



MINUTES of a meeting of the BOARD OF DIRECTORS held in the Amenities Building of The Bill Spilstead Complex for Canine Affairs, 44 Luddenham Road Orchard Hills on WEDNESDAY 11 July 2018 at **2.02PM**.

PRESENT: L Brown J Seary
J Sheppard A Lee
C Rafton E Pickering
N Keck L Brand
V Etherington OAM P Cutler
R Britten R Harbin
M Arthur Dr K Hedberg BVSc

IN ATTENDANCE: V Gagan-Wilson (CEO), R Kal (PA)

APOLOGIES: G Spagnolo

MOVED K Hedberg BVSc SECONDED P Cutler
THAT the apologies be **ACCEPTED**

CARRIED

...IN CAMERA...

1. CONFIRMATION OF PREVIOUS MINUTES

1.1 Electronic Minutes – 29 June 2018

MOVED J Seary SECONDED K Hedberg BVSc
THAT the Minutes of the Electronic Meeting of the Board of Directors, held on Friday 29 June 2018, be **CONFIRMED**.

CARRIED

2. BUSINESS ARISING FROM MINUTES

2.2 Long Legged Terrier Association – Application for Affiliation
(Refer Item 6.1.8 BOD Minutes 13/6/2018)

MOVED R Britten SECONDED E Pickering
THAT this item be **DEFERED** until Item 6.19.10 below.

CARRIED

2.5 **Regulations Part X-Affiliated Bodies, Clause 1.3(c)(iv)**

(Refer Item 6.1.3 BOD Minutes 29/6/2018)

MOVED R Britten

SECONDED J Sheppard

THAT Regulations Part X-Affiliated Bodies, Clause 1.3(c)(iv), which currently reads as follows:-

1.3(c) *Its application is in writing signed by its Secretary for the time being addressed to and lodged with the Dogs NSW Secretary and is accompanied by:-*

(iv) *an undertaking in writing signed by its President and Secretary that upon its admission as affiliate it will annually thereafter furnish to Dogs NSW a detailed statement setting out its contribution towards the furthering of the promotion of pure bred dogs, a copy of any other report of its activities submitted to its annual meeting together with a certificate that the membership of the club complies with Section 1.3(c)(iii). (07/16)*

Be amended to read:-

1.3(c) Its application is in writing signed by its Secretary for the time being addressed to and lodged with the **DOGS NSW** Secretary and is accompanied by:-

(iv) an undertaking in writing signed by its President and Secretary that upon its admission as affiliate it will annually thereafter furnish to DOGS NSW ~~a detailed statement setting out its contribution towards the furthering of the promotion of pure bred dogs, a copy of any other report of its activities submitted to its annual meeting together with~~ a certificate that the membership of the club complies with Section 1.3(c)(iii). **(07/18)**

CARRIED

2.6 **Wentworth Ladies Kennel Club**

MOVED J Seary

SECONDED R Britten

THAT dispensation for the Wentworth Ladies Kennel Club from the minimum requirement of members for their Annual Reports for the financial years 2014/2015 & 2015/2016, be **GRANTED**.

CARRIED

3. **JUDICIAL MATTERS**

3.1 **Judicial Co-ordinator's Report**

MOVED P Cutler

SECONDED M Arthur

THAT the Judicial Co-ordinator's Report be **RECEIVED**.

CARRIED

3.2 **Disputes Assessment Panel Report – 3/7/2018**

MOVED P Cutler

SECONDED L Brand

THAT the Disputes Assessment Report dated Tuesday 3 July 2018 be **RECEIVED**.

CARRIED

4. GENERAL BUSINESS TO BE DEALT WITH IN CAMERA

4.1 Executive Committee Decisions

MOVED P Cutler

SECONDED R Britten

THAT the following Executive Committee decisions (ECD 36 & 37) be **ENDORSED**:-

4.1.1 ECD 36/2018 – Hungarian Vizsla Club of NSW Inc – Tracking Trial

Executive Committee **APPROVED** the application from the Hungarian Vizsla Club of NSW Inc to change the date of their Tracking Trial, from the **32nd Sunday**, ie, **12 August**, to the **32nd Saturday & Sunday**, ie **11 & 12 August**, for **2018 only**.

