



MINUTES of a meeting of the BOARD OF DIRECTORS held in the Amenities Building on **Wednesday 14 October 2020** commencing @ 2.00pm

DISTRIBUTION: K Hedberg BVSc J Seary (**by Zoom**)
 L Brown N Keck
 L Brand C Rafton
 M Arthur E Pickering (**by Zoom**)
 R Britten R Harbin
 V Etherington OAM P Cutler
 G Spagnolo

APOLOGIES: J Sheppard, A Lee

MOVED P Cutler SECONDED R Britten
THAT the apologies be **received**.

CARRIED

The President opened the meeting by thanking the organisers, Judges and all those that worked at the recent DOGS NSW All Breed Championship Fundraising Show, which proved to be a huge success.

IN CAMERA

1. CONFIRMATION OF PREVIOUS MINUTES

MOVED L Brand SECONDED P Cutler
THAT the Minutes of the following meetings of the Board of Directors be **confirmed**:-

- 1.1 **Electronic Meeting week ending 25 September 2020**
- 1.2 **Zoom Meeting – 30 September 2020**
- 1.3 **Electronic Meeting – 6 October 2020**

CARRIED

2. BUSINESS ARISING FROM MINUTES

3. JUDICIAL MATTERS

4. GENERAL BUSINESS TO BE DEALT WITH IN CAMERA

4.1 Executive Committee Decisions

MOVED SECONDED
THAT the following Executive Committee decisions (42 to 44) be **endorsed, subject to the amendment to ECD42, to include ACT members**:-

4.1.1 **ECD42/2020-Condition of Approval of Draft Schedules**

MOVED L Brown
SECONDED N Keck
THAT Executive Committee decision No.42/2020, be amended to include members/residents of ACT, as follows:-
THAT the following conditions be applied for the approval of Draft Schedules for events in force up to and including 31 December 2020:-
*Entries be limited to exhibits recorded on the ANKC Ltd National Database as being owned by a financial member of DOGS NSW **or Dogs ACT and who is also resident of NSW or ACT only.***

CARRIED

4.1.2 **ECD43/2020-Show Date Approvals**

MOVED C Rafton
SECONDED R Britten
THAT Executive Committee decision No.43/2020, which reads as follows, be **endorsed**:-
THAT the following Show Dates be approved:-

1. Lake George & Wamboin District Kennel Club request to conduct a Championship Show on the **7 & 8 November 2020** at Bungendore Showgrounds **subject to submitting a COVID Plan.**
2. Junior Handler Working Party request to conduct the State Junior Handler Finals on the **47th Saturday, ie, 21 November 2020**, at Orchard Hills, being the previous date for Dalwood Dog Show Committee show which has since been cancelled, **subject to submitting a COVID Plan.**

CARRIED

4.1.3 **ECD44/2020-Rescheduling of the 2020 AGM**

MOVED R Britten
SECONDED P Cutler
THAT Executive Committee decision No.44/2020, which reads as follows, be **endorsed**:-
THAT RNSWCC 2020 Annual General Meeting, currently scheduled for Wednesday 4 November 2020, be rescheduled to Monday 30 November 2020 as a consequence of ramifications from COVID 19 and other contributing issues and this decision be advised to the membership as a matter of urgency.

CARRIED

4.2 **Operations Manager's Report**

The Operations Manager's Report spoke on the following items:-

4.2.1 **Item 1.1: Membership Renewal Feedback Survey**

- BOARD to consider "all things dogs" to cater for all other activities with a view to promoting those activities.

4.2.2 **Item 1.2: Orchard Hills Lease**

4.2.3 **Christmas 2020 – Office Closure**

MOVED P Cutler
SECONDED C Rafton
THAT Recommendation A, which reads as follows, be **approved**:-
THAT the decision of the Board of Directors, at its November 2019 meeting, be **rescinded**.

CARRIED

MOVED V Etherington OAM
SECONDED P Cutler
THAT Recommendation B, which reads as follows, be **approved**:-
THAT, in respect of the Office closure over the 2020 Christmas period, the Office **closes on Wednesday 23 December 2020** and re-opens with limited staff on **Monday 11 January 2021** with all staff returning on 18 January 2020 (ie, 8 business days instead of 7 days).

CARRIED

4.2.5 **Matters for Noting**

The Board noted the following items for noting in the Operations Manager's Report:-

- Item 1.3: Orchard Hills – COVID Deferred Rent
- Item 1.4: NSW Government Grants – Installation of CCTV Equipment
- Item 1.5: Request by Yamaha Aviation to Conduct Drone Training on the Grounds
- Item 1.6: Sewer System Pump Failure

MOVED P Cutler
SECONDED L Brand
THAT the Operations Manager's Report for end September 2020 be **received**.

