

MINUTES of a meeting of the BOARD OF DIRECTORS held on **Wednesday 10 July 2024** commencing at 2.02pm.

PARTICIPATION:

L Brand	C Rafton
S Oliver	K Hedberg BVSc
A McIrrath	G Spagnolo
R Privett (by Zoom)	K Charnock
S McFadden	A Moy
L Brown	S Hannigan
	J Bryson

IN ATTENDANCE: V Gagan-Wilson (Company Secretary), L Hadley (Committee Secretary/Examinations Administrator)
For part of meeting: A Khamis (Operations Manager)
For part of meeting via Zoom: D Crofts (Animal Welfare & Community Officer),

APOLOGIES: S Mills, G Vernon

MOVED A McIrrath
THAT the apologies be **accepted**.

SECONDED K Hedberg BVSc

CARRIED

A. Recording of Board Meeting

MOVED S Hannigan
THAT Directors **note** that, in accordance with the resolution of the Board at Item 5.1 of the Board of Directors meeting held on 8 December 2021, **this Board meeting is being recorded** for the purposes of confirmation of the Minutes and once confirmed at a future Meeting the recording will then be deleted.

SECONDED R Privett

CARRIED

IN CAMERA

1. CONFIRMATION OF PREVIOUS MINUTES

MOVED S McFadden
THAT the Minutes of the following Board Meetings, be **confirmed**.

SECONDED A McIrrath

- 1.1 **Electronic Motion – 5/6/2024**
- 1.2 **Face to Face Meeting – 12/6/2024**
- 1.3 **Electronic Motion – 21/6/2024**
- 1.4 **Additional Meeting – 1/7/2024**
- 1.5 **Electronic Motion – 2/7/2024**

CARRIED

L Brown against

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2. PRIORITY MATTERS

2.1 Strategic Planning

MOVED A McIlrath

SECONDED S Oliver

THAT a separate emergency Zoom meeting be convened, as a matter of urgency, instead of discussion at today's Board meeting to enable more lateral thinking in relation to Strategic Planning.

CARRIED

The meeting agreed to invite the Chair of the Finance Committee to participate in the meeting.

It was also agreed that each Director be required to submit, in writing, to the Company Secretary by Friday this week, times/dates next week that they would be available along with at least one item to discuss at that meeting.

3. GENERAL BUSINESS TO BE DEALT WITH IN CAMERA

3.1 Executive Committee Decisions

3.1.1 ECD4/2024: Terrier & Working Dog Rings

MOVED K Hedberg BVSc

SECONDED L Brown

THAT the decision of the Executive Committee, in ECD4/2024, which reads as follows, be endorsed:-

THAT the above rings be returned to their normal status. That being WORKING GROUP be judged in Ring 3 and the TERRIER GROUP be judged in Ring 6.

CARRIED

MOVED L Brown

SECONDED S McFadden

THAT the Grounds Committee be instructed that any major changes to the grounds must be endorsed by the Board as per the normal protocol.

CARRIED

MOVED L Brown

SECONDED S McFadden

THAT the lack of availability of parking around the Terrier Ring be investigated to assist the Terrier exhibitors to find parking near their ring.

CARRIED

3.2 Operations Manager's Report

The Operations Manager reported on the following matters:-

- **Flood Damage**
- **Agility Nationals and Damage to Orchard Hills Grounds**
- **Lease - 391-395 Mamre Road Orchard Hills NSW**
- **Lease – Jack Russell Terrier Racing Area**

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3.2.1 **Item 1.2: Insurance Policy Wording – Australian Stockdog Club of NSW Inc**

MOVED L Brown

SECONDED S McFadden

THAT the matter of the Insurance Policy Wording as raised by the Australian Stockdog Club of NSW Inc be **REFERRED** to next Board meeting with the full complement of all correspondence being provided to Directors to enable the Board to make an informed decision.

CARRIED

MOVED K Charnock

SECONDED G Spagnolo

THAT the Operations Manager's Report be accepted.

CARRIED

3.3 **Finance Committee – 27/6/2024**

3.3.1 **Note for Board - Item 6.6: Request to Provide Smaller Draft Schedule Advertisements as a cheaper option**

MOVED L Brown

SECONDED G Spagnolo

THAT the proposal for smaller Draft Schedule advertisements as a cheaper options be **REFERRED** back to the Finance Committee with a view to investigating how to reduce the cost of printing the magazine.

