

# DOGS NSW



## HIRE BOOKING FORM – FOR AFFILIATES

### Business Address:

The Bill Spilstead Complex for Canine Affairs  
44 Luddenham Rd, Orchard Hills NSW 2748

### Postal Address:

PO Box 632, St. Marys NSW 1790

Ph: (02) 9834 3022

Fax: (02) 9834 3872

Website: [www.dogsnsw.org.au](http://www.dogsnsw.org.au)

Email: [info@dogsnsw.org.au](mailto:info@dogsnsw.org.au)

**HIRE AGREEMENT BETWEEN** \_\_\_\_\_ (the "Affiliate")

of [address of Affiliate/Member] \_\_\_\_\_

and DOGS NSW of; The Bill Spilstead Complex for Canine Affairs, 44 Luddenham Road, Orchard Hills, 2748

### HIRE TERMS AND CONDITIONS:

1. I on behalf of the DOGS NSW Affiliate named above, by signing this Hire Booking Form, acknowledges that the Affiliate conducting this event is bound by the Memorandum of Association, Articles of Association, Regulations of Royal New South Wales Canine Council Ltd ABN 69 062 986 118 trading as DOGS NSW and the additional hire conditions 1 – 7 contained within page 3 of this booking form.
2. **INSURANCE POLICIES**  
I on behalf of the DOGS NSW Affiliate named above acknowledge that if the Affiliate has chosen not to be included in the current DOGS NSW Insurance Policies and has obtained their own Public Liability and Voluntary Workers insurance policies, DOGS NSW is noted as a named insured on the Affiliate's policy and a copies of the Certificate of Currency of both policies accompany this application.

To be completed by Secretary, President or Treasurer			
Name of Club:			
Contact Name:	Day Phone:	Mobile:	
Current address:			
State:	Postcode:	E-mail:	
Event Information (Affiliate to Complete)			
Event Type:		Date:	
Anticipated people attending:	Start time:	Finish time:	
PERMANENT BOOKING ONLY (Affiliate to Complete)			
Commencing Year:	Day:	Month:	Week:
Event Type:	Start time:	Finish time:	Anticipated people attending:

**EXECUTED** as an agreement on \_\_\_\_\_.

Date

Signed on behalf of the Hirer (Affiliate) *Signature of person completing the application*

Date

Signed on behalf of DOGS NSW *Signature of DOGS NSW Staff Member*

DESCRIPTION	ITEMS INCLUDED	Fees	Check Box
<b>Amenities Building</b>			
<b>Maximum people 150</b>			
Function/Seminar (in conjunction with Show)	Includes kitchen facilities, bar storage, tables & seating	\$115.00	
Functions – <b>No Show</b> (Social or Seminar)	Includes kitchen facilities, bar storage, tables & seating	\$345.00	
Affiliates Committee Meetings ( <b>excluding AGMs</b> )	Tables, seating, tea & coffee provided ** Additional - Kitchen Facilities	\$23.50 \$53.00	
Affiliates' Annual General Meeting	Tables & seating and tea & coffee provided ** Additional - Kitchen Facilities	\$46.00 \$53.00	
Specialty Shows <b>ONLY</b> Shared (Lunch/Dinner in conjunction with Show)	Tables & seating ** Additional - Kitchen Facilities	\$29.00 \$32.00	
<b>GSDL Building</b>			
<b>Maximum people 60</b>			
Function/Seminar (in conjunction with Show)	Includes kitchen facilities, tables & seating	\$115.00	
Functions – <b>No Show</b> (Social or Seminar)	Includes kitchen facilities, tables & seating	\$290.00	
Affiliates' Committee Meetings ( <b>excluding AGMs</b> )	Tables, seating, tea & coffee	\$23.00	
Affiliates' Annual General Meeting	Tables, seating, tea & coffee	\$46.00	
Specialty Shows <b>ONLY</b> Shared (Lunch/Dinner in conjunction with Show)	Tables & seating	\$29.00	
<b>Rotunda</b>			
<b>Maximum people 60</b>			
Function/Seminar	Tables, seating, tea & coffee	\$76.00	
<b>Secretary's Office</b>			
Affiliates' Committee Meetings <b>ONLY</b>	Tables, seating, tea & coffee	\$23.00	
<b>Training Areas</b>			
Indicate Area Below (Required): _____	N/A	\$46.00	
<b>Sheep Hire</b>			
Hire fee per day	Training \$63.00    Trials \$74.00		
<b>Main Amenities Grounds</b>			
All Breeds Show	Entire Showground – 15 rings	\$730.00	
½ Grounds - 7 Rings Available	½ Showground – 7 rings	\$470.00	
Specialist Show Individual Rings – Rings 1 to 14 Available <i>**See below for Specialty Weekend Ring Hire**</i>	Rings required on Amenities Grounds Please tick:  1   2   3   4   5   6   7  8   9   10   11   12   13   14	\$75.00 per day	
<b>**SPECIALTY WEEKENDS**</b> Specialist Show Individual Rings – Rings 1 to 14 Available  Start Time: _____ Finish Time: _____	Rings required on Amenities Grounds Please tick:  1   2   3   4   5   6   7  8   9   10   11   12   13   14	\$16.00 per hour (Max. \$75.00)  No. Hrs: ___	

