

4.3 **Compliance Investigative Panel**

The Board noted that the Compliance Investigative Panel did not meet.

4.4 **Judges Committee**

The Board noted that the Judges Committee did not meet.

4.6 **Animal Welfare & Community Liaison Officer – June 2019 Report**

MOVED P Cutler

SECONDED R Harbin

THAT the Animal Welfare & Community Liaison Officer's Report for June 2019 be **RECEIVED**.

CARRIED

Meeting recessed @ 3.40pm

Meeting resumed @ 4.19pm

The Business Improvement Manager joined the meeting @ 4.19pm to speak to his report.

4.7 **Business Improvement Manager – June 2019 Report**

The Business Improvement Manager tabled his report.

4.7.1 **Champion Title Certificates**

The Board agreed to accept a simple one (1) page list of titles attained by a dog for the purposes of applying for a Title instead of the owner having to submit original Certificates which then need to be returned and for which the postage can be quite costly.

4.7.2 **Stewards & Junior Handler Theory Examinations**

The Board noted that both the Stewards and the Junior Handler Theory Examinations are now available online via Classmarker and there is no cost for the Stewards Examination, however, the Junior Handler Examination attracts a fee of \$10.00.

4.7.3 **Lighting at the Grounds**

The Board noted that the bollard lighting was installed yesterday and it appears there was an issue with the previous electrical work, however, that has now been resolved.

Outside lights around the Amenities and Car Parks will be attended to shortly.

Downlights in the Amenities Building are emitting insulation and become quite hot and use a lot of power.

For the Office: To investigate grants for more efficient lighting.

MOVED P Cutler

SECONDED J Sheppard

THAT the Business Improvement Manager's Report for June 2019 be **RECEIVED**.

CARRIED

The Business Improvement Manager left the meeting @ 3.46pm

...OPEN MEETING...

5. MOTIONS ON NOTICE FROM DIRECTORS

5.1 DOGS NSW Regulations Part I, Section 2, Clause 2.9

MOVED C Rafton

SECONDED P Cutler

THAT DOGS NSW Regulations Part I-The Register & Registration, be amended by an additional clause, numbered 2.9, to read as follows:-

- 2.9 Where the details of the new owner/s of the progeny of a litter are known prior to registration, the progeny should be transferred directly into the new owner/s name at the time of registration, and this shall be the responsibility of the breeder.

AND

THAT the current Clauses 2.9 to 2.14 be renumbered as follows:-

- 2.910** Where any interest in a dog is sold or transferred, the relevant contractual arrangements are the personal and private responsibility of the parties involved however all applications required to be made to DOGS NSW in respect of the transfer are required to be made to accurately reflect those arrangements. **(06/06)**
- 2.911** Where any dog is co-owned, the relevant contractual arrangements are the personal and private responsibility of the parties involved however all applications required to be made to DOGS NSW in respect of the dog concerned are required to be made to accurately reflect those arrangements.
- DOGS NSW will not participate in any dispute relating to the contractual arrangements in respect of the ownership or co-ownership of a registered dog. **(06/06)**
- 2.912** The owner's address to be shown on all Registration Certificates must be the current member or non-member's address as shown in the Register:-
- (i) in the case of a dog owned by a single member, the membership address of that member,
 - (ii) in the case of a dog owned by a single non-member, or co-owned by a person who is a non-member, the address as shown on the relevant Application for Transfer,
 - (iii) in the case of a dog co-owned by two or more members in equal proportions, the membership address of one of those members as shown on the relevant Application for Registration or on a subsequent Application for Transfer,
 - (iv) in the case of a dog co-owned by two or more members but not in equal proportions, the membership address of the majority shareholder or if there are more than one equal majority joint shareholder, the membership address of one of those majority joint shareholders as shown on the Application for Registration or on a subsequent Application for Transfer. **(06/06)**
- 2.913** The signatures of all owners or part owners of a dog are required to be submitted on an application form for the purposes of any transaction to be

effected by DOGS NSW in relation to a dog, unless a current "Signature Authority Application" form, as currently approved by the Board of Directors from time to time, signed by all owners or part-owners of the dog, has been lodged with DOGS NSW and, if it has, signatures as specified in that authority shall be required.