CARRIED

3.3.2 **Recommendation 1 – Item 7.1: Levy**

MOVED G Spagnolo

SECONDED S McFadden

THAT Recommendation 1, which reads as follows, be approved:-

THAT the levy for Conformation Shows be increased to \$2.00 with the Sporting levy from \$0.50 cents to \$1.00 effective 1 January 2025.

CARRIED

*C Rafton, K Charnock, L Brown abstained
A Moy, S Oliver, R Privett against*

3.3.3 **Recommendation 2 – Item 8.1: Financial Statements as @ 31 May 2024**

MOVED K Hedberg BVSc

SECONDED A Moy

THAT Recommendation 2, which reads as follows, be approved:-

THAT the Financial Statements as @ 31 May 2024 be approved by the Board of Directors.

CARRIED

C Rafton, K Charnock, L Brown abstained

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3.3.4 **Recommendation 3 – Item 9.1: Poodle Club of NSW Inc – Public Liability**

MOVED L Brown

SECONDED S Oliver

THAT this matter be **REFERRED** back to the Finance Committee to consider a new category of membership, eg, Volunteer Members or Companion Members, which would subsequently require a change to the RNSWCC Articles of Association.

CARRIED

C Rafton, K Charnock abstained

For the Operations Manager: To discuss with the DOGS NSW Insurance Broker to determine if DOGS NSW needs to apply a fee for Volunteer Workers to be covered under our insurance.

MOVED G Spagnolo

SECONDED A Moy

THAT the Minutes of the Finance Committee meeting held on 27 June 2024 be **received**.

CARRIED

C Rafton, K Charnock, L Brown abstained

3.3.6 **Interest Rates - Thanks**

Director R Privett requested sincere thanks be conveyed to the Financial Accountant, Kenny Liu, for the high interest rates he has been able to obtain.

MOVED S McFadden

SECONDED A McIlrath

THAT standing order be suspended to bring forward Item 4.1, below, to be discussed whilst the Operations Manager is still in attendance.

CARRIED

3.4 **Compliance Investigative Panel**

The Board noted that this Committee did not meet.

3.5 **Judges Committee – 19/6/2024**

MOVED S Oliver

SECONDED A McIlrath

THAT the Minutes of the Judges Committee meeting held on 19 June 2024 be **received**.

CARRIED

The Operations Manager left the meeting @ 3.15pm

The Animal Welfare & Community Liaison Officer joined the meeting @ 3.15pm

3.6 **Animal Welfare & Community Liaison Officer Report – June 2024**

MOVED S McFadden

SECONDED A McIlrath

THAT the Animal Welfare & Community Liaison Officer's Report for June 2024 be **received**.

CARRIED

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3.6.3 **Serious Animal Welfare Committee – June 2024**

3.6.3.1 **Recommendation 1 – Item 4.1: Health Management Plan Amendments**

3.6.3.1.1 **Recommendation 1A**

MOVED K Hedberg BVSc SECONDED A Moy
THAT Recommendation 1A, which reads as follows, be approved:-
THAT the Board agree to the adoption of the Health Management Plan document with NSW updates.

CARRIED

3.6.3.1.2 **Recommendation 1B**

MOVED K Hedberg BVSc SECONDED L Brown
THAT Recommendation 1B, which reads as follows, be approved:-
THAT the Board instruct the Office to write to Dogs Victoria seeking their endorsement of amendments to their template to suit NSW regulations and legislation.

CARRIED

3.6.3.1.3 **Recommendation 1C**

MOVED S McFadden SECONDED R Privett
THAT Recommendation 1C, which reads as follows, be approved:-
THAT the Board adopt the implementation of the Health Management Plan as outlined under 4.1 “Action” of the Serious Animal Welfare Committee Minutes of June 2024.

CARRIED

MOVED S McFadden SECONDED K Hedberg BVSc
THAT the Minutes of the Serious Animal Welfare Committee meeting held In June 2024 be **received**.

