



MINUTES of a meeting of the BOARD OF DIRECTORS held in the Amenities Building of The Bill Spilstead Complex for Canine Affairs, 44 Luddenham Road Orchard Hills on WEDNESDAY 10 May 2017 at 2.10PM.

PRESENT: L Brown N Keck
E Pickering G Spagnolo
V Etherington OAM J Seary
L Brand M Wheeler
R Britten A Lee
M Arthur F Hession

IN ATTENDANCE: V Gagan-Wilson (CEO), N McSparron (PA)

APOLOGIES: J Sheppard, E Gunter, P Cutler

MOVED L Brand SECONDED J Seary
THAT the apologies be accepted.

CARRIED

...IN CAMERA...

1. CONFIRMATION OF PREVIOUS MINUTES

MOVED J Seary SECONDED V Etherington OAM
THAT the Minutes of the Board of Directors meeting, held on 5 April 2017, be confirmed.

CARRIED

2. BUSINESS ARISING FROM MINUTES

2.1 Compliance Investigative Panel
(Refer Item 4.6-BOD Minutes 5/4/2017)

MOVED R Britten SECONDED L Brand
THAT the following Members of the Compliance Investigation Panel be accepted:-

- Mr R Harbin
- Mr J Daidone
- Mrs D Harbin
- Dr K Hedberg BVSc
- Mr D Thorpe

CARRIED

MOVED R Britten SECONDED V Etherington OAM
THAT Mr R Harbin be thanked for his efforts in providing his report in such a timely manner.

CARRIED

4. GENERAL BUSINESS TO BE DEALT WITH IN CAMERA

4.1 Executive Committee Decisions

MOVED R Britten SECONDED J Seary
THAT the following Executive Committee decisions be endorsed:-

- 4.1.2 **ECD No.12/2017 – Woodenbong Show Society – Change of Show Venue**
THAT the decision of the Executive Committee to approve the request from the Woodenbong Show Society to change the venue of their Dog Section to Bonalbo for **Sunday 30 April 2017 only**, be endorsed.

4.3 **Ethics & Welfare Working Party**

MOVED J Seary
SECONDED N Keck
THAT the Minutes of the Ethics & Welfare Working Party meeting held on 24/4/2017 be received.

CARRIED

4.3.2 **Minutes of Meeting 7/5/2017**

MOVED J Seary
SECONDED V Etherington OAM
THAT the Minutes of the Ethics & Welfare Working Party meeting held on 7/5/2017 be received.

CARRIED

4.4 **Judges Committee**

MOVED L Brand
SECONDED G Spagnolo
THAT the Minutes of the Judges Committee be received.

CARRIED

4.5 **Animal Welfare & Community Liaison Officer's Report**

MOVED V Etherington OAM
SECONDED J Seary
THAT the AWCLC Report be received.

CARRIED

Meeting Recessed at 4:10pm

Meeting Resumed at 4:40pm

...OPEN MEETING...

5. **MONTHLY REPORTS**

5.1 **CEO's Report**

5.1.1 **Recommendation 1 – Item 1.1 - Engagement of Auditors**

MOVED V Etherington OAM
SECONDED J Seary
THAT Recommendation 1, which reads as follows, be approved:-
THAT the Board endorse the actions of the CEO by signing the Audit Engagement Letter and advise in respect of the expected timeframe for the implementation of the Charitable Trust.

CARRIED

NOTE: The Board was not in a position at this time to advise on the timeframe for the instigation of the Charitable Trust.

5.5 **Breed Assessment & Temperament Test Committee – 21/4/2017**

5.5.1 **Recommendation 1 – Item 3.1 - Approval of New Breed Assessor**

MOVED M Arthur

SECONDED G Spagnolo

THAT the Breed Assessment & Temperament Test Committee be requested to provide the Board with the relevant protocol for the appointment of new Breed Assessors.

CARRIED

MOVED J Seary

SECONDED V Etherington OAM

THAT the Minutes of the Breed Assessment & Temperament Test Committee be received.

CARRIED

5.6 **Complex Fundraising Committee**

The Board noted that this Committee did not meet.

