

**MINUTES** of a meeting of the BOARD OF DIRECTORS held in the Amenities Building of The Bill Spilstead Complex for Canine Affairs, 44 Luddenham Road Orchard Hills on **WEDNESDAY 5 February 2020** at 2.04PM.

PRESENT: Dr K Hedberg BVSc N Keck

L Brown A Lee
J Sheppard E Pickering
M Arthur P Cutler
R Britten C Rafton
G Spagnolo R Harbin

V Etherington OAM

IN ATTENDANCE: V Gagan-Wilson (Company Secretary)

A Khamis (Operations Manager) (for part of meeting)

Mr K Hammond, Vice President Australian Cattle Dog Society Inc (for part of meeting)

APOLOGIES: L Brand, J Seary

MOVED R Britten SECONDED L Brown

**THAT** the apologies be RECEIVED.

**CARRIED** 

...IN CAMERA...

# 1. <u>CONFIRMATION OF PREVIOUS MINUTES</u> – Electronic Minutes – 22/1/2020

MOVED V Etherington OAM SECONDED L Brown

**THAT** the Minutes of the Electronic Meeting of the Board of Directors, held on Wednesday 22 January 2020, be **CONFIRMED.** 

**CARRIED** 

# 2. BUSINESS ARISING FROM MINUTES

#### 2.2 Agility Judges Committee

(Refer Item 2.2-BOD Minutes 11/12/2019)

MOVED V Etherington OAM SECONDED L Brown **THAT** Ms Jenny Marshall be **appointed as Chair** of the Agility Judges Committee.

**CARRIED** 

### 2.4 Temperament Test Procedures

(Refer Item 4.5.1-BOD Minutes 11/12/2019)

MOVED L Brown SECONDED P Cutler

**THAT** the outstanding Temperament Tests listed be **NOTED**.

**CARRIED** 

MOVED L Brown SECONDED P Cutler

**THAT** the standard correspondence used by the Office in respect of Aggressive Dogs and Temperament Tests to be amended to **include the microchip number** of the subject dog.

**MOVED L Brown** 

SECONDED R Britten

**THAT** the Report on the procedures for Aggressive Dogs and Temperament Tests be **ACCEPTED**.

**CARRIED** 

Meeting recessed @ 3.30pm Meeting resumed @ 3.40pm

# 2.5 Amendment to ANKC Ltd National Code of Ethics, Clause 10

(Refer Item 4.8.14-BOD Minutes 10/4/2019)

**MOVED L Brown** 

SECONDED M Arthur

**THAT** the proposed amendment to ANKC Ltd National Code of Ethics, Clause 10, be **APPROVED** subject to the inclusion of the following wording:-

Breed rescue clubs run by ANKC Ltd members are exempt

and be forwarded to the ANKC Ltd as an Electronic Motion.

CARRIED

### 2.6 Application for Affiliation – NSW Country British Bulldog Club

(Refer Item 6.20.2-BOD Minutes 11/9/2019)

**MOVED P Cutler** 

SECONDED J Sheppard

**THAT** the request for approval, from the New South Wales Country British Bulldog Club Inc, to become affiliated with DOGS NSW be **APPROVED**.

**CARRIED** 

## 2.7 Application for Affiliation - Kangal Shepherd Dog Club of NSW Inc

(Refer Item 6.1.7-BOD Minutes 13/11/2019)

**MOVED R Britten** 

SECONDED P Cutler

**THAT** the Constitution of the Kangal Shepherd Dog Club of NSW Inc be **ACCEPTED** and, subsequently, the application for the Club to become affiliated with DOGS NSW be **APPROVED**.