CARRIED

K Charnock abstained

The Animal Welfare & Community Liaison Officer left the meeting @ 3.19pm

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3.7 **Company Secretary's Report**

3.7.2 **Item 2.1.1.2: Amendment to Dogs Australia Regulations Part 6: The Register & Registration, Clause 9.13 – Order of the Varieties of Dachshunds**

MOVED L Brown

SECONDED J Bryson

THAT Dogs Australia be requested to confirm the effective date for the amendment to the order of varieties of Dachshunds in the Regulations.

CARRIED

MOVED K Charnock

SECONDED S Oliver

THAT the Company Secretary's Report be **received**.

CARRIED

4. **GENERAL BUSINESS**

4.1 **Car Parking – Weekend 13 & 14 July 2024**

The Directors discussed the issue of parking for both the Sutherland Shire All Breeds Kennel Club Double Shows scheduled for Saturday 13 July 2024 and the RNSWCC Health & Welfare Charity Show scheduled for Sunday 14 July 2024, give the unexpected number of attendees at the 2024 Agility Nationals.

MOVED L Brown

SECONDED K Hedberg BVSc

THAT Director S Oliver, the Operations Manager and the Grounds Supervisor undertake a walk around the grounds tomorrow morning and advise the Board of what areas can be used for parking on this weekend.

CARRIED

MOVED L Brown

SECONDED K Charnock

THAT the Board endorse for one side of the tarred road to be used for parking on this weekend **only**, if necessary.

CARRIED

S Oliver, A Moy against

MOVED L Brown

SECONDED S Oliver

THAT **NO** show schedules for events to be held at Orchard Hills be approved without confirmation of the appropriate rings being booked.

CARRIED

C Rafton against

MOVED J Bryson

SECONDED S Oliver

THAT Draft Schedules include a notice that states "Please note if show is to be held at Orchard Hills you must book your rings online".

CARRIED

C Rafton abstained

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5 **BUSINESS ARISING FROM MINUTES**

Meeting recessed @ 4.00pm

Meeting resumed @ 4.20pm

6. **JUDICIAL MATTERS**

6.1 **Judicial Co-ordinator's Report**

MOVED K Charnock

SECONDED K Hedberg BVSc

THAT the Judicial Co-ordinator's Report be **received**.

CARRIED

OPEN MEETING

7. **MOTIONS ON NOTICE**

8. **MONTHLY REPORTS**

****Monthly Reports received to date were distributed to Directors via the next Electronic Board Agenda with the following exceptions:-**

8.1 **Agility Committee**

8.1.1 **Meeting 20/5/2024**

8.1.1.1 **Recommendation 1 – Item 7: Approval of Trial Dates**

MOVED K Charnock

SECONDED G Spagnolo

THAT Recommendation 1, which reads as follows, be **approved**:-

THAT the Committee's decisions in relation to Trial Dates be approved.

CARRIED

MOVED L Brown

SECONDED G Spagnolo

THAT the Minutes of the Agility Committee meeting held on 20 May 2024 be **received**.

CARRIED

8.1.2 **Meeting 17/6/2024**

8.1.2.1 **Recommendation 1 – Item 7: Approval of Trial Dates**

MOVED L Brown

SECONDED A McIlrath

THAT Recommendation 1, which reads as follows, be **approved**:-

THAT the Committee's decisions in relation to Trial Dates be approved.

CARRIED

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MOVED L Brown

SECONDED A McIlrath

THAT the Minutes of the Agility Committee meeting held on 17 June 2024 be **received**.

CARRIED

8.2 Agility Judges Committee – 2/7/2024

MOVED S Oliver

SECONDED A McIlrath

THAT the Minutes of the Agility Judges Committee meeting held on 2 July 2024 be **received**.

CARRIED

8.3 Conformation Judges Training Committee -1/7/2024

8.4 Constitution & Regulations Review Working Party – 18/6/2024

8.4.1 Inner Sydney Dog Sports Club Inc – Application for Affiliation

MOVED A Moy

SECONDED A McIlrath

THAT the Recommendation of the Constitution & Regulations Review Working Party, which reads as follows, be **approved**:-

THAT the Application for Affiliation from the Inner Sydney Dog Sports Club Inc be approved.

CARRIED

MOVED L Brown

SECONDED A McIlrath

THAT the Report of the Convenor of the Constitution & Regulations Review Working Party be **accepted**.