5.7 **Conformation Judges Training Committee**

The Board noted that this Committee did not meet.

MOVED L Brand

SECONDED E Pickering

THAT Dogs NSW notes the information relating to theory exams, as follows:-

- All Trainees passed the Rules & Regulations & Glossary of Terms Theory Examination.
- All Trainees passed the Anatomy, Structure & Movement Theory Examination.
- Single Breed & Group Entrance Theory examinations to be held on 11 May 2017.

CARRIED

5.8 **Dances With Dogs Committee**

The Board noted that this Committee did not meet.

5.9 **Grounds Committee – 4/4/2017**

5.9.1 **Recommendation 1 – Item 5.1 1 - Disabled Parking**

MOVED R Britten

SECONDED E Pickering

THAT Recommendation 1, which reads as follows, be approved:-

THAT re-stencilling of lines and the disabled signs for the 3 disabled spots be undertaken plus an additional two disability parking spaces for small cars only (closest to the Emergency Entry) be allocated.

CARRIED

5.9.2 **Recommendation 2 – Item 6.1 – B Course Let – Out Race**

5.9.2.1 **Herding & B Course Area**

MOVED R Britten

SECONDED V Etherington OAM

THAT the recommendation be referred back to Grounds Committee to provide a quote for the cost of the Bobcat hire for cleaning up the Old Stable.

CARRIED

MOVED R Britten
THAT the B Course Let Out Race be referred to the Clubs using the Herding area for them to contribute to the cost of this work.

SECONDED J Seary

CARRIED

MOVED R Britten
THAT In relation to the required bridge repairs that the CEO use her discretion.

SECONDED J Seary

CARRIED

MOVED J Seary
THAT the Minutes of the Grounds Committee be received.

SECONDED L Brand

CARRIED

5.11 Library & Archives Committee

The Board noted that this Committee did not meet.

MOVED L Brand
THAT the Minutes of the Media & Government Legislation Committee be received.

SECONDED E Pickering

CARRIED

5.13 Members Education Committee – 26/4/2017

5.13.1 Recommendation 1 - Item 3.3 – Responsibilities & Obligations of a Breeder

MOVED L Brand
THAT Recommendation 1, which reads as follows, be approved:-
THAT the revised version of the document “Responsibilities & Obligations of a Breeder” be approved by the Board.

SECONDED J Seary

CARRIED

5.13.2 Recommendation 2 - Item 7.1 – Transfer of Prefixes between States

MOVED J Seary
THAT Recommendation 2 NOT be approved.

SECONDED L Brand

CARRIED

5.13.3 Recommendation 3 - Item 7.4 – Committee Membership

MOVED V Etherington OAM
THAT Recommendation 3, which reads as follows, be approved:-
THAT Ms Rebecca Byrne be appointed as a member of the Members Education Committee.

SECONDED E Pickering

CARRIED

MOVED L Brand
THAT the Minutes of the Members Education Committee be received.

SECONDED J Seary

CARRIED

5.13.1 **Dr R Zammit BVSc - Education Seminars**
(Refer Item 5.13.2-BOD Minutes 5/4/2017)

MOVED E Pickering

SECONDED N Keck

THAT Directors L Brand & G Spagnolo, as representatives of the Board, liaise with Dr Zammit BVSc and the Office to set dates and subjects for seminars.

CARRIED

5.13.2 **MEPP Supervisors**

MOVED R Britten

SECONDED L Brand

THAT the following MEPP Supervisors be approved:-

- Miss Demi Stoddard
- Mrs Natalie Hancock
- Mr Matthew Robertson

CARRIED

5.14 **Obedience & Tracking Committee – 20/4/2017**

5.14.1 **Recommendation 1 – Item 7 - Trial Dates**

MOVED M Wheeler

SECONDED V Etherington OAM

THAT Recommendation 1, which reads as follows, be approved:-

THAT the Committee's decisions in relation to Trial Dates be approved.

CARRIED

MOVED V Etherington OAM

SECONDED L Brand

THAT the Minutes of the Obedience & Tracking Committee be received.