CARRIED

4.3 **Judges Committee**

The Board noted that this Committee did not meet

4.4 **Compliance Investigative Panel – 23/9/2020**

MOVED V Etherington
SECONDED N Keck
THAT the Minutes of the Compliance Investigative Panel held on 23 September 2020 be **received**.

CARRIED

4.5 **Animal Welfare & Community Liaison Officer Report – September 2020**

MOVED P Cutler
SECONDED L Brand
THAT the Animal Welfare & Community Liaison Officer's Report for September 2020 be **received**.

CARRIED

4.6 **Aggressive Dog Reports – NIL**

5. **MOTIONS ON NOTICE**

Meeting recessed @ 4.05pm

Meeting resumed @ 4.27pm

5.2 DOGS NSW Regulations Part I-The Register & Registration, Section 13 – ADDITIONAL CLAUSES

MOVED C Rafton
SECONDED G Spagnolo
THAT the recommended amendment to DOGS NSW Regulations Part I-The Register & Registration, Section 13 by the inclusion of additional clauses **NOT** be approved.

CARRIED
L Brown against

The Board agreed to **DEFER** this matter to the next meeting for further consideration.

6. MONTHLY REPORTS

6.1 Company Secretary's Report

Director V Etherington OAM left the meeting

MOVED L Brand
SECONDED P Cutler
THAT the Company Secretary's Report be **RECEIVED**.

CARRIED

6.2 Finance Committee – 8/10/2020

Director V Etherington OAM returned to the meeting

6.2.3 Recommendation 3 – Item 8.1.3: Rescheduling of the 2020 AGM

OVER RUN

6.2.5 Recommendation 5 – Item 10.1.3: 2021 Scale of Charges

MOVED P Cutler
SECONDED E Pickering
THAT Recommendation 5, which reads as follows, be **approved**:-
THAT the new Scale of Charges for 2021 be **endorsed**.

CARRIED

MOVED L Brown
SECONDED R Britten
THAT the Minutes of the Finance Committee meeting held on 8 September 2020 be **received**.

CARRIED

6.3 Agility Committee

The Board noted that this Committee did not meet.

6.4 Agility Judges Committee

The Board noted that this Committee did not meet

6.5 Breed Assessment & Temperament Test Committee

The Board noted that this Committee did not meet

6.6 Breed Standards Committee

The Board noted that this Committee did not meet

6.7 Grounds Development Working Party

The Board noted that this Committee did not meet

6.8 **Conformation Judges Training Committee**

The Board noted that this Committee did not meet

6.9 **Constitution & Regulations Working Party**

The Board noted that this Committee did not meet

6.10 **Dances With Dogs Committee**

The Board noted that this Committee did not meet

6.11 **Grounds Committee**

The Board noted that this Committee did not meet

6.12 **Library & Archives Committee**

The Board noted that this Committee did not meet

6.13 **Media & Government Legislation Committee – 5/10/2020**

MOVED R Britten

SECONDED P Cutler

THAT the Minutes of the Media & Government Legislation Committee held on 5 October 2020 be **received**.

CARRIED

6.14 **Members Education Committee**

The Board noted that this Committee did not meet

6.14.1 **MEPP Complaint**

MOVED N Keck

SECONDED R Britten

THAT Recommendation 1, which reads as follows, be **approved**:-

THAT Members Education Prefix Program be modified to incorporate the following:-

- A pre-test trial exam be made available on Classmarker for those persons enrolled in the Members Education Prefix Program, so that they can be aware and accustomed to the style and type of questions and exam format that they will be undertaking when they sit the exam via Classmarker. The trial to consist of:-
 - The pre-test trial be made available to all persons currently in the Members Education Prefix Program.
 - The option to do the 'pre-test trial' to also include those that have already sat the initial exam and may have failed it.
 - A short exam of one question from each topic of the course with a time frame of 1 minute per question.
 - "Pre-test trial" undertaken without a supervisor as open or closed book (whichever the candidate wishes). The candidates being advised in writing that this trial has been offered to allow them familiarity with the online style of computer exam and format and styles of the question, but that the final exam will be under supervision and closed book and also with a time frame of 1 minute per question.
 - Available at any time and as many times as they wish to undertake while studying. Noting that it will be only the one (same) exam each time and that the questions in the trial exam will not be questions that are contained in the actual final online exam.