CARRIED

8.5 Grounds Development Committee – 25/6/2024

MOVED A McIlrath

SECONDED C Rafton

THAT the Minutes of the Grounds Development Committee meeting held on 25 June 2024 be **received**.

CARRIED

8.6 Library & Archives Committee – 12/6/2024

MOVED S Oliver

SECONDED A McIlrath

THAT the Minutes of the Library & Archives Committee meeting held on 12 June 2024 be **received**.

CARRIED

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8.9.2 **Recommendation 2 – Item 3.5: Online Service Providers – Credits**

MOVED A McIlrath SECONDED K Hedberg BVSc
THAT Recommendation 2, which reads as follows, be **approved**:-
THAT DOGS NSW Regulations Part II-Show, Clause 10.4, be amended as follows:

CURRENTLY READS:

10.4 **(08/17)** *An Affiliate shall be responsible for each prize or the monetary value thereof offered for competition at a Show conducted by it.*

****** *A Category A Club is one which at its equivalent show in the previous year achieved an entry in excess of 500 dogs or one which has been declared by the DOGS NSW Show Committee to be one at the time of approving a change of show date.*

******* *A Category B Club is one which at its equivalent show in the previous year achieved an entry of 500 dogs or less or a Club which did not conduct an event in the previous year.*

The Category applicable to an event is to be shown in the Prizes section of any advertisement for the show, eg, Category A Trophy & Sash.

(b) *At an All Breeds Parade, Open Show or Sanction Show and a Breed Specialty Championship Show held under the regulations the following shall apply:-*

(i) *There shall be at least one trophy, and a sash or rosette, for each in Show Award as follows:-*

<i>Trophy Minimum Value</i>	
<i>Best in Show</i>	<i>\$15.00</i>
<i>Runner Up Best in Show</i>	<i>\$10.00</i>
<i>All Classes in Show</i>	<i>\$8.00</i>
<i>Best Neuter in Show</i>	<i>\$8.00</i>
<i>Runner Up Neuter in Show and Neuter Class in Show</i>	<i>Trophy, and a sash or rosette, given at discretion of the Affiliate running the show.</i>

BE AMENDED TO READ:

10.4 **(08/17)** *An Affiliate shall be responsible for each prize or the monetary value thereof offered for competition at a Show conducted by it.*

****** *A Category A Club is one which at its equivalent show in the previous year achieved an entry in excess of 500 dogs or one which has been declared by the DOGS NSW Show Committee to be one at the time of approving a change of show date.*

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*** A Category B Club is one which at its equivalent show in the previous year achieved an entry of 500 dogs or less or a Club which did not conduct an event in the previous year.

The Category applicable to an event is to be shown in the Prizes section of any advertisement for the show, eg, Category A Trophy, Cash or **Voucher and Sash or Rosette**.

(b) At an All Breeds Parade, Open Show or Sanction Show and a Breed Specialty Championship Show held under the regulations the following shall apply:-

(i) There shall be at least one trophy, **cash or voucher and** sash or rosette, for each in Show Award as follows:-

Trophy Minimum Value	
Best in Show	\$15.00
Runner Up Best in Show	\$10.00
All Classes in Show	\$8.00
Best Neuter in Show	\$8.00
Runner Up Neuter in Show and Neuter Class in Show	Trophy, and a sash or rosette, given at discretion of the Affiliate running the show.
*vouchers are to be claimed within 6 months or value of voucher will be returned to club	

CARRIED

8.9.4 **Recommendation 7 – Item 8.2: DOGS NSW Regulations Part II-Show, Clause 13.1**

MOVED S Hannigan

SECONDED S McFadden

THAT Recommendation 7, which reads as follows, be approved:-

THAT DOGS NSW Regulation Part II-Show, Clause 13.1, be amended as follows:-

CURRENTLY READS:

13.1(a) *A dog shall not be exhibited at a recognised show unless an application for its entry in such show has been lodged and paid for online or received by the Secretary of the Club by mail.*

13.1(b) *An entry for an exhibit can only be rejected if the online or paper entry is not received by the closing date of entries or without full payment.*

BE AMENDED TO READ

13.1(a) A dog shall not be exhibited at a recognised show unless an application for its entry in such show has been lodged and paid for online or received by the Secretary of the Club by mail.

