



MINUTES of a meeting of the BOARD OF DIRECTORS held in the Amenities Building of The Bill Spilstead Complex for Canine Affairs, 44 Luddenham Road Orchard Hills on WEDNESDAY 10 April 2019 at **2.03PM**.

PRESENT: L Brown V Etherington OAM
J Sheppard G Spagnolo
C Rafton N Keck
K Hedberg BVSc P Cutler
R Britten R Harbin
M Arthur

IN ATTENDANCE: V Gagan-Wilson (CEO), R Kal (PA)
A Khamis (Business Improvement Manager) (for part of meeting)

APOLOGIES: L Brand, E Pickering, J Seary

MOVED P Cutler SECONDED G Spagnolo
THAT the apologies be **ACCEPTED**

CARRIED

...IN CAMERA...

1. CONFIRMATION OF PREVIOUS MINUTES

1.2 Electronic Minutes – 27/03/2019

MOVED R Britten SECONDED P Cutler
THAT the Minutes of the Electronic Meeting of the Board of Directors, held on Thursday 27 March 2019, be **CONFIRMED**.

CARRIED

2. BUSINESS ARISING FROM MINUTES

The President reminded Directors that upon becoming a Director, they all signed a Confidentially Agreement that is to be strictly adhered to.

**2.6 Judges Contracts – Individually Publishing
(Refer Item 4.3.3 BOD Mins 13/03/2019)**

MOVED C Rafton SECONDED P Cutler
THAT the Business Improvement Manager be requested to provide a scope in regard to a Judges Search Engine on the DOGS NSW website and contact the Website Developers, The Famous Group Pty Ltd, in regard to costings and timeframe.

CARRIED

Directors P Cutler & R Harbin left the meeting @ 2.35pm

3. JUDICIAL MATTERS

3.1 Judicial Co-ordinator's Report

MOVED R Britten
SECONDED J Sheppard
THAT the Judicial Co-ordinator's Report be **RECEIVED**.

CARRIED

3.2 Disputes Assessment Report

MOVED V Etherington OAM
SECONDED G Spagnolo
THAT the Minutes of the Disputes Assessment Panel be **RECEIVED**.

CARRIED

Director P Cutler returned @ 2.43pm

4. GENERAL BUSINESS TO BE DEALT WITH IN CAMERA

Standing orders were suspended to bring forward discussion on the Judges Committee Minutes for its meeting held in April 2019.

(Refer Item 4.7 below)

4A Judges Committee – April 2019

MOVED V Etherington OAM
SECONDED R Britten
THAT the Minutes of the Judges Committee meeting held in April 2019, be **RECEIVED**.

CARRIED

Director R Harbin returned @ 2.46pm

4.1 Executive Committee Decisions

MOVED R Britten
SECONDED K Hedberg BVSc
THAT the following Executive Committee decisions (18-20) be **ENDORSED**:-

4.1.2 ECD No 19/2019 – Dareton Kennel Club Inc – 3rd Championship Show Application
Executive Committee approved the request from the Dareton Kennel Club Inc to conduct a 3rd Championship Show, to be held **28th Friday**, ie, **12 July for 2019 only**, **subject to** a Late Fee of \$250.00.

4.1.3 ECD No 20/2019 – The German Spitz Club of NSW Inc – Change of Show Date Application
Executive Committee approved the application from the German Spitz Club of NSW Inc to change the date of their Championship Show (from Sunday before Easter, ie, 14 April) to the **Saturday before Easter**, ie, **13 April, for 2019 only**.

CARRIED

4.4 Conformation Judges Training Program – Chairman's Report

MOVED P Cutler
SECONDED K Hedberg BVSc
THAT the Conformation Judges Training Committee Chairman's Report be **RECEIVED**.

CARRIED

4.5 Compliance Investigative Panel

The Board noted that the Compliance Investigative Panel did not meet.

4.6 **Judges Committee – April 2019**

OVERUN

Refer Item 4A above

4.7 **Aggressive Dogs**

The Board noted that there was no Aggressive Dog matters to be considered.

MOVED R Britten

SECONDED K Hedberg BVSc

THAT that a Notice be published on all DOGS NSW Social Media platforms reminding members in regard to Aggressive Dog Incidents, in particular, that ALL aggressive dog incidents are required to be reported to the Show Secretary immediately.