2.1314 Written cancellation of a previous Signature Authority Application in respect of any dog, given by any one of the part-owners of that dog, shall be sufficient for DOGS NSW to revert to requiring the signatures of all owners or part owners of a dog in respect of any subsequent transaction.

2.1415 DOGS NSW may defer its processing of any transaction concerning a dog or prefix owned or part-owned by a Member who is the subject of an Inquiry or Investigation instituted or carried out pursuant to the Regulations, or who is the Defendant in any court proceedings the subject matter of which relates to the keeping of animals, pending the outcome and conclusion of such inquiry or investigation and the service or payment of any penalty imposed as a consequence of it. The date of the deferral to commence from the date of the incident. **(03/15)**

CARRIED

MOVED C Rafton

SECONDED P Cutler

THAT the implementation date for the amendment to DOGS NSW Regulations Part I-The Register & Registration, Section 2: Registration – General, Clause 2.9, be Wednesday 1 January 2020.

CARRIED

6. MONTHLY REPORTS

6.1 CEO's Report

The Board offered their sincere thanks the Company Secretary for her hard work and dedication as the CEO of DOGS NSW for the previous five (5) years and wished her all the best in her new position.

6.1.1 Item 1.1: Amendment to DOGS NSW Regulations & Board Policy Document–Reference To Chief Executive Officer

MOVED R Britten

SECONDED P Cutler

THAT the following Recommendations (1A through to 1C) in the CEO's June 2019 Report, as follows, be **APPROVED:-**

6.1.1.1 Recommendation 1A

THAT the Board approved the Board Policy Document as redrafted to remove all reference to the position of Chief Executive Officer/CEO to be replaced where relevant by the new positions of Company Secretary and Members Services & Operational Manager.

6.1.1.2 Recommendation 1B

THAT DOGS NSW Regulations Part VI-Judges – Performance Disciplines, Section 5, Clause 1.5 and Part XIII-Interpretation "Clerk of Examinations", which read as follows:-

- Part VI-Judges – Performance Disciplines, Section 5
Clause 1.5: Clerk of Examinations The Chief Executive Officer of DOGS NSW

- Part XII-Interpretation
"Clerk of Examinations" shall be the Chief Executive Officer of DOGS NSW. (09/11)

Be amended to read:-

- Part VI-Judges – Performance Disciplines
Clause 1.5: Clerk of Examinations ~~The Chief Executive Officer of DOGS NSW~~
Person appointed by the Board of Directors (07/19)
- Part XII-Interpretation
"Clerk of Examinations" ~~shall be the Chief Executive Officer of DOGS NSW. (09/11)~~
Person appointed by the Board of Directors (07/19)

6.1.1.3 **Recommendation 1C**

THAT the Board appoint the Committee Secretary & Examinations Administrator as the Clerk of Examinations for the CJEP Theory Examinations.

CARRIED

6.1.2 **DOGS NSW Regulations Part VI-Judges – Performance Disciplines, Clause 1.5 and Part XIII-Interpretation "Clerk of Examinations"**

MOVED M Arthur

SECONDED R Britten

THAT the persons referred to in DOGS NSW Regulations Part VI-Judges – Performance Disciplines, Clause 1.5 and Part XIII-Interpretation "Clerk of Examinations" be as follows:-

- For CJEP Practical Examinations, the person appointed by the Board of Directors be the Chair of the CJEP Examinations Committee or his delegate
- For Sporting Discipline Practical Examinations, the person appointed by the Board of Directors be the Chair of the Obedience & Tracking Judges Committee or his delegate.

CARRIED

6.1.7 **Recommendation 6 – Item 1.6: English Setter Club Of NSW – Compliments re DOGS NSW Website**

MOVED P Cutler

SECONDED L Brand

THAT Recommendation 6, which reads as follows, be **APPROVED:-**

THAT the Board note the compliments expressed by the English Setter Club of NSW in respect of the new website for its ease of navigation and presentation and that a vote of thanks be conveyed to the staff involved.

CARRIED

MOVED L Brand

SECONDED P Cutler

THAT the CEO's Report be **RECEIVED**.

CARRIED

6.2 **Finance Committee – 26/06/2019**

6.2.2 **Motion 2 – Item 6.4.1: Proposed New Litter Form**

MOVED C Rafton

SECONDED K Hedberg BVSc

THAT the proposed New Litter Registration Form, which allows Breeders to transfer ownership of puppies directly from the point of registration, be **APPROVED**.