- A mark will be given at the end online immediately upon completion with a pass or fail result (as applicable), but including a total list of all the questions, both right and wrong. The wrong answers will also include the correct answer including references to the study material that the question/answer derives from.

CARRIED

6.15 Obedience & Tracking Committee

The Board noted that this Committee did not meet

6.16 Obedience & Tracking Judges Committee

The Board noted that this Committee did not meet

6.17 Public Relations Committee

The Board noted that this Committee did not meet

6.18 Retrieving & Field Trials Committee

The Board noted that this Committee did not meet

6.19 RNSWCC Health & Welfare Charity Limited – 5/10/2020

MOVED P Cutler

SECONDED R Britten

THAT the Minutes of the RNSWCC Health & Welfare Charity Limited held on 5 October 2020 be received.

CARRIED

6.20 Show Committee

The Board noted that this Committee did not meet

6.20.1 Border Collie Club of NSW Inc – Show Date

OVER RUN

6.20.2 Northern Districts Bull Terrier Club of NSW – Interstate Entries

OVER RUN

6.21 Sporting Committee – 23/9/2020

6.21.1 Recommendation 1 – Item 7: Trial/Test Dates

MOVED P Cutler

SECONDED G Spagnolo

THAT Recommendation 1, which reads as follows, be **approved**:-

THAT the Committee's decisions in relation to Trail Dates be approved.

CARRIED

6.21.2 Recommendation 2 – Item 8.7.1: Herding Judges Training – Change

MOVED R Britten

SECONDED P Cutler

THAT Recommendation 2, in respect of the Herding Judges Training requirement for financial membership with DOGS NSW be **referred back** to Committee for further consideration.

CARRIED

Director L Brown left the meeting 6.05pm

Director L Brown returned to the meeting 6.07pm

6.21.3 **Item 9.3: Sporting Committee – Function & Future**

Director J Seary offered to contact Convenors of all the Sporting Disciplines to collate their ideas and thoughts on moving forward.

6.21.4 **Items for Grounds Committee**

MOVED P Cutler

SECONDED L Brand

THAT the following Items from the Sporting Committee Minutes be **referred to the Grounds Committee** for that Committee's meeting tomorrow:-

- 8.2.1: Earthdog Working Party: trenches/tunnels, running water, fencing
- 8.4: Lure Coursing: shared grounds

CARRIED

MOVED G Spagnolo

SECONDED P Cutler

THAT the Minutes of the Sporting Committee meeting held on 23 September 2020, be **approved**.

CARRIED

6.22 **Spring Fair Dog Show Committee**

The Board noted that this Committee did not meet

7. **ANKC LTD MATTERS**

7.1 **ANKC Ltd Special Urgent Board Meeting Minutes – 17 September 2020 – CONFIRMED**

MOVED C Rafton

SECONDED P Cutler

THAT DOGS NSW **notes** the confirmed Minutes of the ANKC Ltd Special Urgent Board Meeting of 17 September 2020.

CARRIED

7.2 **Electronic Motion 188 – National Agility Committee Minutes – AMENDED**

MOVED L Brand

SECONDED C Rafton

THAT DOGS NSW **supports** Electronic Motion 188, being the AMENDED Minutes of the National Agility Committee, **subject to the wording to the Weavers in the Elite Class NOT being agreed to**.

CARRIED

8. **CORRESPONDENCE**

9. **BUSINESS ADJOURNED FROM PREVIOUS MEETINGS** – NIL

10. **GENERAL BUSINESS** - NIL

10.1 **DOGS NSW All Breeds Championship Fundraiser Show**

Director L Brand thoroughly congratulated the show organisers for a terrific show and particularly Director R Harbin for the manner in which he dealt with exhibitors.

10.2 **COVID-19 Plans**

Director R Harbin raised the issue of COVID-19 Plans, in particular what the Board's view was in respect of how a Club could demonstrate that they can executive/adhere to their plan.

Director N Keck responded that all Club COVID-19 Plans must be submitted to the Show Committee for approval with the Club's Draft Schedule.

Directors were requested to make suggestions for defining COVID Marshall duties and that relevant questions should be added to the DOGS NSW Representative Reports under the heading of "COVID".

MOVED L Brand

SECONDED C Rafton

THAT Directors to **provide comments/suggestions** regarding COVID-19 Plans and duties/responsibilities of COVID Marshalls to Director R Harbin for collation.

CARRIED

MEETING CLOSED: 6.35pm

NEXT MEETING: **Electronic Meeting week ending 30 October 2020**
Face to Face meeting Wednesday 11 November 2020 commencing @ 2.00pm