CARRIED

4.8 **Animal Welfare & Community Liaison Officer – March 2019 Report**

MOVED R Britten

SECONDED J Sheppard

THAT the following Recommendations (1 through to 15) in the AWCLO's March 2019 Report, as follows, be **APPROVED**:-

MOVED P Cutler

SECONDED V Etherington OAM

THAT the Animal Welfare & Community Liaison Officer's Report for March 2019 be **RECEIVED**.

CARRIED

The Business Improvement Manager joined the meeting @ 3.20pm to speak to his report.

4.9 **Business Improvement Manager March 2019 Report**

The Business Improvement Manager tabled and spoke to his report.

4.9.1 **Scales of Charges**

MOVED P Cutler

SECONDED N Keck

THAT the Membership, Prefix and Judges Fees be increased in accordance with CPI, ie, 2.1%, with rounding to the nearest dollar. Furthermore, that all other Fees be **FORWARDED** to the Finance Committee for consideration of an increase in accordance with CPI.

CARRIED

MOVED P Cutler

SECONDED G Spagnolo

THAT the Business Improvement Manager's Report for March 2019 be **RECEIVED**.

CARRIED

The Business Improvement Manager left the meeting @ 3.46pm

Meeting recessed @ 3.46pm

Meeting resumed @ 4.16pm

4.12 **Conformation Judges Training Program – Post Practical Examinations – Sunday 14 April 2019**

MOVED C Rafton

SECONDED P Cutler

THAT Director C Rafton be **APPOINTED** as the Clerk of Examinations for the Conformation Judges Education Program Post Practical Examinations, scheduled for Sunday 14 April 2019.

CARRIED

...OPEN MEETING...

5. MOTIONS ON NOTICE FROM DIRECTORS

5.1 DOGS NSW Education & Research Building

MOVED R Britten

SECONDED M Arthur

THAT the Education & Research Building be made available to the Conformation Judges Education Program for use for lectures.

CARRIED

MOVED K Hedberg BVSc

SECONDED J Sheppard

THAT no dogs be permitted to enter the Education & Research Building unless classified as a legal Assistance Animal.

CARRIED

5.2 DOGS NSW Regulations Part II-Show, Section 6, Clause 6.7

MOVED R Britten

SECONDED J Sheppard

THAT DOGS NSW Regulations Part II-Show, Section 6: Classes for Exhibit at a Show, Clause 6.7 which reads as follows:-

6.7 "Trials"

- (1) *Until otherwise determined by the Board of Directors, the competitions to be conducted at all Trials shall be in accordance with the Rules and Regulations for the time being of the Australian National Kennel Council. (12/10)*

Be amended to read:-

6.7 "Trials"

- (1) Until otherwise determined by the Board of Directors, the competitions to be conducted at all Trials shall be in accordance with the Rules and Regulations for the time being of the Australian National Kennel Council. **(12/10)**

(2) **"Retrieving Trials"**

All Retrieving Trials involving the use of firearms will comply with the Laws covering Shooting, Game Laws and Firearms Legislation in NSW. All applications for approval for a Retrieving Trial involving the use of firearms will be required to be submitted in accordance with Regulations Part II-Show, Section 4: Approval of a Show and shall include copies of necessary permits issued by the NSW Police Force for conduct of the Trial, such as the Retrieving Trial Permit Legitimate Reason Form, a P634 Application for a Firearms Permit including authorisation to use firearms, and proof of identity.

CARRIED

6. MONTHLY REPORTS

6.1 CEO's Report

6.1.8 Recommendation 6B: Item 1.6 – Affiliates Annual Reports

MOVED K Hedberg BVSc

SECONDED P Cutler

THAT the Board allow up until 1 June 2019 for those Affiliates listed as not yet providing or having incomplete 2017/2018 Annual Report and should they not comply by that date, they be advised that they would then risk their affiliation being suspended until such time as they comply with the requirements.

CARRIED

MOVED P Cutler

SECONDED K Hedberg BVSc

THAT the CEO's Report be **RECEIVED**.

CARRIED

6.2 Finance Committee – 27/03/2019

6.2.2 Recommendation 2: Item 7.3 – DOGS NSW Sponsorship

MOVED R Britten

SECONDED J Sheppard

THAT Recommendation 2, which reads as follows, be **APPROVED:-**

THAT DOGS NSW renews the sponsorship agreement with Royal Canin for a further 3 years.

CARRIED

6.2.3 Recommendation 3: Item 7.4 – DOGS NSW Magazine – Life Members

MOVED P Cutler

SECONDED J Sheppard

THAT Recommendation 3, which reads as follows, be **APPROVED:-**

THAT all fully paid up Life Members now to be advised they can opt out of receiving a magazine/journal or opt in at a price for a hard copy.