4.1.2 ECD 37/2018 – Dogs NSW Regulations Part II-Show, Section 6, Clause 6.3.1

Executive Committee **APPROVED** that DOGS NSW Regulations Part II-Show, Section 6: Classes for Exhibit at a Show, Clause 6.3.1, which currently reads as follows:-

*Open 11 For dogs aged six months or over and of a breed or variety recognized by the ANKC Ltd.
At any FCI CACIB Show where Class 21 is available, Class 11 is only available to exhibits which are not registered as Champions on the official closing date of entries for the show. (04/18)*

Be amended to read:-

*Open 11 For dogs aged six months or over and of a breed or variety recognized by the ANKC Ltd.
At any FCI CACIB Show where Class 21 is available, Class 11 is only available to exhibits which are **over 15 months of age and not** registered as Champions on the official closing date of entries for the show. (07/18)*

CARRIED

4.5 Animal Welfare & Community Liaison Officer Report – June 2018

MOVED P Cutler

SECONDED K Hedberg BVSc

THAT the following Recommendations (1 through to 12) in the AWCLO's June 2018 Report, be **APPROVED**:-

MOVED L Brand

SECONDED P Cutler

THAT the Animal Welfare & Community Liaison Officer's Report for June 2018 be **RECEIVED**.

CARRIED

4.6 Honours Working Party – Nominations

MOVED P Cutler

SECONDED J Sheppard

THAT the report from the Honours Working Party be **RECEIVED**.

CARRIED

The Business Improvement Manager, Mr A Khamis, joined the meeting @ 3.05pm to speak to his report.

4.7 Business Improvement Manager Report – June 2018

The Business Improvement Manager tabled and spoke to his report highlighting the following items:-

- Phone System
- Digital Membership Cards
- Online Ring, Area Camping & Meeting Room Booking
- Spring Fair Website
- Member Details & Database Updates
- Weekly Production Meetings
- WiFi
- DOGS NSW App
- Camping Grounds Permit
- AUSN meeting

MOVED V Etherington OAM
SECONDED L Brand
THAT the Business Improvement Manager's Report for June 2018 be **RECEIVED**.

CARRIED

The Business Improvement Manager, Mr A Khamis, left the meeting @ 3.20pm.

The PA, Miss Rebecca Kal, left the meeting @ 3.43pm

...OPEN MEETING...

5. MOTIONS ON NOTICE FROM DIRECTORS

5.1 R Britten – Regulations Part IV-Judges, Section 4: Judging Appointment, Clause 4.4(a)(v)

MOVED R Britten
SECONDED P Cutler
THAT the following be added under Regulations Part IV-Judges, Section 4: Judging Appointments – Judging at Recognised Shows, Clause 4.4(v):-

- 4.4 (a) At an exhibition at which he is officiating as a judge, a Judge shall not:-
(v) use a mobile phone, iPad, iPod or any other electronic device whilst he is carrying out his judging appointment in the ring.

CARRIED

Meeting recessed @ 3.50pm

Director Nancy Keck gave a presentation on the proposed Library & Archives Building during the break.

Meeting resumed @ 4.53pm

Standing orders were suspended to bring forward discussion on the Library & Archives Building.

5.2 Library & Archives Building Quotes

MOVED N Keck
SECONDED P Cutler
THAT the quote from Manor Group for the Library & Archives Building, be **APPROVED, subject to** a report being performed on the existing concrete slab and confirmation at a subsequent Board of Directors Meeting, in accordance with the RNSWCC Articles of Association, Article 50.

CARRIED

J Seary against

6. **MONTHLY REPORTS**

6.1 **CEO's Report**

6.1.4 **Recommendation 4: Item 1.4 – Electronic Representative Reports**

MOVED P Cutler

SECONDED J Sheppard

THAT Recommendation 4, which reads as follows, be **APPROVED**:-

THAT the Board approve the implementation of Electronic Representatives Reports.

CARRIED

MOVED E Pickering

SECONDED L Brand

THAT the July 2018 CEO's Report be **RECEIVED**.