CARRIED

6.2.5 **Recommendation 2 – Item 8: Financial Report - 1 July 2018 to 31 May 2019**

MOVED P Cutler

SECONDED N Keck

THAT Recommendation 2, which reads as follows, be **APPROVED:-**

THAT the Financial Report 1 July 2018 to 31 May 2019, be approved by the Board of Directors.

CARRIED

6.2.6 **Recommendation 3 – Item 8.1: 2019/2020 DRAFT Budget**

MOVED C Rafton

SECONDED K Hedberg BVSc

THAT Recommendation 3, which reads as follows, be **APPROVED:-**

THAT the 2019/2020 Draft Budget be approved by the Board of Directors and that a vote of thanks be conveyed to the Accounts Team Leader for her work on this document.

CARRIED

MOVED K Hedberg BVSc

SECONDED R Britten

THAT the Minutes of the Finance Committee meeting held on Wednesday 26 June 2019, be **RECEIVED**.

CARRIED

6.3 **Agility Committee – 11/06/2019**

6.3.1 **Recommendation 1: Item 7 – Application for Trial Date**

MOVED V Etherington OAM

SECONDED L Brand

THAT Recommendation 1, which reads as follows, be **APPROVED:-**

THAT the Committee's decision in relation to Trial Dates be approved.

CARRIED

MOVED V Etherington OAM

SECONDED P Cutler

THAT the Minutes of the Agility Committee meeting held on Tuesday 11 June 2019, be **RECEIVED**.

CARRIED

6.4 **Agility Judges Committee**

The Board noted that the Agility Judges Committee did not meet.

6.5 **Breed Assessment & Temperament Test Committee**

The Board noted that the Breed Assessment & Temperament Test Committee did not meet.

6.6 **Breed Standards Committee**

The Board noted that the Breed Standards Committee did not meet.

6.7 **Complex Fundraising Committee**

The Board noted that the Complex Fundraising Committee did not meet.

6.8 **Conformation Judges Training Committee**

The Board noted that the Conformation Judges Training Committee did not meet.

6.9 **Constitution & Regulations Working Party**

The Board noted that the Constitution & Regulations Working Party did not meet.

6.10 **Dances With Dogs Committee**

The Board noted that the Dances With Dogs Committee did not meet.

6.11 **Grounds Committee**

The Board noted that the Grounds Committee did not meet.

6.12 **Library & Archives Committee – 13/06/2019**

MOVED N Keck

SECONDED P Cutler

THAT the Minutes of the Library & Archives Committee meeting held on Thursday 13 June 2019, be **RECEIVED**.

CARRIED

6.12.1 **Research & Education Building - Thanks**

The Board moved a vote of thanks to the Library & Archives Committee and those who assisted, for their hard work in preparing the Research & Education Building for its Grand Opening at the Dogs On Show Event, in June 2019.

6.13 **Media & Government Legislation Committee – 03/06/2019**

MOVED L Brand

SECONDED K Hedberg BVSc

THAT the Minutes of the Media & Government Legislation Committee meeting held on Monday 3 June 2019, be **RECEIVED**.

CARRIED

6.14 **Members Education Committee – 18/06/2019**

6.14.1 **Recommendation 1: Item 7.2 – Members Education Course 2020**

MOVED C Rafton

SECONDED L Brand

THAT the Board of Directors **APPROVED** an increase in the price of the Members Education Course (from \$110.00) to \$120.00 + GST and a single lecture attendance fee (from \$5.50) to \$10.00 + GST.

CARRIED

6.14.2 **Recommendation 2: Item 7.4 – Review Prefix Supervisor and Inspectors list – Name Tags Required**

MOVED C Rafton

SECONDED P Cutler

THAT Recommendation 2, which reads as follows, be **APPROVED**:-

THAT only Committee members are approved as supervisors for the Metropolitan area, any non-Committee people should be removed.

CARRIED

6.14.3 **Recommendation 3: Item 7.4 – Review Prefix Supervisor and Inspectors List – Name Tags Required**

MOVED C Rafton

SECONDED P Cutler

THAT a Statutory Declaration be signed by all Supervisors and Inspectors prior to each theory examination and premises inspection, stating they have no personal or business relationship with the person for whom they are supervising/inspecting.