CARRIED

6.2.5 Recommendation 5: Item 8 – Financial Report – 1 July 2018 to 28 February 2019

MOVED P Cutler

SECONDED K Hedberg BVSc

THAT Recommendation 5, which reads as follows, be **APPROVED:-**

THAT the Financial Report 1 July 2018 to 28 February 2019, be approved by the Board of Directors.

CARRIED

MOVED V Etherington OAM

SECONDED K Hedberg BVSc

THAT the Minutes of the Finance Committee meeting held on Wednesday 27 March 2019, be **RECEIVED**.

CARRIED

6.3 Agility Committee – 12/03/2019

6.3.1 Recommendation 1: Item 7 – Application for Trial Date

MOVED V Etherington OAM SECONDDED K Hedberg BVSc
THAT Recommendation 1, which reads as follows, be **APPROVED**:-
THAT the Committee's decision in relation to Trial Dates be approved.

CARRIED

MOVED C Rafton SECONDDED K Hedberg BVSc
THAT the Minutes of the Agility Committee meeting held on Tuesday 12 March 2019, be
RECEIVED.

CARRIED

6.4 Agility Judges Committee

The Board noted that this Committee did not meet.

6.5 Breed Assessment & Temperament Test Committee

The Board noted that this Committee did not meet.

6.6 Breed Standards Committee

The Board noted that this Committee did not meet.

6.7 Complex Fundraising Committee

The Board noted that this Committee did not meet.

6.8 Conformation Judges Training Committee

The Board noted that this Committee did not meet.

6.9 Constitution & Regulations Working Party

The Board noted that this Working Party did not meet.

6.10 Dances With Dogs Committee

The Board noted that this Committee did not meet.

6.11 Grounds Committee – 21/03/2019

MOVED P Cutler SECONDDED J Sheppard
THAT the Minutes of the Grounds Committee meeting held on Thursday 21 March 2019, be
RECEIVED.

CARRIED

6.12 Library & Archives Committee – 14/03/2019

MOVED G Spagnolo SECONDDED J Sheppard
THAT the Minutes of the Library & Archives Committee meeting held on Thursday 14 March 2019,
be **RECEIVED**.

CARRIED

6.13 Media & Government Legislation Committee – 01/04/2019

MOVED J Sheppard SECONDDED K Hedberg BVSc
THAT the Minutes of the Media & Government Legislation Committee meeting held on Monday 1
April 2019, be **RECEIVED**.

CARRIED

6.14 Members Education Committee

The Board noted that this Committee did not meet.

6.14.1 MEPP Supervisors & Inspectors

MOVED R Britten

SECONDED P Cutler

THAT the following MEPP Supervisors & Inspectors be **APPROVED**:-

- Miss Linda Gibbons Hunter Region SUPERVISOR/INSPECTOR
- Mrs Karen Hawker Southern Region SUPERVISOR/INSPECTOR
- Sir Anthony Tollope Northern Region SUPERVISOR/INSPECTOR

CARRIED

6.15 Obedience & Tracking Committee – 14/03/2019

6.15.1 Recommendation 1: Item 7 – Application for Trial Date

MOVED V Etherington OAM

SECONDED P Cutler

THAT Recommendation 1, which reads as follows, be **APPROVED**:-

THAT the Committee's decision in relation to Trial Dates be approved.

CARRIED

MOVED V Etherington OAM

SECONDED P Cutler

THAT the Minutes of the Obedience & Tracking Committee meeting held on Thursday 14 March 2019, be **RECEIVED**.

CARRIED

6.16 Obedience & Tracking Judges Committee – 14/03/2019

MOVED V Etherington OAM

SECONDED P Cutler

THAT the Minutes of the Obedience & Tracking Judges Committee meeting held on Thursday 14 March 2019, be **RECEIVED**.

CARRIED

6.17 Public Relations Committee – 27/02/2019

6.17.1 Recommendation 1: Item 7.1 – Dogs in the Park

MOVED R Britten

SECONDED G Spagnolo

THAT Recommendation 1, which reads as follows, be **APPROVED**:-

THAT DOGS NSW investigate the cost of two (2) x gazebos that will be easily managed to transport to and set up at all events attended by DOGS NSW.

CARRIED

6.17.2 Recommendation 2: Item 7.3 – General Public – Information on Upcoming Events

MOVED R Britten

SECONDED G Spagnolo

THAT Recommendation 2, which reads as follows, be **APPROVED**, subject to purchasing occurring after 1 July 2019:-

THAT DOGS NSW purchase gifts, equalling to \$1,000.00 in total, to provide to new members thanking them for signing up.

