills

SECONDED K Hedberg BVSc

**THAT** Recommendation 5, which reads as follows, be **approved**:-

**THAT** the Board approve the use of the DOGS NSW logo for Breeder advertisements to help promote DOGS NSW and to provide instant recognition and assurance of credibility subject to legal advice in relation to the obligations on each party

**CARRIED**

*C Rafton, K Charnock abstained*

3.3.6 **Recommendation 6 – Item 10.1.5: Request to Provide Smaller Draft Schedule Advertisements as a cheaper option**

MOVED A McIlrath

SECONDED K Hedberg BVSc

**THAT** the request by the President of the Hungarian Vizsla Club of NSW to introduce small lower cost advertisements be **REFERRED** back to the Finance Committee to consider how to make the Journal more “public friendly” and consider the purpose of the Journal in toto.

**CARRIED**

*C Rafton, K Charnock abstained*

3.3.7 **Item 10.1.4: Flood Damaged Boundary Fences**

Director A McIlrath raised the issue of the continued need to repair the fences each time the area floods and the cost to DOGS NSW.

MOVED A McIlrath

SECONDED A Moy

**THAT** the issue of the damaged fencing due to flooding be **REFERRED** back to the Finance Committee to investigate a certain type flood efficient fencing.

**CARRIED**

*Director G Vernon joined the meeting @ 2.15pm*

MOVED A McIlrath

SECONDED K Charnock

**THAT** a Working Bee of Members be formed to **clean up** the current damaged fencing and area.

**CARRIED**

3.3.7.1 **Ground Closure**

Director S McFadden expressed her thanks to the Operations Manager, Anthony Khamis, and the Show Administrator, Shireece Buddee, for their prompt action in advising of the recent ground closure due to flooding. This enabled Clubs to find new venues to avoid cancellation of their events.

3.3.9 **Item 10.1.6: Spring Fair Facebook Page**

Director A McIlrath requested confirmation as to whether the dispensation allowed to the Spring Fair Facebook Page was available to other Committees.

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Director C Rafton advised the meeting that the dispensation was given due to the short turnaround time before the Spring Fair event was to take place and to cut it off now would create confusion for exhibitors. Once the event has concluded and all matters tied up, possibly December, the Spring Fair Facebook Page would be shut down and any future Spring Fair Facebook Pages would fall under the banner of DOGS NSW.

3.3.12 **Item 10.6: Marketing & Communications Manager**

Director A McIlrath suggested the Marketing & Communications Manager be involved in the current Government matters.

The President was hopeful with the initial meeting that the Marketing & Communications Manager would be able to assist with some of the Government and Media issues. The President agreed to raise these issues again.

It was suggested that the Marketing & Communications Manager be invited to join the Media & Government Legislation Committee.

MOVED A McIlrath

SECONDED S Mills

**THAT** the Minutes of the Finance Committee meeting held on 23 May 2024 be **received**.

**CARRIED**

*C Rafton, K Charnock abstained*

3.4 **Compliance Investigative Panel**

*The Board noted that this Committee did not meet.*

3.5 **Judges Committee**

*The Board noted that this Committee did not meet.*

*D Crofts joined the meeting @ 2.42pm*

3.6 **Animal Welfare & Community Liaison Officer Report – May 2024**

MOVED G Vernon

SECONDED C Rafton

**THAT** the Animal Welfare & Community Liaison Officer's Report for May 2024 be **received**.

**CARRIED**

3.6.1 **Serious Animal Welfare Committee – 13/5/2024**

3.6.1.1 **Recommendation 1 – Item 6.1: Review of DOGS NSW Regulation Part XIII- Code Of Ethics, Clause 10**

MOVED C Rafton

SECONDED S Hannigan

**THAT** DOGS NSW Regulations Part XIII-Code of Ethics, Clause 10, be amended as follows:

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**Currently reads:**

10. A Member shall not breed a bitch that results in it whelping more than six times without prior veterinary certification of fitness for further breeding and without prior approval of the Board of Directors except under extenuating circumstances where application for registration of the litter may be considered by the Board of Directors.