**CARRIED** 

### 2.9 Updated DOGS NSW Signage & Pamphlets

(Refer Item 6.17.10-BOD Mins 8/5/2019)(Refer Item 6.17.2-BOD Mins 14/8/201) (Refer Item 6.17.1.1-BOD Mins 9/10/2019)

MOVED P Cutler

SECONDED R Harbin

**THAT** the proposed amendments to the DOGS NSW signage and pamphlets be **APPROVED.** 

**CARRIED** 

# 3. JUDICIAL MATTERS

#### 3.1 Judicial Co-ordinator's Report

MOVED L Brown

SECONDED G Spagnolo

**THAT** the Judicial Co-ordinator's Report be **RECEIVED**.

<u>CARRIED</u>

### 4. GENERAL BUSINESS TO BE DEALT WITH IN CAMERA

#### 4.1 Executive Committee Decisions

MOVED V Etherington OAM SECONDED LB **THAT** the following Executive Decision, Nos 6 to 8/2020, be **ENDORSED:**-

4.1.1 ECD 6/2020: Photographers Agreement-Amendment

4.1.2 ECD 7/2020: Bush Fire Relief Shows

**CARRIED** 

### 4.2 Judges Committee – January 2020

Meeting recessed @ 4.07pm Meeting resumed @ 4.37pm

### 4.3 Compliance Investigative Panel – 22/1/2020

MOVED L Brown

SECONDED R Britten

**THAT** the Minutes of the Compliance Investigative Panel meeting of 22 January 2020 be **RECEIVED**.

**CARRIED** 

### 4.4 Animal Welfare & Community Liaison Officer Report – December 2019/January 2020

MOVED P Cutler

SECONDED V Etherington OAM

**THAT** the Animal Welfare & Community Liaison Officer's Report for December 2019 & January 2020 be **RECEIVED.** 

**CARRIED** 

# 4.5 Aggressive Dog Reports - NIL

#### 4.6 Operations Manager's Report – November 2019

### 4.6.7 **Outstanding Accounts**

#### 4.6.7.1 Recommendation A

MOVED N Keck SECONDED G Spagnolo

**THAT** Recommendation A, which reads as follows, be **APPROVED subject to** the affected members being notified by registered post of the suspension:-**THAT** any Member who has money owing to DOGS NSW for over a period of 90 days in accordance with RNSWCC Articles of Association, Article 10A, be given a further 21 days for payment and failure to do so will cause their membership to be suspended.

#### 4.6.7.2 **Recommendation B**

**MOVED P Cutler** 

SECONDED G Spagnolo

THAT Recommendation B, which reads as follows, be APPROVED subject to the affected Affiliate being referred to the Board prior to the suspension:-**THAT** any Affiliate who has money owing to DOGS NSW for over a period of 60 days a stop on credit be placed on them and should the payment not be made within 21 days of the stop on credit, their affiliation will be suspended.

**CARRIED** 

**MOVED P Cutler THAT** the period for stop on credit be **amended to 90 days**.

**CARRIED** 

#### 4.6.7.3 **Recommendation C**

**MOVED P Cutler** 

SECONDED G Spagnolo

SECONDED G Spagnolo

THAT Recommendation C, which reads as follows, be APPROVED subject to a Tax Invoice being issued for levies paid in accordance with GST legislation:-**THAT** all transactions by an Affiliate must be pre-paid prior to supply of services.

**CARRIED** 

#### **Recommendation D** 4.6.7.4

**MOVED R Britten** 

SECONDED L Brown

THAT Recommendation D, which reads as follows, be APPROVED:-**THAT** the Finance Department be authorised to deduct any outstanding monies from DOGS NSW Committee accounts when required without an authority to debit.

**CARRIED** 

MOVED L Brown

SECONDED P Cutler

**THAT** the Operations Manager's Report for end January 2020 be **RECEIVED.** 

**CARRIED** 

The Operations Manager left the meeting at 5.37pm

...OPEN MEETING...

#### 5. **MOTIONS ON NOTICE FROM DIRECTORS**

#### 5.1 Regulations Part II-Show, Clauses 2.4 & 4.4A – AMENDMENT

**MOVED E Pickering** 

SECONDED R Britten

THAT DOGS NSW Regulations Part II – Show, Clause 2.4, which reads as follows:-

#### **Agricultural Show** 2.4

An Agricultural Association which is not an Affiliate may conduct a Show either under its own Rules and Regulations or under the Regulations.

