

# DOGS NSW

## MEMBERS EDUCATION COURSE

### Policy Statement:

To educate Dogs NSW members in all disciplines concerning dogs.

## SECTION A

### 1. General

- 1.1. These Regulations shall be deemed to have come into force as proposed and approved by the Board of Directors, Dogs NSW, and shall apply to all persons who, after that date, are enrolled in the Members Education Course.
- 1.2. Results attained in any previous Members Education Course shall accrue under this Scheme, except that all forms of examinations (be that approved electronic, written or verbal), once passed, are held for life.
- 1.3. The organisation of the Members Education Course shall be the responsibility of the Members Education Committee.
- 1.4. The decision of the Board of Directors on any matter arising from or relating to the Members Education Course, or these Regulations, shall be final and binding on all concerned.
- 1.5. In the absence of a Regulation, the directions contained in the Members Policy Statement so approved by the Board of Directors of Dogs NSW will prevail.
- 1.6. This Policy is subject to amendment and is intended to reflect the needs and requirements of Dogs NSW and its members in relation to member's education.

### 2. Terminology

- 2.1. Applicant for Aspirant Judge  
A person applying for acceptance into the Members Education Course, but not yet qualified to judge, must obtain a 75% pass mark in the end of course Examination to apply for the Conformation Judges Education Program as an Aspirant Judge.
- 2.2. Multiple Choice, Mix and Match and True and False. Means that the theory examination shall consist of "multiple choice", "mix and match" and/or "True and False" questions only.
- 2.3. Method of Education  
Dogs NSW will contribute by providing lectures notes, equipment and teaching aids and shall also make available additional resource material for purchase by participants in the Program.
- 2.4. Examination date  
Examinations shall be determined as being the Fourth Tuesday of each month, coinciding with the Members Education Prefix Examination timetable, commencing at 10.00am in the Approved Examination Centres. This being subject to change in the months of December and January.

### 3. Program Learning Aids/Supporting Resource Material

- 3.1. The following Learning Aids are provided to participants Via Dropbox.
  - 3.1.1 Course Outline and Curriculum;
  - 3.1.2 Regulations - Part II Show, Part IV Judges, Part VIII Stewards;
  - 3.1.3 Lecture notes provided by lecturers.
  - 3.1.4 Glossary of Canine Terms as approved by the Dogs Australia; and
  - 3.1.5 Any other material authorised by the Dogs Australia from time to time.
- 3.2. The Members Education Committee recommends the following books be purchased from Dogs NSW as additional resources (copies will be available for purchase prior to the first three (3) weeks of lectures, additional details on Dogs NSW website in Members Section at Merchandise/bookshop).

3.2.1 Karen Hedberg, The New Dog Owners Manual;

3.2.2 Harold R Spira, Canine Terminology.

3.2.3 Candidates are informed that the Theory Examination for the Members Education Course will be set on provided course material outlined in 4.1. Any other material can to be used as an education resource to support learning.

#### **4. The Members Education Program**

4.1 The Program shall encompass lecture materials as determined by the Members Education Committee and approved by the Board of Directors of Dogs NSW.

4.2 The course curriculum will consist of lecture material in the following:-

4.2.1 Introduction to Dogs NSW, Code of Ethics.

4.2.2 Overview of all Groups.

4.2.3 Stewarding, Judging and Show Regulations.

4.2.4 Basic Anatomy, First Aid, Hereditary Diseases.

4.2.5 Breeding, Care of Breeding Stock, and Basic Genetics

4.2.6 Dogs and the Law.

4.2.7 Judging, Ring Procedure and Critique Writing.

4.2.8 Nutrition. Alternative Remedies

4.2.9 Canine Activities Obedience, Agility, Flyball, etc.

4.2.10 Canine Terminology.

#### **5. Application to Enroll**

Written application, in the prescribed form, must be made to the Secretary, Dogs NSW, and is open to all members.

All applicants must sign a form agreeing to abide by the Dogs NSW Code of Ethics.

#### **6. Administration Fee**

Fees which are commensurate with administrative and actual costs shall apply to all aspects of the Program and are determined by the Board of Directors. The fees, inclusive of GST, will be that so prescribed by the Board of Directors of Dogs NSW.

#### **7. Lecturers**

7.1 The Members Education Committee will appoint suitably qualified personnel for all lecture notes to educate participants enrolled in the Members Education Course.

7.2 Each Lecturer will be responsible for:-

7.2.1 Providing lecture notes applicable to their topic;

7.2.2 Liaison with the Dogs NSW Staff; and

7.2.3 Liaison with the Members Education Committee.

#### **8. Interstate Recognition**

Subject to its Regulations, Dogs NSW shall recognise the Dogs Australia Approved Members Education Course of persons moving interstate from one State or Territory to another.

## SECTION B

### 1. Theory Examinations

- 1.1 Examinations are held at Dogs NSW facilities at Orchard Hills and in regional areas (ie, Goulburn, Newcastle, Dubbo, etc) supervised by a person recognised by Dogs NSW and by the Committee as qualified to do so, when the number of candidates enrolled outside the metropolitan area warrant same.
- 1.2 Examination Papers
  - 1.3.1 The theory examination at the end of the course shall consist of multiple choice and/or 'mix and match' and/or True or false.
  - 1.3.2 *The examination paper will clearly indicate :-*
    - 1.3.2.1 *Title of Examination*
    - 1.3.2.2 *Date of Examination*
    - 1.3.2.3 *Candidates Enrolment Number*
    - 1.3.2.4 *Time allocated.*
    - 1.3.2.5 *Marks available for individual questions*
  - 1.3.3 The examination will be an online exam unless a candidate applies in writing for a hard -copy exam.
  - 1.3.4 Candidates will be supplied with a login and password to access the exam.
- 1.4 The theory examination will consist of 100 questions covering the course curriculum (Section A, Clause 4.2). The examination is to be set by the Members Education Committee,.
- 1.4 Only members intending to continue into the Conformation Judges Education Program are obliged to pass the examination. These candidates must sit for the examination and achieve a pass mark of seventy five percent (75%) in this examination. If this pass mark is achieved it is held for life.
- 1.5 No participant, nor any member of the participant's household, nor any member of the participant's family, may be involved in setting the Theory Examination Paper in which the participant is involved.
- 1.6 A Certificate of Attendance can be given at the completion of the course for those who elect not to attempt the examination.
- 1.7 Certificate of Attainment will be issued for participants who pass the examination, which will be a pre-requisite to them advancing into the Conformation Judges Education Program.
- 1.8 A candidate who fails will be allowed to re-sit at the next examination date . Unless Government laws prohibit the holding of the exam.

### 2. Alternative to Theory Examination

- 2.1 The Board of Directors may, on recommendation from the Members Education Committee, but in the Board of Directors' absolute discretion, vary the form of Examination when circumstances may warrant, following receipt of an application from the Candidate who provides evidence that such variation is justified.
- 2.2 Under these circumstances, the Board of Directors may agree to a different form of examination, eg," verbal or written".
- 2.3 Examinations provided under such verbal conditions must be recorded by either a Stenographer or Tape Recorder. Those written examinations must be fully forwarded to DOGS NSW Members Education Examinations Officer