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- (i) the name of the Affiliate conducting the Show;
- (ii) the venue of the Show;
- (iii) the date of the Show;
- (iv) the closing date of entries;
- (v) the amount of the Entry Fee;
- (vi) the name of the Judge/s;
- (vii) the time of commencement of judging;
- (viii) the order of judging; and
- (ix) the name, address and telephone number of the Show Secretary.

CARRIED

8.9.6 **Item 8.7: Trial – Judging Format**

MOVED C Rafton

SECONDED K Charnock

THAT Item 8.7 of the Show Committee Minutes be **REFERRED** back to the Committee for further consideration.

CARRIED

8.9.7 **Recommendation 9 – Item 8.10: Northern Districts Rottweiler**

MOVED G Spagnolo

SECONDED K Hedberg BVSc

THAT Recommendation 9, which reads as follows, be **approved**:-

THAT the Board give dispensation to Northern Districts Rottweiler Club for Double Handling at Specialty Shows as per DOGS NSW Regulations Part II-Show, Clause 12.22, which reads as follows:-

*12.22 The Board of Directors may, upon prior application and on such terms and conditions as it, in its absolute discretion see fit, grant permission to a specialist club for extra runners or double handling when the show or class is to be judged in a specialist manner or as part of a specialist show and any activity undertaken strictly in accordance with such permission shall not amount to misconduct for the purposes of Regulation 16.7.
(03/08)*

CARRIED

8.9.8 **Recommendation 10 – Item 8.11: Newcastle & Hunter Region German Shepherd Dog Club**

MOVED G Spagnolo

SECONDED K Hedberg BVSc

THAT Recommendation 10, which reads as follows, be **approved**:-

THAT the Board grant dispensation to Newcastle & Hunter Region German Shepherd Dog Club for Double Handling at Specialty Shows as per DOGS NSW Regulations Part II-Show, Clause 12.22, which reads as follows:-

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- 12.22 *The Board of Directors may, upon prior application and on such terms and conditions as it, in its absolute discretion see fit, grant permission to a specialist club for extra runners or double handling when the show or class is to be judged in a specialist manner or as part of a specialist show and any activity undertaken strictly in accordance with such permission shall not amount to misconduct for the purposes of Regulation 16.7.*
(03/08)

CARRIED

MOVED L Brown
THAT the Minutes of the Show Committee meeting held on 19 June 2024 be **received**.

SECONDED K Hedberg BVSc

CARRIED

8.9.9 **Harden & Riverina Kennel Club Shows – Change of Judge**

MOVED J Bryson

SECONDED A Moy

THAT the Board grant a one off dispensation to Harden Murrumburrah Kennel Club and Riverina District All Breeds Kennel Club TO HOLD 3 All Breeds Championship Shows and 3 GROUP SHOWS on 26, 27 & 28 July 2024.

CARRIED

9. **DOGS AUSTRALIA MATTERS**

9.1 **ATO Non-For-Profit Annual Self Review Reporting**

MOVED C Rafton

SECONDED G Spagnolo

THAT the advice from Dogs Australia in relation to the requirement of the ATO for Non-For-Profit organisation to submit Annual Self Review Reporting be **noted**.

CARRIED

9.2 **Notice of Meeting – October 2024 ANKC Ltd Board Meeting**

MOVED S Oliver

SECONDED A McIlrath

THAT the Notice of Meeting for the October 2024 ANKC Ltd Board Meeting, along with the closing date for Agenda items being 12 August 2024, be **noted**.

CARRIED

9.3 **Notice of Meeting - October 2024 ANKC Ltd AGM**

MOVED S McFadden

SECONDED R Privett

THAT the Notice of Meeting for the October 2024 ANKC Ltd Annual General Meeting, be **noted**.

CARRIED

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10. CORRESPONDENCE

10.1 Tumbarumba PA&H Society – Winding Up

MOVED K Charnock

SECONDED S Oliver

THAT the Board **notes**, with regret, the winding up of the Tumbarumba PA&H Society and thank them for their affiliation.

CARRIED

MEETING CLOSED: 5.55pm

**NEXT MEETING: Electronic Meeting Friday 26 July 2024
Face to Face Meeting Wednesday 14 August 2024 @ 2.00pm**

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