#### Be amended to read:-

## 2.4 Agricultural Show

An Agricultural Association which is not an Affiliate may conduct a Show Shows either under its own Rules and Regulations or under the Regulations. (02/20)

### AND, further

THAT DOGS NSW Regulations Part II – Show, Clause 4.4, which reads as follows:-

4.4A An Affiliate or licensed body may conduct two (2) Championship Shows in any one year, and may also conduct one or more Parades and/or Open and/or Sanction Shows, except in the case of an Associate Affiliate which may only conduct one (1) Championship Show in any one year and a Specialty Club that may, but only on the invitation of the DOGS NSW Spring Fair Dog Show Committee, conduct a third Championship Show in any one year. (10/17)

#### Be amended to read:-

4.4A An Affiliate or licensed body may conduct two (2) Championship Shows in any one year, and may also conduct one or more Parades and/or Open and/or Sanction Shows, except in the case of an Associate Affiliate which may enly conduct one (1) Championship Show or two Championship shows if both are held on the same day and a Specialty Club that may, but only on the invitation of the DOGS NSW Spring Fair Dog Show Committee, conduct a third Championship Show in any one year. (02/20)

**CARRIED** 

#### 6. MONTHLY REPORTS

### 6.1 Company Secretary Report

6.1.6 Items for Noting – Company Secretary's Report

MOVED V Etherington OAM SECONDED E Pickering **THAT** the Items for noting in the Company Secretary's Report be **NOTED**.

**CARRIED** 

MOVED V Etherington OAM SECONDED E Pickering **THAT** the Company Secretary's Report be **RECEIVED.** 

**CARRIED** 

# 6.2 **Finance Committee – 22/1/2020**

6.2.1 Recommendation 1 – Item 8: FINANCIAL REPORT - 1 July 2019 to 31 December 2019

MOVED R Britten SECONDED M Arthur **THAT** Recommendation 1, which reads as follows, be APPROVED:- **THAT** the Financial Report to end December 2019 be approved by the Board of Directors.

#### 6.2.5 Item 10.3: Valuation of Artwork

Director N Keck confirmed to the meeting that the Library & Archives artwork is all that is in the Office with the exception of the painting of the WWII War Dog "Smokie" by Australian Artist Sharon MacLaughlin.

# 6.2.6 Recommendation 5 – Item 10.4: Royal Canin/DNSW Sponsorship Agreement – Sponsorship for Regions

**MOVED E Pickering** 

SECONDED R Britten

THAT Recommendation 5, which reads as follows, be APPROVED:-

**THAT** consideration for additional donations or sponsorship food for Regional shows to **REFERRED** to the Marketing & PR Co-ordinator to include in future sponsorship agreements.

CARRIED

**MOVED E Pickering** 

**SECONDED P Cutler** 

**THAT** the Minutes of the Finance Committee meeting held on 22 January 2020 be **RECEIVED**.

**CARRIED** 

# 6.3 Agility Committee - 15/12/2019

# 6.3.1 Recommendation 1 – Item 7: Application for Trial Date

**MOVED P Cutler** 

SECONDED J Sheppard

THAT Recommendation 1, which reads as follow, be APPROVED:-

**THAT** the Committee's decisions in relation to Trial Dates be approved.

**CARRIED** 

MOVED r Britten

SECONDED E P

THAT the Minutes of the Agility Committee meeting held on 15 December 2019 be RECEIVED.

**CARRIED** 

#### 6.4 Agility Judges Committee

The Board noted that this Committee did not meet

# 6.5 **Breed Assessment & Temperament Test Committee**

The Board noted that this Committee did not meet

#### 6.6 Breed Standards Committee

The Board noted that this Committee did not meet

#### 6.7 VACANT

# 6.8 Conformation Judges Training Committee

The Board noted that this Committee did not meet

### 6.9 Constitution & Regulations Working Party

The Board noted that this Committee did not meet

## 6.10 Dances With Dogs Committee - 18/1/2020

## 6.10.1 Recommendation 1 – Item 7: Application for Competition Date

MOVED V Etherington OAM SECONDED E Pickering **THAT** Recommendation 1, which reads as follows, be **APPROVED**:-**THAT** the Committees decision in relation to Trial Dates be approved.