**Note: The relevant form can be accessed via the following link on the DOGS NSW Website ([form-26-certificate-of-fitness-2018.pdf \(dogsnsw.org.au\)](https://www.dogsnsw.org.au/form-26-certificate-of-fitness-2018.pdf)). Alternatively, a Veterinary Certificate which identifies the bitch by microchip is acceptable. (12/23)**

**Be amended to read:**

10. A Member shall not Breed a bitch that results in it whelping more than **six five (5)** times. ~~without prior veterinary certification of fitness for further breeding and without prior approval of the Board of Directors except under extenuating circumstances where application for registration of the litter may be considered by the Board of Directors.~~ **for litters whelped after 1 January 2025. (06/24)**

**A breach of Clause 10 will result in all progeny of the litter being registered on the Limited Register and marked “never to be upgraded”, (06/24)**

**AND**

**The Member will be subject to disciplinary action under the current penalty regime. (06/24) (06/24)**

**Note: The relevant form can be accessed via the following link on the DOGS NSW Website ([form-26-certificate-of-fitness-2018.pdf \(dogsnsw.org.au\)](https://www.dogsnsw.org.au/form-26-certificate-of-fitness-2018.pdf)). Alternatively, a Veterinary Certificate which identifies the bitch by microchip is acceptable. (12/23)**

**CARRIED**

Directors requested a reminder of the above amended Regulations be published in the Weekly Woof once per month up to 1 January 2025 and that a reminder of the requirements of the Breeding Clauses in DOGS NSW Regulations Part XIII-Code of Ethics be included on the litter registration application.

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MOVED K Hedberg BVSc

SECONDED S Mills

**THAT** the Minutes of the Serious Animal Welfare Committee meeting held on 13 May 2024 be **received**.

**CARRIED**

*K Charnock abstained*

*D Crofts left the meeting @ 3.01*

### 3.7 Company Secretary's Report

#### 3.7.1 Recommendation 1 – Item 1.1: DOGS NSW Regulations Part II-Show, Clause 12.21 – AMENDMENT

MOVED S Mills

SECONDED S Oliver

**THAT** Recommendation 1, which reads as follows, be approved:-

**THAT** DOGS NSW Regulations Part II-Show, Clause 12.21, which currently reads in part:-

##### 12.21 **Use of Runner by Disabled Person (03/08)**

(a) *Upon application, the Board of Directors will consider requests from disabled Members to use the services of a runner to assist in the exhibition of dogs in conformation Classes.*

**Be amended to read:-**

##### 12.21 **Use of Runner by Disabled Person (03/08)**

(a) Upon application, the Board of Directors will consider requests from disabled Members to use the services of a runner, **for one or more dogs/breeds**, to assist in the exhibition of dogs in conformation Classes.

**CARRIED**

*K Charnock abstained*

MOVED S Oliver

SECONDED J Bryson

**THAT** the Company Secretary's Report be **received**.

**CARRIED**

## 4. **GENERAL BUSINESS**

### 4.1 **2025 Great Cattle Dog Muster – 6 September 2025**

Director G Vernon advised the meeting that the 2025 Great Cattle Dog Muster was scheduled for 6 September 2025 and he is awaiting a formal request from the Muswellbrook Chamber of Commerce for support from DOGS NSW as has been given in the past.

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MOVED G Vernon

SECONDED C Rafton

**THAT** this matter be **REFERRED** to next meeting once the formal request/letter of application has been received from the Muswellbrook Chamber of Commerce.