CARRIED

5.15 **Obedience & Tracking Judges Committee – 12/4/2017**

MOVED J Seary

SECONDED L Brand

THAT the Minutes of the Obedience & Tracking Judges Committee be received.

CARRIED

5.16 **Public Relations Committee – 26/4/2017**

The Board noted the Minutes of the Public Relations Committee meeting held on 26/4/2017 will be submitted to the June 2017 meeting.

5.17 **Retrieving & Field Trials Committee – 16/4/2017**

5.17.1 **Recommendation 1 - Item 8.5 – NSW State Retrieving Trial Championship**

MOVED V Etherington OAM

SECONDED E Pickering

THAT Recommendation 1, which reads as follows, be approved:-

THAT the Board allows the NSW State Retrieving Trial Sub-Committee's request for a domain name on the Dogs NSW website as www.nswretrievingchampionship.org.au.

CARRIED

5.17.2 **Recommendation 2 - Item 8.7 – RAFT Committee Membership**

MOVED V Etherington OAM
SECONDDED L Brand
THAT Recommendation 2, which reads as follows, be approved:-
THAT Ms J Duncan be appointed as a member of the RAFT Committee for 2017.

CARRIED

MOVED F Hession
SECONDDED G Spagnolo
THAT the Minutes of the RAFT Committee be received.

CARRIED

5.18 **Show Committee – 19/4/2017**

5.18.1 **Recommendation 2 - Item 7.7 – 2018 Show Dates Calendar**

MOVED J Seary
SECONDDED M Wheeler
THAT Recommendation 2, which reads as follows, be approved:-
THAT the Committee’s decisions in relation to Show Dates be approved.

CARRIED

5.18.2 **Item 7.3.4 Shih Tzu Club of NSW**

For The Office:-Please amend Item 7.3.4 to read Shih Tzu Club instead of Irish Setter Association.

MOVED L Brand
SECONDDED E Pickering
THAT the Minutes of the Show Committee be received.

CARRIED

5.19 **Sporting Committee – 26/4/2017**

5.19.1 **Recommendation 1 - Item 6.1 – Sporting Entry Form**

MOVED R Britten
SECONDDED V Etherington OAM
THAT Recommendation 1, which reads as follows, be approved:-
THAT the Board apply to ANKC Ltd for its approval and adoption of a multiple class entry form applicable to Herding Trials.

CARRIED

5.19.2 **Recommendation 2 - Item 6.2 – Earthdog of the Year**

MOVED R Britten
SECONDDED J Seary
THAT Recommendation 2, which reads as follows, be approved:-
THAT the invoice for Marellan Ribbons for \$57.75 be paid.

CARRIED

6.2 ANKC Ltd May 2017 Special Board Meeting-Agenda Documents

MOVED R Britten

SECONDED L Brand

THAT the appointment of Director E Pickering as an alternative Director when Director J Sheppard is not available be approved.

CARRIED

6.3 Dogs NSW Request for Clarification of RUBIG Points

The Board noted the response from the ANKC Ltd to Dogs NSW request for clarification of the RUBIG points. The Dogs NSW Delegates on the ANKC Ltd Board will raise this at the ANKC Ltd Special Board Meeting being held on Saturday 13 May 2017 and shall report back to the Board.

6.4 NCH&WC 2017 Meeting-Minutes

MOVED E Pickering

SECONDED V Etherington OAM

THAT the NCH&WC 2017 Meeting Minutes be noted.

CARRIED

6.5 National Committee Membership – Agility Judges Working Party – Dogs NSW Representative

MOVED R Britten

SECONDED V Etherington OAM

THAT Dr Le Hammer be appointed as Dogs NSW Representative on the National Agility Judges Working Party and that ANKC Ltd be notified accordingly.

CARRIED

7. CORRESPONDENCE

7.2 Meeting RSPCA and Dogs NSW-Health Testing

MOVED R Britten

SECONDED L Brand

THAT the RSPCA letter regarding Health Tests be deferred to the next Board Meeting.