CARRIED

6.1.6 **Regulations Part II-Show, Section 1: General, Clause 1.14**

MOVED J Sheppard

SECONDED E Pickering

THAT Regulations Part II-Show, Clause 1.14, which currently reads as follows:-

1.14 All members at a Recognised Show must have at that Show their current membership card and must produce that card for inspection upon request by the Show Manager or other person authorised by the Show Manager. (09/04)

Be amended to read:-

1.14 All members at a Recognised Show must ~~have at that Show validate~~ their current membership ~~card~~ with DOGS NSW ~~and must produce that card for inspection~~ upon request by the Show Manager or other person authorised by the Show Manager. ~~Should the member not be able to validate their membership with DOGS NSW, the Show Manager or other person authorised by the Show Manager must take the member's name and membership details and verify same with the DOGS NSW Office during business hours on the next available day. If that membership proves to be non-financial, all awards attained by dog/s owned or handled by the non-financial member at that show shall be forfeited. (07/18)~~

CARRIED

6.2 **Finance Committee**

6.2.1 **Minutes 20/6/2018**

6.2.1.1 **Recommendation 1: Item 6.1 – Litter Registration Fees**

MOVED P Cutler

SECONDED L Brand

THAT Recommendation 1, which reads as follows, be **APPROVED**:-

THAT the fee to register puppies on the Limited & Main Register be increased by \$2.00, ie, \$36.00 for ordinary members and \$27.00 for pensioner members, per puppy.

CARRIED

6.2.1.3 Recommendation 3: Item 8 – Financial Report – 1 July 2017 to 31 May 2018

MOVED P Cutler
SECONDED E Pickering
THAT Recommendation 3, which reads as follows, be **APPROVED**:-
THAT the Financial Report 1 July 2017 to 31 May 2018, be approved by the Board of Directors.

CARRIED

MOVED P Cutler
SECONDED M Arthur
THAT the Minutes of the Finance Committee meeting held Wednesday 20 June 2018, be **RECEIVED**.

CARRIED

6.2.2 Electronic Minutes 4/7/2018

MOVED J Sheppard
SECONDED N Keck
THAT the Minutes of the Finance Committee meeting held electronically on Wednesday 4 July 2018 be **RECEIVED**.

CARRIED

6.3 Agility Committee – 17/06/2018

6.3.2 Recommendation 1: Item 7 – Application for Trial Date

MOVED V Etherington OAM
SECONDED P Cutler
THAT Recommendation 1, which reads as follows, be **APPROVED**:-
THAT the Committee's decisions in relation to trial dates be approved.

CARRIED

MOVED V Etherington OAM
SECONDED R Harbin
THAT the Minutes of the Agility Committee meeting held Sunday 17 June 2018, be **RECEIVED**.

CARRIED

6.4 Agility Judges Committee

The Board noted that the Agility Judges Committee did not meet.

6.5 Breed Assessment & Temperament Test Committee

The Board noted that the Breed Assessment & Temperament Test Committee did not meet.

6.6 Breed Standards Committee

The Board noted that the Breed Standards Committee did not meet.

6.6.1 Kangal Shepherd Dog

MOVED C Rafton
SECONDED V Etherington OAM
THAT ANKC Ltd press release in regard to the Kangal Shepherd Dog, be **NOTED**.

CARRIED

6.7 **Complex Fundraising Committee**

The Board noted that the Complex Fundraising Committee did not meet.

6.8 **Conformation Judges Training Committee – 21/6/2018**

6.8.1 **Recommendation 1: Item 4.2 – Use of Breed Clubs at Lectures**

MOVED R Britten

SECONDED L Brand

THAT Recommendation 1, which reads as follows, be **APPROVED:-**

THAT Group Co-ordinators in the Conformation Judges Education Program be permitted to appoint breed lecturers from outside of the breed clubs where necessary.

CARRIED

MOVED J Seary

SECONDED M Arthur

THAT the Conformation Judges Training Committee consider amending the critique forms so that each critique is signed off individually by a Judge, not a full sheet of critiques.

CARRIED

MOVED L Brand

SECONDED P Cutler

THAT the Minutes of the Conformation Judges Training Committee meeting held Thursday 21 June 2018, be **RECEIVED**.

CARRIED

6.9 **Constitution & Regulations Working Party – July 2018**

MOVED L Brand

SECONDED K Hedberg BVSc

THAT the Minutes of the Constitution & Regulations Working Party meeting held in July 2018, be **RECEIVED**.