**CARRIED** 

#### 6.10.2 Recommendation 2 – Item 8.4: Dances with Dogs – Trick Dogs

MOVED V Etherington OAM SECONDED L Brown **THAT** Recommendation 2, which reads as follows, be **APPROVED**:-

**THAT** the Dances With Dogs Committees be referred to as Dances With Dogs/Trick Dogs Committee as it now includes Trick Dog.

**CARRIED** 

## 6.10.3 Item 8.8: Dances With Dogs/Trick Dogs Judges Training Working Party

MOVED C Rafton SECONDED V Etherington OAM

**THAT** the following persons be **appointed** as **members** for the Dances With Dogs/Trick Dogs Judges Training Working Party:-

- Ms Joan Stewart Convenor
- Miss Vicki Etherington OAM
- Mrs Judy Turley

**CARRIED** 

MOVED C Rafton SECONDED V Etherington OAM

**THAT** the Minutes of the Dances With Dogs Committee meeting held on 18 January 2020 be **RECEIVED**.

**CARRIED** 

# 6.10.4 Committee Membership

MOVED C Rafton SECONDED P Cutler

**THAT** the following persons be **appointed as members** of the Dances With Dogs Committee:-

- Vicki Etherington OAM
- Anna Bryant
- Bob Watters

**CARRIED** 

#### 6.11 Grounds Committee

The Board noted that this Committee did not meet

# 6.12 Library & Archives Committee – 16/1/2020

MOVED N Keck SECONDED P Cutler

**THAT** the Minutes of the Library & Archives Committee meeting held on 3 February 2020 be **RECEIVED**.

## 6.13 Media & Government Legislation Committee

6.13.1 Recommendation 1 – Item 5.5: Message from the NSW Chief Animal Welfare Officer

MOVED L Brown

SECONDED J Sheppard

THAT Recommendation 1, which reads as follows, be APPROVED:-

**THAT** Dr Karen Hedberg BVSc be nominated to jointly represent DOGS NSW and the RNSWCC Health & Welfare Charity on the Animal Welfare Advisory Council.

**CARRIED** 

MOVED L Brown

SECONDED M Arthur

**THAT** the Minutes of the Media & Government Legislation Committee meeting held on 3 February 2020 be **RECEIVED**.

**CARRIED** 

#### 6.14 Members Education Committee

The Board noted that this Committee did not meet

#### 6.15 Obedience & Tracking Committee

The Board noted that this Committee did not meet

# 6.16 Obedience & Tracking Judges Committee

The Board noted that this Committee did not meet

#### 6.17 Public Relations Committee

# 6.17.1 Recommendation 1 – Item 7.8: Show, Puppy & Junior Handler Training Classes

**MOVED P Cutler** 

SECONDED L Brown

THAT Recommendation 1, which reads as follows, be APPROVED:-

**THAT** the Public Relations Committee be **permitted free ground hire** on a Wednesday nights to run Show, Puppy & Junior Handler Training Classes for Sydney Metropolitan members at Orchard Hills.