CARRIED

MOVED C Rafton

SECONDED M Arthur

THAT the above **motion be amended** to read as follows:-

THAT a **Statutory** Declaration be signed by all Supervisors and Inspectors prior to each theory examination and premises inspection, stating they have no personal or business relationship with the person for whom they are supervising/inspecting.

The amendment became the motion and on counting the votes the motion was:-

CARRIED

6.14.5 **Supervisor & Inspector Name Badges**

MOVED C Rafton

SECONDED P Cutler

THAT Name Badges be provided to Supervisors and Inspectors for use during theory examinations and premises inspections.

CARRIED

MOVED P Cutler

SECONDED K Hedberg BVSc

THAT the Minutes of the Members Education Committee meeting held on Tuesday 18 June 2019, be **RECEIVED**.

CARRIED

6.15 **Obedience & Tracking Committee –13/06/2019**

6.15.1 **Recommendation 1: Item 7 – Application for Trial Date**

MOVED V Etherington OAM

SECONDED P Cutler

THAT Recommendation 1, which reads as follows, be **APPROVED**:-

THAT the Committee's decisions in relation to Trial Dates be approved.

CARRIED

MOVED V Etherington OAM

SECONDED P Cutler

THAT the Minutes of the Obedience & Tracking Committee meeting held on Thursday 13 June 2019, be **RECEIVED**.

CARRIED

6.16 **Obedience & Tracking Judges Committee – 13/06/2019**

MOVED V Etherington OAM

SECONDED P Cutler

THAT the Minutes of the Obedience & Tracking Judges Committee meeting held on Thursday 13 June 2019, be **RECEIVED**.

CARRIED

6.17 Public Relations Committee – 26/06/2019

MOVED L Brand
SECONDED K Hedberg BVSc
THAT the Minutes of the Public Relations Committee meeting held on Wednesday 26 June 2019, be **RECEIVED**.

CARRIED

6.18 Retrieving & Field Trials Committee – 19/06/2019

6.18.1 Recommendation 1: Item 8.1.1 – National Retrieving Trial Championship

MOVED V Etherington OAM
SECONDED P Cutler
THAT Recommendation 1, which reads as follows, be **APPROVED:-**
THAT an application be made to ANKC Ltd to allow DOGS NSW to conduct a National Retrieving Trial Championship on the **37th Saturday & Sunday**, ie, **Friday 9, Saturday 10 and Sunday 11 September, for 2022 only**.

CARRIED

MOVED V Etherington OAM
SECONDED P Cutler
THAT the Minutes of the Retrieving & Fields Trials Committee meeting held on Wednesday 19 June 2019, be **RECEIVED**.

CARRIED

6.19 RNSWCC Health & Welfare Charity Limited – 01/07/2019

MOVED C Rafton
SECONDED L Brand
THAT the Minutes of the RNSWCC Health & Welfare Charity Limited meeting held on Monday 1 July 2019, be **NOTED**.

CARRIED

6.20 Show Committee – 26/06/2019

6.20.1 Recommendation 1: Item 3.11 – Judges Regulations

MOVED P Cutler
SECONDED L Brand
THAT Recommendation 1, which reads as follows, be **APPROVED:-**
THAT DOGS NSW Regulations Part IV-Judges, Section 4: Judging Appointments – Judging at Recognised Shows, Clause 4.2, which reads as follows:-

- 4.2 A Judge who has judged a Breed or Breeds or Classes of Breed or Breeds (other than Special Prize Classes) at a Show recognised by any Member Body of ANKC shall not, (except in Classes of Special Prizes) or, otherwise with the prior written consent of the Board of Directors):-*
- (a) Judge the same Breed or Breeds or Classes of the same Breed or Breeds of dogs at another Show held in NSW within 200 kilometres by the shortest road of the first mentioned Show sooner than three (3) months thereafter. (The distance reference to be taken from <https://www.google.com/maps>). This Regulation does not apply in the case of a person who has been appointed as an Emergency Judge. (02/19)*

Be amended to read:

4.2 A Judge who has judged a Breed or Breeds or Classes of Breed or Breeds (other than Special Prize Classes) at a Show recognised by any Member Body of ANKC shall not, (except in Classes of Special Prizes) or, otherwise with the prior written consent of the Board of Directors:-

(a) Judge the same Breed or Breeds or Classes of the same Breed or Breeds of dogs at another Show held in NSW within 200 kilometres by the shortest road of the first mentioned Show sooner than three (3) months thereafter. (The distance reference to be taken from <https://www.google.com/maps>). This Regulation does not apply in the case of a person who has been appointed as an Emergency Judge.