**CARRIED**

## **5 BUSINESS ARISING FROM MINUTES**

### **5.3 Grounds Development Committee – Appointment of Members**

(Refer Item 7.2-BOD Minutes 8/5/2024)

MOVED S Oliver

SECONDED C Rafton

**THAT** the following persons be appointed as members of the Grounds Development Committee:-

- Angus McIlrath
- Liz Wells
- Cherie Bryson
- Sara Scott
- John McLean

**CARRIED**

*J Bryson abstained*

### **5.4 Investment of Term Deposits**

(Refer Item 3.3.2-BOD Minutes 8/5/2024)

MOVED C Rafton

SECONDED S Oliver

**THAT** the advice of the Honorary Solicitor, Malcolm McDonald, in relation to the investment of Term Deposits being delegated to an Officer of the Company, ie, it would require a Special Resolution at an AGM to amend the RNSWCC Articles of Association, be **noted**.

**CARRIED**

### **5.7 Office of Local Government – Recognised Breeder Organisations – Requirements to Submit Annual Reports**

(Refer Item 8.3.3-BOD Minutes 8/5/2024)

- **Honorary Solicitor's Advice**
- **Retraction from Department of Local Government**

MOVED S Oliver

SECONDED K Hedberg BVSc

**THAT** the letter dated 30 May 2024, from the Honorary Solicitor in relation to the letter from the Office of Local Government regarding Recognised Breeder Organisations and the requirements for the submission of Annual Reports be noted and, further;

**THAT** a letter of gratitude be forwarded to the Honorary Solicitor, Mr Malcolm McDonald, for his representation and efforts in achieving this important outcome.

**CARRIED**

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MOVED S Oliver  
SECONDED K Hedberg BVSc  
**THAT** the letter dated 5 June 2024, from the Office of Local Government advising that the Guidelines for Recognised Breeder Organisations to submit Annual Reports have no application to DOGS NSW by virtue of the fact it is a Recognised Breeders' Organisation by the Companion Animals Act 1998, not be designation, be **noted**.

**CARRIED**

5.8 **Appointment of Honorary Solicitor – U Greenwood**

MOVED S McFadden  
SECONDED S Oliver  
**THAT** the advice from Mrs Ulla Greenwood (nee Zella) be **noted**.

**CARRIED**

5.9 **Online Service Providers – Credits**

MOVED C Rafton  
SECONDED J Bryson  
**THAT** the advice of the Honorary Solicitor, Sean O'Donnell, that credit on a service provider cannot replace cash on the day when cash and sash is advertised, be accepted and he be thanked for advice.

**CARRIED**

MOVED C Rafton  
SECONDED S Mills  
**THAT** an additional option be added for a credit voucher to be made available.

**CARRIED**

MOVED C Rafton  
SECONDED S Mills  
**THAT** Affiliates be required to advise on their advertisements if the option of a credit voucher is being offered.

**CARRIED**

6. **JUDICIAL MATTERS**

6.1 **Judicial Co-ordinator's Report**

**OPEN MEETING**

7. **MOTIONS ON NOTICE**

7.1 **CJEP Regional Field Nights**

MOVED S McFadden  
SECONDED S Oliver  
**THAT** the comments of the Conformation Judges Training Committee be **noted**.

**CARRIED**

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8. **MONTHLY REPORTS**

**\*\*Monthly Reports received to date were distributed to Directors via the next Electronic Board Agenda with the following exceptions:-**

8.1 **Agility Judges Committee – 4/6/2024**

MOVED S Oliver

SECONDED R Privett

**THAT** the Minutes of the Agility Judges Committee meeting held on 4 June 2024 be **received**.

**CARRIED**

8.2 **Conformation Judges Training Committee -17/4/2024**

8.2.1 **Recommendation 1 – Item 5.4: Open Shows**

MOVED C Rafton

SECONDED S Oliver

**THAT** Recommendation 1, which reads as follows, be approved:-

**THAT** for any Open Show in NSW, Judges should be NSW Trainee Judges, unless no NSW Trainee Judges are available.

**CARRIED**

MOVED S McFadden

SECONDED S Oliver

**THAT** the Minutes of the Conformation Judges Training Committee meeting held on 17 April 2024 be **received**.

**CARRIED**

8.3 **Constitution & Regulations Review Working Party**

8.3.1 **Hawkesbury Dog Agility Club Inc – Revised Constitution**

MOVED C Rafton

SECONDED S Oliver

**THAT** the Recommendation of the Constitution & Regulations Review Working Party, which reads as follows, be approved:-