**CARRIED** 

**MOVED E Pickering** 

SECONDED M Arthur

**THAT** the Minutes of the Public Relations Committee meeting held on 29 January 2020 be **RECEIVED**.

**CARRIED** 

# 6.18 Retrieving & Field Trials Committee - 15/1/2020

#### 6.18.1 Recommendation 1 – Item 4.1: United Retriever Club

**MOVED R Britten** 

SECONDED E Pickering

THAT Recommendation 1, which reads as follows, be APPROVED:-

**THAT** the United Retrieving Club be advised that their Trial <u>cannot be held</u> on 8 & 9 August 2020.

#### 6.18.2 Recommendation 2 – Item 8.5: RAFT Committee

**MOVED R Britten** 

**SECONDED P Cutler** 

THAT Recommendation 2, which reads as follows, be APPROVED:-

**THAT** Ms Jenny Duncan be re-appointed as a member of the Retrieving & Field Trial Committee.

**CARRIED** 

MOVED V Etherington OAM

SECONDED P Cutler

**THAT** the Minutes of the Retrieving & Field Trials Committee meeting held on 15 January 2002 be **RECEIVED**.

**CARRIED** 

# 6.19 RNSWCC Health & Welfare Charity Limited - 3/2/2020

### 6.19.1 Recommendation 1 – Item 10.2: Appointment of New Directors

**MOVED P Cutler** 

SECONDED G Spagnolo

THAT Recommendation 1, which reads as follows, be APPROVED:-

**THAT** the DOGS NSW Board of Directors appoint the following persons to the Board of the RNSWCC Health & Welfare Charity:-

- Mrs Kim Crumpton
- Ms Rebecca Coventry

**CARRIED** 

#### 6.19.2 Item 10.4: Bush Fire Relief

Director L Brown gave a brief verbal report to the Board on the distribution of donations to those members affected by the fires including the provision of EFTPOS cards to assist with rebuilding.

The Chair sincerely thanked Director L Brown for her time and efforts in driving to the affected areas to distribute goods.

**MOVED P Cutler** 

SECONDED E Pickering

**THAT** the Minutes of RNSWCC Health & Welfare Charity Limited meeting held on 3 February 2020 be **RECEIVED**.

**CARRIED** 

# 6.20 Show Committee - 15/1/2020

### 6.20.1 Recommendation 1 – Item 7: Application for Show Date

**MOVED J Sheppard** 

SECONDED L Brown

THAT Recommendation 1, which reads as follows, be APPROVED:-

**THAT** the Committee's decisions in relation to Show Dates be approved.

# 6.20.2 Recommendation 2 – Item 8.1: DOGS NSW Regulations Part II-Show, Section 4: Approval of a Show - AMENDMENT

**MOVED R Britten** 

SECONDED L Brown

THAT Recommendation 2, which reads as follows, be APPROVED:-

**THAT** DOGS NSW Regulations Part II Show, Section 4: Approval of a Show be amended by the inclusion of an additional Clause, numbered 4.4C, which reads as follows:-

4.4C Further to but notwithstanding Clause 4.4A, above, an All Breeds Dog Club (excluding an Associate Affiliate) or a Regional Committee of DOGS NSW, may obtain approval to conduct one (1) additional show on a date in conjunction with their existing shows for Neuter Exhibits only. Such shows are to be conducted under the Regulations pertaining to Championship Shows as they relate to Neuter Dogs and Spayed Bitches. On that date the existing show cannot hold Neuter Classes. (02/20)

**CARRIED** 

# 6.20.3 Recommendation 3 – Item 8.12: Fire Effected Area

**MOVED J Sheppard** 

SECONDED L Brown

THAT Recommendation 3, which reads as follows, be APPROVED:-

**THAT** if any Affiliates affected by fire and require dispensation to change the location of their Show it is to be emailed to the Office and it will be forwarded to the Chair of the Show Committee for approval.

**CARRIED** 

# 6.20.4 Recommendation 4 – Item 9.5: DOGS NSW Regulations Part IV-Judges, Clause 4.2(a)(i) - AMENDMENT

**MOVED R Britten** 

SECONDED G Spagnolo

THAT Recommendation 4, which reads as follows, be APPROVED:-

THAT DOGS NSW Regulations Part IV Judges, Clause 4.2(a)(i) which currently reads:-

- 4.2 A Judge who has judged a Breed or Breeds or Classes of Breed or Breeds (other than Special Prize Classes) at a Show recognised by any Member Body of ANKC shall not, (except in Classes of Special Prizes) or, otherwise with the prior written consent of the Board of Directors):-
  - (a) Judge the same Breed or Breeds or Classes of the same Breed or Breeds of dogs at another Show held in NSW within 200 kilometres by the shortest road of the first mentioned Show sooner than three (3) months thereafter. (The distance reference to be taken from <a href="https://www.google.com/maps">https://www.google.com/maps</a>). This Regulation applies to Judges Contracts received before 1 July 2020 and does not apply in the case of a person who has been appointed as an Emergency Judge. (08/19)