DESCRIPTION	ITEMS INCLUDED	Fees	Check Box																					
<b>GSDL Oval</b>																								
All Breeds Show	Entire Oval -	\$406.00																						
Individual Rings – Rings 15 – 32 Available	Rings required on GSDL Grounds Please tick:  <table style="margin-left: 20px;"> <tr> <td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td> </tr> <tr> <td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td> </tr> <tr> <td>29</td><td>30</td><td>31</td><td>32</td><td></td><td></td><td></td> </tr> </table>	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32				\$37.00	
15	16	17	18	19	20	21																		
22	23	24	25	26	27	28																		
29	30	31	32																					

<b>Light Towers</b>			
All Towers (fees per hour or part thereof)	All light Towers	\$105.00	
Individual Towers (fees per hour or part thereof)	1 2 3 4 5	\$21.00	

**Show Ground Equipment – Please highlight item and indicate number required**

Item Description	No. Available	No. Required	Fee
Obedience Equipment	6		\$53.00 per set
Trailer - Agility and Jumping Obstacles	Set of each		\$131.00 per day
Agility Equipment <b>(\$40.00 deposit required)</b>	1 Set		\$92.00
Basic Agility Timing Equipment (Including PA) <i>See hire conditions below</i>	2 Sets		\$60.00 per set
Additional LCD Display	1		\$28.00 per day
<b>* Trestle Tables</b>	15		\$10.00
<b>*DURING EASTER &amp; OCTOBER BREED SPECIALITY SHOWS ONLY 2 TRESTLE TABLES ARE ALLOCATED TO EACH AFFILIATE</b>			
Dining tables	18		N/A
Chairs – Plastic	190		N/A
White Board	3		N/A

<b>STANDARD CONFORMATION RING EQUIPMENT HIRE</b>			
Item Description	No. Available	No. Required	Fee
Judging Table	12		N/A
Junior Style	2		N/A
Ring Tables	14		N/A
Wash Stand - Small	20		N/A

<b>Set Up (Tick box if necessary)</b>	
Should an Affiliate/Member require access to the Amenities Building to set up for a <b>LARGE</b> All Breeds Show or National prior to the event, please indicate: (please note there will be no charge for set up, however other clubs and committees will have access to the building during set up period)	<b>YES / NO</b> <b>NO. OF DAYS</b> _____
Set up prior to events with <b>no access</b> by other clubs and committees, fee's will be charged, (\$78.50 per day) please indicate:	<b>YES / NO</b> <b>NO. OF DAYS</b> _____

**HIRE CONDITIONS:**

- Casual Vendors **MUST** be approved and booked through DOGS NSW Office. **NO** food/drink vendors permitted unless PRIOR arrangements have been made with DOGS NSW in conjunction with the permanent vendors.
- If this event is an approved Show/Trial then this form is to be submitted at the same time as the draft schedule i.e. 5 months prior to event.
- When more than five (5) Clubs are booked then DOGS NSW will be responsible for co-ordinating the allocation of the Amenities Building facilities.
- Unless hire fees are paid at the time of booking, DOGS NSW will invoice the Affiliate in accordance with the **CURRENT** fees and charges at the end of the hired month.
- Cancellation by the Affiliate of a booking must be in writing and given to DOGS NSW no later than 14 days prior to the booking and failure to do so may result in the Affiliate being invoiced the relevant fee payable for the facility booked.
- Cancellation's of Permanent Bookings are to be submitted in writing to the office. When required in the future a new application will need to be lodged.
- When hiring Basic Agility Timing Equipment the hiring club **must** provide twenty-eight (28) AA Batteries.

The office will make every endeavour to process your booking however if we are in receipt of a confirmed booking/s prior to receiving this form and are unable to accommodate this booking then the facility will not be available.

*Above fees include GST where applicable*  
Fees and Charges included in this booking form are subject to change without prior notice