(i) Judge the same Breed or Breeds or Classes of the same Breed or Breeds of dogs at another Show held in NSW within 250 kilometres by the shortest road of the first mentioned Show sooner than four (4) months thereafter. (The distance reference to be taken from <https://www.google.com/maps>). This Regulation applies to Judges Contracts received after 1 July 2020 and does not apply in the case of a person who has been appointed as an Emergency Judge.

CARRIED

6.20.2 Recommendation 2: Item 5.2 – Representative Reports

MOVED J Sheppard

SECONDED P Cutler

THAT Recommendation 2, which reads as follows, be **APPROVED:-**

THAT a Notice be placed in the next available DOGS NSW Gazette and on all DOGS NSW Social Media Policies requesting that all Show Representatives ensure that the Representative Report is completed in full, with details of any issues, complaints, Aggressive Dog Incidents, list of Stewards, etc.

CARRIED

6.20.3 Recommendation 8: Item 7 – Application for Show Date

MOVED J Sheppard

SECONDED K Hedberg BVSc

THAT Recommendation 8, which reads as follows, be **APPROVED:-**

THAT the Committee's decisions in relation to Show Dates be approved.

CARRIED

MOVED J Sheppard

SECONDED K Hedberg BVSc

THAT the Minutes of the Show Committee meeting held on Wednesday 26 June 2019, be **RECEIVED.**

CARRIED

6.21 Sporting Committee – 26/06/2019

6.21.1 Recommendation 1: Item 8.9 – Gazette Notices

MOVED V Etherington OAM

SECONDED P Cutler

THAT Recommendation 1, which reads as follows, be **APPROVED:-**

THAT the Application Form, inviting applications for participation in the 2020 Herding Judges Training Scheme, be placed in the DOGS NSW Gazette and on all Social Media Platforms.

CARRIED

6.21.1 **Alaskan Malamute Club of NSW Inc – Sled Sports Event**

MOVED R Britten

SECONDED N Keck

THAT the request from the Alaskan Malamute Club of NSW Inc to hold a Sled Sports Event **33rd Saturday & Sunday, ie, 17 & 18 August, for 2019 only, be APPROVED.**

CARRIED

MOVED V Etherington OAM

SECONDED P Cutler

THAT the Minutes of the Sporting Committee meeting held on Wednesday 26 June 2019, be **RECEIVED.**

CARRIED

6.22 **Spring Fair Dog Show Committee**

The Board noted that the Spring Fair Dog Show Committee did not meet.

7. **ANKC LTD MATTERS**

7.1 **ANKC Ltd Notice of Meeting – Annual General Meeting October 2019**

MOVED P Cutler

SECONDED L Brand

THAT the notice of meeting for the October 2019 ANKC Ltd Annual General Meeting be **NOTED.**

CARRIED

7.2 **ANKC Ltd Notice of Meeting – Board of Directors Meeting October 2019**

MOVED P Cutler

SECONDED L Brand

THAT the notice of meeting for the October 2019 ANKC Ltd Board Meeting be **NOTED.**

CARRIED

8. **CORRESPONDENCE**

8.1 **Notice of Exhibition – Kemps Creek Warehouse, Logistics and Industrial Hub**

MOVED L Brand

SECONDED K Hedberg BVSc

THAT the Notice of Exhibition received from the NSW Government, Planning & Environment Department in regard to the Kemps Creek Warehouse, Logistics and Industrial Hub, be **NOTED.**

CARRIED

8.2 **The Utility Gundog Club (NSW) – Closure**

MOVED P Cutler

SECONDED L Brand

THAT the notice from The Utility Gundog Club (NSW) be **ACCEPTED** with regret and that the Club be sent a letter thanking them for their service.

CARRIED

9. **BUSINESS ADJOURNED FROM PREVIOUS MEETINGS** – NIL

10. **GENERAL BUSINESS** – NIL

MEETING CLOSED: 6.36pm

NEXT MEETING: Electronic Wednesday 24 July 2019
Normal Wednesday 14 August 2019