CARRIED

8. BUSINESS ADJOURNED FROM PREVIOUS MEETINGS - NIL

9. MOTIONS ON NOTICE FROM DIRECTORS

9.1 Regulations Part II Show - Additional Clause 2.6(a)

MOVED E Pickering

SECONDED J Seary

THAT Regulation Part II-Show be amended by adding a new Clause, numbered 2.6(a) to read as follows:-

- 2.6(a) If, subsequent to Dogs NSW approval of a show to be conducted by an Agricultural Association, planned sections of the main show are formally cancelled by that Association, they may apply to the Board of Directors to conduct the Dog Section Show as scheduled, despite the absence of the requisite number of show sections actually being conducted at the show. Any such applications must detail the reasons for cancellation of the other Sections.

CARRIED

9.2 **Regulations Part II Show - AMENDMENT - Clause 16.14**

MOVED M Arthur

SECONDED J Seary

THAT Regulations Part II-Show, Clause 16.14, which currently reads as follows:-

- 16.14 (a) *A member must not, at any time prior to or during a show, compromise or entertain a judge appointed in respect of that Show, in such a manner as could give rise to the influence that the member is attempting to influence the judge's attitude to the member or to an exhibit (whether owned by the member or another person). 7/99*
- (b) *A breach of paragraph (a) is deemed to be misconduct. 7/99*

Be amended to read:-

- 16.14 (a) A member must not, at any time prior to or during a show, compromise or entertain a judge appointed in respect of that Show, in such a manner as could give rise to the **inference** that the member is attempting to influence the judge's attitude to the member or to an exhibit (whether owned by the member or another person).7/99
- (b) **A member is not to contact a judge after the announcement of that judge's appointment by any means that may be interpreted as promoting an exhibitor or an exhibitor's exhibits. This includes social networking sites, email and all electronic forms of communication as well as traditional forms of communication. Should a judge receive such an approach, they are required to make a report to Dogs NSW.**
- (c) A breach of paragraph (a) **or (b)** is deemed to be misconduct.

CARRIED

9.3 **Regulations Part II-Show - AMENDMENT - Clause 5.1(c)**

MOVED N Keck

SECONDED Guy Spagnolo

THAT Regulations Part II – Show, Clause 5.1 (c) which currently reads as follows:-

- (c) *There shall be prepared by the Show Secretary and lodged with the Dogs NSW Secretary:-*
- (i) *at least five (5) calendar months prior to the date of such Show a Draft Show Schedule for the approval of the Dogs NSW Secretary in the form and containing such particulars as shall be required by the Council from time to time; and*
- (ii) *within seven (7) days of its publication, at least one copy of the Show Schedule containing the information set out in the Draft Schedule as approved of by the Dogs NSW Secretary;*

Be clarified by adding an additional sub-clause numbered (iii) to read:-

- (iii) An application to change any of the information approved in the original Draft Schedule application is required to be lodged with Dogs NSW within 24 hours of the Affiliate or Associate Affiliate Show Committee becoming aware of the need for such change.

And Further

THAT the words “the Council” in Sub-clause 5.1(c)(i) be changed to read “Dogs NSW” and, after the words “Dogs NSW Secretary.” in Sub-clause 5.1(c)(ii), there be added the word “and”.

THAT the full amended Regulation would then read:

- (c) There shall be prepared by the Show Secretary and lodged with the Dogs NSW Secretary:-
 - (i) at least five (5) calendar months prior to the date of such Show a Draft Show Schedule for the approval of the Dogs NSW Secretary in the form and containing such particulars as shall be required by Dogs NSW from time to time; and
 - (ii) within seven (7) days of its publication, at least one copy of the Show Schedule containing the information set out in the Draft Schedule as approved of by the Dogs NSW Secretary;
and
 - (iii) An application to change any of the information approved in the original Draft Schedule application is required to be lodged with Dogs NSW within 24 hours of the Affiliate or Associate Affiliate Show Committee becoming aware of the need for such change.