**THAT** the Board approve the revised Constitution of Hawkesbury Dog Agility Club Incorporated.

**CARRIED**

MOVED C Rafton

SECONDED R Privett

**THAT** the report of the Convenor of the Constitution & Regulations Review Working Party be **accepted**.

**CARRIED**

8.4 **Media & Government Legislation Committee – 9/5/2024**

MOVED S McFadden

SECONDED R Privett

**THAT** the Minutes of the Media & Government Legislation Committee meeting held on 9 May 2024 be **received**.

**CARRIED**

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8.5 **Retrieving & Field Trials Committee – 30/5/2024**

*The Board noted that the Minutes of the Retrieving & Field Trials Committee meeting held on 30 May 2024 have not yet been received in the Office*

8.6 **Show Committee – 15/5/2024**

8.6.1 **Sydney Royal Dates – Next 6 Years**

MOVED G Vernon

SECONDED S Oliver

**THAT** the Sydney Royal dates for the next six (6) years be published in the Weekly Woof.

**CARRIED**

MOVED S Mills

SECONDED K Hedberg BVSc

**THAT** the Minutes of the Show Committee meeting held on 15 May 2024 be **received**.

**CARRIED**

8.7 **Sporting Committee 3/6/2024**

8.7.1 **Recommendation 1 – Item 6.1: Quotes – Storage Shed/Earthdog Area**

MOVED K Charnock

SECONDED S Oliver

**THAT** Recommendation 1, which reads as follows, be **approved**:-

**THAT** the quote from Klika be approved for upgrades to the Earthdog Judges Dens for EIC, JE, SE and Masters.

**CARRIED**

8.7.2 **Recommendation 2 – Item 7: Approval of Trial/Test Dates**

MOVED A Moy

SECONDED J Bryson

**THAT** Recommendation 2, which reads as follows, be **approved**:-

**THAT** the Committee's decisions in relation to Trial/Test Dates be approved.

**CARRIED**

8.7.3 **Recommendation 3 – Item 8.6.1: DOGS NSW Scent Work Judges – Ultimate Class**

MOVED S Oliver

SECONDED A Moy

**THAT** Recommendation 3, which reads as follows, be **approved**:-

**THAT** the following Scent Work Judges be elevated to judge Ultimate Class and as such the Dogs Australia website be updated accordingly:-

- Dr P Mead
- Ms P Clarke
- Ms D Puttock
- Mrs T Kernahan
- Miss C Stani

**CARRIED**

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MOVED K Hedberg BVSc

SECONDED S McFadden

**THAT** the Minutes of the Sporting Committee meeting held on 3 June 2024 be **received**.

**CARRIED**

**9. DOGS AUSTRALIA MATTERS**

**9.1 Dogs Australia June 2024 Special Board Meeting– AGENDA**

Directors considered the Motions on Notice at Section 5 of the Agenda for the Dogs Australia 2024 June Special Board Meeting.

**9.2 Proposals for DA Participation in AAWS – Renewing the AAWS Survey Response**

MOVED K Hedberg BVSc

SECONDED K Charnock

**THAT** Dogs NSW supports the Dogs Australia format for renewing the AAWS Survey Response.

**CARRIED**

**10. CORRESPONDENCE**

**10.1 NSW Country Region British Bulldog Club Inc – Winding Up**

MOVED C Rafton

SECONDED S Hannigan

**THAT** the advice of the winding up of the NSW Country Region British Bulldog Club Inc be noted with regret.

**CARRIED**

**MEETING CLOSED: 5.00pm**

**NEXT MEETING: Wednesday 10 July 2024 @ 2.00pm**

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