CARRIED

6.10 **Dances With Dogs Committee**

The Board noted that the Dances With Dogs Committee did not meet.

6.11 **Grounds Committee – 19/6/2018**

6.11.1 **Recommendation 1: Item 6.5 – Main Entrance Lighting**

MOVED P Cutler

SECONDED L Brand

THAT Recommendation 1, which reads as follows, be **APPROVED:-**

THAT an investigation be sought to improve the lighting at the Main Gates as this area is very hard to see at night and could result in an accident and many people missing the entrance.

CARRIED

6.11.2 **Recommendation 2: Item 6.6 – Vendors Letter**

MOVED P Cutler

SECONDED L Brand

THAT Recommendation 2, which reads as follows, be **APPROVED:-**

THAT the Office writes to all Vendors reminding them of their obligation in policing their own area in cleaning up all unwanted cardboard boxes by collapsing and placing them in the Cardboard Bin. Further, that **NO PARKING** of their vehicles is allowed on the grounds on show days.

CARRIED

MOVED P Cutler
SECONDED E Pickering
THAT the Minutes of the Grounds Committee meeting held on Tuesday 19 June 2018, be **RECEIVED**.

CARRIED

6.12 Library & Archives Committee – 14/6/2018

6.12.1 Note For Board 1: Item 7.1 – Show Business

OVERUN

Refer Item 6.2.2 above

MOVED C Rafton
SECONDED P Cutler
THAT the Minutes of the Library & Archives Committee meeting held on Thursday 14 June 2018, be **RECEIVED**.

CARRIED

6.12.1 Library & Archives Building Quotes

OVERRUN

Refer Item 5.2 above

6.13 Media & Government Legislation Committee – 25/6/2018

MOVED L Brand
SECONDED K Hedberg BVSc
THAT the Minutes of the Media & Government Legislation Committee meeting held on Monday 25 June 2018, be **RECEIVED**.

CARRIED

6.13.1 RNSWCC Health & Welfare Charity Limited

The Board noted that the RNSWCC Health & Welfare Charity Limited did not meet.

6.14 Members Education Committee

The Board noted that the Members Education Committee did not meet.

6.15 Obedience & Tracking Committee – 21/6/2018

6.15.1 Recommendation 1: Item 7 – Application for Trial Date

MOVED P Cutler
SECONDED R Britten
THAT Recommendation 1, which reads as follows, be **APPROVED**:-
THAT the Committee's decisions in relation to Trial Dates be approved.

CARRIED

6.15.2 Recommendation 2: Item 8.8 – Height Cards for Obedience Dogs

MOVED R Britten
SECONDED L Brand
THAT Recommendation 2, which reads as follows, be **APPROVED**:-
THAT DOGS NSW adopt the following rules in regard to Height Cards for Obedience and Rally Obedience Dogs:-
(a) A dog must obtain an official DOGS NSW Height Card, signed by two ANKC Ltd Obedience or Agility Judges, specifying the height of the dog, before being eligible to enter an Open, Advanced Rally A or higher classes.. (01/18).

(.....continued over)

- (b) The height of the dog must be measured at the highest point of the withers using an ANKC Ltd approved measuring device on a hard level surface. The dog may be measured three times, with the measurement to be recorded being the lowest height for the benefit of the dog. The height measurement is to be recorded on the Height Card which will be signed by the two measuring Judges.
- (c) If the dog is less than eighteen months of age at the time of measuring, the Height Card will be provisional only and the dog must be re-measured once it is eighteen months of age.
- (d) The Height Card issued after the dog has reached eighteen months of age will remain valid for the life of the dog.
- (e) A Judge may request to re-measure a dog at a Trial if they are of the clear opinion the height recorded in the catalogue appears inappropriate for that dog.

CARRIED

6.15.3 Recommendation 3: Item 8.9 – Casual Vacancies to the Obedience & Tracking Committee

MOVED V Etherington OAM

SECONDED R Britten

THAT Recommendation 3, which reads as follows, be **APPROVED:-**

THAT the following people be added to the Obedience & Tracking Committee as members for a casual position of one (1) year:-

- Mr Ron Probert
- Mrs Jan Probert
- Mrs Judy Turley
- Ms Sue Guthrie
- Mr Bob Nolland
- Miss Joan Stewart

CARRIED

MOVED C Rafton

SECONDED K Hedberg BVSc

THAT the Minutes of the Obedience & Tracking Committee meeting held on Thursday 21 June 2018, be **RECEIVED**.