CARRIED

6.17.3 **Recommendation 3: Item 7.4 – Guessing Competition**

MOVED K Hedberg BVSc
SECONDED G Spagnolo
THAT Recommendation 3, which reads as follows, be **APPROVED:-**
THAT a Raffle App be developed and utilised at the Dogs On Show Event.

CARRIED

6.17.4 **Recommendation 4: Item 7.5 – DOGS NSW Magazine**

MOVED N Keck
SECONDED K Hedberg BVSc
THAT Recommendation 4, which reads as follows, be **APPROVED:-**
THAT no DOGS NSW Journals dated prior to 2018, be distributed at the Sydney Royal Easter Show 2019. Furthermore, that DOGS NSW purchase Business Cards at the cost of \$9.99 for 250 cards.

CARRIED

6.17.5 **Recommendation 5: Item 7.6 – Dogs On Show – Show Date**

MOVED P Cutler
SECONDED R Britten
THAT Recommendation 5, which reads as follows, be **APPROVED** for **2021 & beyond:-**
THAT Dogs on Show should be held on an annual basis, same weekend and venue and should be a standalone show.

CARRIED

6.17.6 **Recommendation 6: Item 7.6 – Dogs On Show – Press Release**

MOVED R Britten
SECONDED N Keck
THAT Recommendation 6, which reads as follows, be **APPROVED:-**
THAT a Press Release be created by the DOGS NSW Marketing & PR Co-ordinator for Dogs On Show 2019.

CARRIED

6.17.7 **Recommendation 7: Item 7.6 – Dogs On Show – Flyers for Veterinarian Practices**

MOVED N Keck
SECONDED G Spagnolo
THAT Recommendation 7, which reads as follows, be **APPROVED:-**
THAT the Dogs On Show 2019 Flyers provided to local Veterinarian Practices be increased from 25 to 100, per Practice, therefore, ordering 10,000 more flyers for \$851.00.

CARRIED

MOVED K Hedberg BVSc
SECONDED G Spagnolo
THAT the Minutes of the Public Relations Committee meeting held on Wednesday 27 March 2019, be **RECEIVED**.

CARRIED

6.18 **Retrieving & Field Trials Committee – 20/03/2019**

6.18.1 **Recommendation 1: Item 6 – Application for Trial Date**

MOVED V Etherington OAM
SECONDED P Cutler
THAT Recommendation 1, which reads as follows, be **APPROVED:-**
THAT the Committee's decision in relation to Trial Dates be approved.

CARRIED

MOVED P Cutler
SECONDED R Harbin
THAT the Minutes of the Retrieving & Field Trials Committee meeting held on Wednesday 20 March 2019, be **RECEIVED**.

CARRIED

6.19 **RNSWCC Health & Welfare Charity Limited – 01/04/2019**

MOVED P Cutler
SECONDED K Hedberg BVSc
THAT the Minutes of the RNSWCC Health & Welfare Charity Limited meeting held on Monday 1 April 2019, be **RECEIVED**.

CARRIED

6.20 **Show Committee – 27/03/2019**

6.20.1 **Recommendation 1A: Item 3.1.1 – Outside Personnel Publishing Show Advertisements before DOGS NSW**

MOVED J Sheppard
SECONDED R Britten
THAT DOGS NSW publishes the Show Advertisements on the DOGS NSW Facebook Page immediately they are available.

CARRIED

6.20.2 **Recommendation 1B: Item 3.1.2 – Individually Posting Show Advertisements on DOGS NSW Website & Facebook**

MOVED J Sheppard
SECONDED C Rafton
THAT Recommendation 1B, which reads as follows, be **APPROVED:-**
THAT the Office does not publish the Show Advertisements individually.

CARRIED

6.20.4 **Recommendation 3: Item 7 – Application for Show Date**

MOVED J Sheppard
SECONDED R Harbin
THAT Recommendation 3, which reads as follows, be **APPROVED:-**
THAT the Committee's decision in relation to Show Dates be approved.

CARRIED

6.20.5 **Recommendation 4: Item 8.2 – Northern District Bull Terrier Club of NSW Inc – Open Show Judge**

MOVED J Sheppard
SECONDED K Hedberg BVSc
THAT Recommendation 4, which reads as follows, be **APPROVED, subject to** the Club obtaining ANKC Ltd approval:-
THAT the Northern District Bull Terrier Club of NSW Inc request to have Mr Steven Paterson (UK Judge) judge at their Open Show in September 2019, be **APPROVED**.