(i) Judge the same Breed or Breeds or Classes of the same Breed or Breeds of dogs at another Show held in NSW within 250 kilometres by the shortest road of the first mentioned Show sooner than four (4) months thereafter. (The distance reference to be taken from <a href="https://www.google.com/maps">https://www.google.com/maps</a>). This Regulation applies to Judges Contracts received after 1 July 2020 and does not apply in the case of a person who has been appointed as an Emergency Judge. (07/19)

#### Be amended to read:

- 4.2 A Judge who has judged a Breed or Breeds or Classes of Breed or Breeds (other than Special Prize Classes) at a Show recognised by any Member Body of ANKC shall not, (except in Classes of Special Prizes) or, otherwise with the prior written consent of the Board of Directors):-
  - (a) Judge the same Breed or Breeds or Classes of the same Breed or Breeds of dogs at another Show held in NSW within 200 kilometres by the shortest road of the first mentioned Show sooner than three (3) months thereafter. (The distance reference to be taken from <a href="https://www.google.com/maps">https://www.google.com/maps</a>). This Regulation applies to Judges Contracts received before 1 July 2020 and does not apply in the case of a person who has been appointed as an Emergency Judge. (08/19)
    - (i) Judge the same Breed or Breeds or Classes of the same Breed or Breeds of dogs at another Show held in NSW within 250 kilometres by the shortest road of the first mentioned Show sooner than four (4) months thereafter. (The distance reference to be taken from <a href="https://www.google.com/maps">https://www.google.com/maps</a>). This Regulation applies to Judges Contracts received by the Office of DOGS NSW after the 1 July 2020 and does not apply in the case of a person who has been appointed as an Emergency Judge. (02/20)

**CARRIED** 

MOVED V Etherington OAM

**SECONDED E Pickering** 

THAT the Minutes of the Show Committee meeting held on 15 January 2020 be RECEIVED.

**CARRIED** 

# 6.21 **Sporting Committee**

The Board noted that this Committee did not meet

#### 6.22 Spring Fair Dog Show Committee

The Board noted that this Committee did not meet

### 7. ANKC LTD MATTERS

### 7.1 ANKC Ltd February 2020 Special Board Meeting Agenda

MOVED L Brown SECONDED E Pickering

**THAT** the decisions of the Board in respect Agenda Items for the ANKC Ltd February 2020 Special Board Meeting be **ENDORSED**.

# 8. <u>CORRESPONDENCE</u>

#### 8.1 Southern Gundog Society – Winding Up

MOVED L Brown SECONDED R Britten

**THAT** the advice from the Southern Gundog Society in respect of the Club winding down be **NOTED**.

**CARRIED** 

# 9. **BUSINESS ADJOURNED FROM PREVIOUS MEETINGS** – NIL

#### 10. GENERAL BUSINESS

### 10.1 **2020 Committee Membership**

#### 10.1.1 Election of Chair of the Public Relations Committee

MOVED C Rafton SECONDED G Spagnolo

**THAT** Mr P Cutler be **nominated** as Chair of the Public Relations Committee.

There being no further nominations, Mr P Cutler was **elected** Chair of the Public Relations Committee.

**CARRIED** 

### 10.1.2 **Obedience & Tracking Judges Committee**

MOVED L Brown SECONDED C Rafton

**THAT** the following persons be approved as members of the Obedience & Tracking Judges Committee:-

- Mr Darryl Turley
- Miss Deirdree Anderson
- Mr Kyle Charnock
- Mr John Sissons
- Mr George Bartolo OAM
- Mr Ron Probert
- Mrs Andrea (Meg) Yerbury
- Mrs Judy Turley Minute Secretary

# 10.2 Board Photo - Publication in the DOGS NSW Magazine

Director Vicki Etherington OAM requested the Board give consideration to the publication of the Board photograph in the DOGS NSW Magazine.

MEETING CLOSED: 7.30pm

**NEXT MEETING:** Electronic Meeting: Wednesday 26 February 2020

Full Meeting: Wednesday 11 March 2020 @ 2.00pm