CARRIED

Director R Harbin left the meeting @ 6.31pm

6.16 Obedience & Tracking Judges Committee – 14/6/2018

MOVED V Etherington OAM

SECONDED L Brand

THAT the Minutes of the Obedience & Tracking Judges Committee meeting held on Thursday 14 June 2018, be **RECEIVED**.

CARRIED

6.17 Public Relations Committee – 20/6/2018

6.17.1 Note for Board 1: Item 8.1.8 – 50 Year Memberships

MOVED P Cutler

SECONDED L Brand

THAT Note for Board 1, which reads as follows, be **NOTED:-**

The Public Relations Committee requests the Board's advice as to where and when they would like the presentations for 50 year membership made. The Committee feels that 50 year members, etc, should be at the same time as Life Members. Some of these presentations are held at Dogs On Show and others at the Spring Fair Dog Show.

CARRIED

6.17.2 Recommendation 1: Item 8.5 – New Members

MOVED C Rafton

SECONDED J Seary

THAT Recommendation 1, which reads as follows, be **APPROVED**:-

THAT Mrs Nellie Abela and Mrs Lynda Brandt be appointed as members of the Public Relations Committee.

CARRIED

6.17.3 Public Relations Committee Budget

MOVED C Rafton

SECONDED L Brand

THAT the current budget for the Public Relations Committee be **REFERRED** to the Finance Committee for review.

CARRIED

6.17.4 Dogs On Show – Correspondence

MOVED V Etherington OAM

SECONDED J Seary

THAT the following correspondence received from the Public Relations Committee in regard to the 2018 Dogs On Show Event, be **NOTED**:-

- DOGS NSW Agility Committee
- Flyball Demo Team
- English Setter Club Inc
- SES
- Mr Tom Mangan

CARRIED

MOVED P Cutler

SECONDED L Brand

THAT the Minutes of the Public Relations Committee meeting held on Wednesday 20 June 2018, be **RECEIVED**.

CARRIED

6.18 Retrieving & Field Trials Committee – 20/6/2018

6.18.1 Recommendation 1: Item 6 – Application for Trial Date

MOVED V Etherington OAM

SECONDED J Seary

THAT Recommendation 1, which reads as follows, be **APPROVED**:-

THAT the Committee's decisions in relation to Trial dates be approved.

CARRIED

MOVED V Etherington OAM

SECONDED K Hedberg BVSc

THAT the Minutes of the Retrieving & Field Trials Committee meeting held on Wednesday 20 June 2018, be **RECEIVED**.

CARRIED

6.19 Show Committee – 27/6/2018

6.19.2 Recommendation 2: Item 3.4 – 2019 Show Calendar

MOVED J Sheppard

SECONDED C Rafton

THAT Recommendation 2, which reads as follows, be **APPROVED:-**

THAT the 2019 Show Calendar be uploaded to the DOGS NSW Website and a notice be placed in the DOGS NSW Website, Facebook & App requesting Club's submit their comments by Friday 3 August 2018.

CARRIED

6.19.4 Recommendation 4: Item 3.12.1 – Stewards Training Manual – Latest Version

MOVED J Sheppard

SECONDED C Rafton

THAT Recommendation 4, which reads as follows, be **APPROVED:-**

THAT the updated Stewards Training Manual be uploaded to the DOGS NSW Website, with a notice in the Gazette, Facebook and APP. Further, that all Clubs be sent an email requesting that they please ensure their Chief Stewards and Show Representatives are aware of this publication.

CARRIED

6.19.5 Recommendation 5: Item 4.1 – Draft Motion

MOVED J Sheppard

SECONDED J Seary

THAT Recommendation 5, which reads as follows, be **APPROVED:-**

THAT in place of the draft motion regarding Show Officials, etc, exhibiting at their own shows, the following notice be published on the DOGS NSW Website, Facebook, APP & Gazette:-

The DOGS NSW Show Committee received multiple responses in regard to the draft motion, for which they thank all members and clubs who took the time to respond. Notwithstanding that, the Committee has agreed that a regulation regarding those who interact with the Judges not being permitted to show, should not be from DOGS NSW, however, should be discussed within each Club's own committee and membership to agree on what would be appropriately and ethically sound for their own shows.