CARRIED

6.20.6 **Recommendation 5: Item 8.3 – Declining Exhibits at Shows – Mr Storm Smith**

MOVED K Hedberg BVSc
SECONDED P Cutler
THAT Recommendation 5, which reads as follows, be **APPROVED:-**
THAT the email from Mr Storm Smith in regard to DOGS NSW declining exhibits at shows be referred to the upcoming President & Secretaries Meeting for consideration.

CARRIED

6.20.7 **Recommendation 6: Item 8.4 – Neuter in Group – Ms Rosemary Privett**

MOVED P Cutler
SECONDED K Hedberg BVSc
THAT Recommendation 6, which reads as follows, be **REFERRED** back to the Show Committee:-
THAT the Board of Directors gives consideration to Ms Rosemary Privett’s email in regard to Neuter in Group.

CARRIED

MOVED P Cutler
SECONDED
THAT the Minutes of the Show Committee meeting held on Wednesday 27 March 2019, be **RECEIVED**.

CARRIED

6.21 **Sporting Committee – 27/03/2019**

6.21.1 **Recommendation 1: Item 6.2 – Australian Stockdog Club – Additional Training Ring**

MOVED R Britten
SECONDED G Spagnolo
THAT Recommendation 1, which reads as follows, be **REFERRED** to the Grounds Committee:-
THAT permission be granted to the Australian Stockdog Club of NSW to proceed with the construction of an additional training ring.

CARRIED

6.21.2 **Recommendation 2: Item 8.1.2 – ANKC Ltd Listing of Recognised Working Dog Association and Kindred Bodies**

MOVED V Etherington OAM
SECONDED K Hedberg BVSc
THAT Recommendation 2, which reads as follows, be **APPROVED**:-
THAT DOGS NSW advises ANKC Ltd that the Sporting Committee supports the inclusion of the Australian Koolie Association on the ANKC Ltds List of Recognised Working Dog Associations and Kindred Bodies.

CARRIED

MOVED P Cutler
SECONDED A Lee
THAT the Minutes of the Sporting Committee meeting held on Wednesday 27 March 2019, be **RECEIVED**.

CARRIED

6.22 **Spring Fair Dog Show Committee**

The Board noted that this Committee did not meet.

7. **ANKC LTD MATTERS**

7.1 **ANKC Ltd June 2019 Board of Directors Meeting – DOGS NSW Items**

MOVED K Hedberg BVSc
SECONDED V Etherington OAM
THAT the DOGS NSW Motions for the ANKC Ltd June 2019 Board of Directors Meeting, be **RECEIVED**.

CARRIED

7.2 **ANKC Ltd National Database Working Party – DOGS NSW Member Appointment**

MOVED P Cutler

SECONDED R Britten

THAT the Chairman, Mrs L Brown, be **APPOINTED** as the DOGS NSW Representative on the ANKC Ltd National Database Working Party.

CARRIED

7.3 **ANKC Ltd Electronic Motion #174/2019 – ANKC Ltd Regulations Part 6-The Register & Registration, Section 6: Rules for Registration, Clause 6.1.3.2**

MOVED J Sheppard

SECONDED P Cutler

THAT DOGS NSW **SUPPORTS** ANKC Ltd Electronic Motion 174/2019 in regard to the amendment to ANKC Ltd Regulations Part 6-The Register & Registration, Section 6: Rules for Registration, Clause 6.1.3.2.

CARRIED

7.4 **ANKC Ltd Electronic Motion #177/2019 – ANKC Ltd Administrators Meeting – October 2019**

MOVED P Cutler

SECONDED J Sheppard

THAT DOGS NSW **SUPPORTS** ANKC Ltd Electronic Motion 177/2019 in regard to the ANKC Ltd Administrators Meeting for 2019.

CARRIED

8. **CORRESPONDENCE**

8.1 **Temora Show Society Inc – Re-affiliation Request**

MOVED N Keck

SECONDED R Britten

THAT the application for re-affiliation from the Temora Show Society inc be **APPROVED**.

CARRIED

9. **BUSINESS ADJOURNED FROM PREVIOUS MEETINGS** – NIL

10. **GENERAL BUSINESS**

10.1 **Conformation Judges Training Program – Post Practical Examinations – Sunday 14 April 2019**

OVERUN

Refer Item 4.13 above

MEETING CLOSED: 7.15pm

NEXT MEETING: Electronically: **Wednesday 24 April 2019**
Full: **Wednesday 8 May 2019**