CARRIED

9.4 Regulations Part IV-Judges - AMENDMENT - Clause 4.2-N Keck

MOVED N Keck

SECONDED Guy Spagnolo

THAT Regulations Part IV – Judges, Clause 4.2, which currently reads as follows:-

- 4.2 *A Judge who has judged a Breed or Breeds or Classes of Breed or Breeds (other than Special Prize Classes) at a Show in NSW or, General Specials at an All Breeds Show in NSW, shall not (except in Classes of Special Prizes or otherwise with the prior written consent of the Board of Directors):-*
 - (a) *Judge the same Breed or Breeds or Classes of the same Breed or Breeds of dogs at another Show held in NSW within 200 kilometres by the shortest road of the first mentioned Show sooner than three (3) months thereafter. (The distance reference to be taken from www.travelmate.com.au). This Regulation does not apply in*

- the case of a person who has been appointed as an Emergency Judge.*
- (b) *handle an exhibit that he/she has judged at another Show held within 6 months of the last date of the first mentioned Show; except in such case as the exhibit has been purchased or leased by the Judge after the said appointment and the transfer to the Judge as owner or part-owner has been duly registered in the Register prior to the commencement day of such Show.*
- (c) *In the case of General Specials, a Judge shall not judge General Specials at an All Breeds Show held within the Metropolitan Region, Newcastle & Lake Macquarie, Wollongong & Shellharbour local Government areas of NSW sooner than three (3) months thereafter.*

Be amended and expanded to two Clauses numbered 4.2 and 4.3 to read

- 4.2 A Judge who has judged a Breed or Breeds or Classes of Breed or Breeds (other than Special Prize Classes) **at a Show recognised by any Member Body of ANKC** shall not, (except in Classes of Special Prizes) or, otherwise with the prior written consent of the Board of Directors);
- (a) Judge the same Breed or Breeds or Classes of the same Breed or Breeds of dogs at another Show held in NSW within 200 kilometres by the shortest road of the first mentioned Show sooner than 3 months thereafter. (The distance reference to be taken from www.travelmate.com.au).
- (b) handle an exhibit that he/she has judged at another Show held within 6 months of the last date of the first mentioned Show; except in such case as the exhibit has been purchased or leased by the Judge after the said appointment and the transfer to the Judge as owner or part-owner has been duly registered in the Register prior to the commencement day of such Show.
- 4.3 **A Judge may not judge General Specials at any All Breeds Show being held in the Metropolitan Region or in the Newcastle, Lake Macquarie or Wollongong & Shellharbour Local Government Areas of NSW, sooner than three (3) months after having done so at another show held within 200 kilometres, by the shortest road, of that subsequent show. (The distance reference to be taken from www.travelmate.com.au) or otherwise with the prior written consent of the Board of Directors.**

CARRIED

J Seary, V Etherington OAM, R Britten & M Wheeler against

And, **FURTHER THAT**, If the above Motion is passed:-

MOVED N Keck

SECONDED L Brand

THAT the remaining Clauses of the Section 4, currently numbered 4.3 to 4.13 be renumbered from 4.4 to 4.14.

CARRIED

9.5 **Regulations Part XII-AMENDMENT-Emergency Judge**

MOVED N Keck

SECONDED V Etherington OAM

THAT Regulations Part XII Interpretation "**Emergency Judge**" which currently reads as follows:-

"Emergency Judge" means a judge appointed to judge at a show either during the show or no earlier than 24 hours before the scheduled start of the show due to the illness or other unavailability of the judge originally appointed to judge at the show.

Be amended to:-

"Emergency Judge" means a judge appointed to judge at a show either during the show or no earlier than **72** hours before the scheduled start of the show due to the illness or other unavailability of the judge originally appointed to judge at the show.

CARRIED

10. **GENERAL BUSINESS**

10.1 **Prefix Inspections**

MOVED G Spagnolo

SECONDED F Hession

THAT the record of new exhibitors be flagged and should they move to a new property within 2 years of being inspected they should be required to undergo a second inspection.

CARRIED

10.2 **June 2017 Meeting – Apologies**

- G Spagnolo

MEETING CLOSED: 8.06pm

NEXT MEETING: Wednesday 14 June 2017 @ 2.00pm