CARRIED

L Brand against

6.19.6 Recommendation 6: Item 7 – Application for Show Date

MOVED J Sheppard

SECONDED C Rafton

THAT Recommendation 6, which reads as follows, be **APPROVED:-**

THAT the Committee's decisions in relation to Show Dates be approved.

CARRIED

6.19.9 Recommendation 9: Item 9.6 – New Affiliates

MOVED J Sheppard

SECONDED J Seary

THAT no new Affiliates, formed for the sole purpose of running conformation shows, be approved for affiliation with DOGS NSW for a period of five (5) years.

CARRIED

**6.19.10 Long Legged Terrier Association – Application for Affiliation
(Refer Item 2.2 above)**

MOVED R Britten
SECONDED E Pickering
THAT the application for affiliation from the Long Legged Terrier Association be
DECLINED.

CARRIED

MOVED P Cutler
SECONDED L Brand
THAT the Minutes of the Show Committee meeting held on Wednesday 27 June 2018, be
RECEIVED.

CARRIED

6.20 Sporting Committee – 27/6/2018

6.20.1 Recommendation 1: Item 3.3 – ANKC Ltd Herding Matters

OVERRUN

6.20.2 Recommendation 2: Item 4.3 – New Convenor – Earthdog Working Party

MOVED P Cutler
SECONDED L Brand
THAT Recommendation 2, which reads as follows, be **APPROVED:-**
THAT Miss Christine Stani be appointed as Convenor of the DOGS NSW Earthdog
Working Party as well as a member of the Sporting Committee.

CARRIED

6.20.3 Recommendation 3: Item 7 – Application for Trial/Test Date

MOVED V Etherington OAM
SECONDED P Cutler
THAT Recommendation 3, which reads as follows, be **APPROVED:-**
THAT the Committees decision's in relation to trial dates be approved.

CARRIED

6.20.4 Recommendation 4: Item 8.3.2 – ANKC Ltd Lure Coursing – Rule Review

MOVED V Etherington OAM
SECONDED L Brand
THAT Recommendation 4, which reads as follows, be **APPROVED:-**
THAT the proposals for changes to the ANKC Ltd Lure Coursing Rules be forwarded to
the ANKC Ltd as the NSW submission to the ANKC Lure Coursing Rules Review.

CARRIED

6.20.5 Recommendation 5: Item 8.5.1.1 – ANKC Ltd Judges Listing

MOVED P Cutler
SECONDED L Brand
THAT Miss Kathryn Griffiths be placed on the ANKC Ltd Herding Judges list with eligibility
to judge Instinct Test, Herding Test & Pre Trial Tests.

CARRIED

MOVED P Cutler
SECONDED E Pickering
THAT the Minutes of the Sporting Committee meeting held on Wednesday 27 June 2018, be
RECEIVED.

CARRIED

6.21 **Spring Fair Dog Show Committee**

The Board noted that the Spring Fair Dog Show Committee did not meet.

7. **ANKC LTD MATTERS**

MOVED V Etherington OAM

SECONDED P Cutler

THAT the Minutes of the ANKC Ltd June 2018 Board of Directors Meeting, be **NOTED**.

CARRIED

7.2 **ANKC Ltd – Icelandic Sheepdog – Amendment to Breed Standard**

MOVED J Seary

SECONDED P Cutler

THAT the amendment to the Icelandic Sheepdog Breed Standard be **NOTED**.

CARRIED

7.3 **National Retrieving & Field Trials Rule Review – DOGS NSW Submission**

MOVED V Etherington OAM

SECONDED R Britten

THAT the DOGS NSW submission for the National Retrieving & Field Trials Rule Review, be **APPROVED**.

CARRIED

8. **CORRESPONDENCE – NIL**

9. **BUSINESS ADJOURNED FROM PREVIOUS MEETINGS – NIL**

10. **GENERAL BUSINESS – NIL**

MEETING CLOSED: 7.22pm

NEXT MEETING: Electronically: Wednesday 25 July 2018
Physically: Wednesday 8 August 2018