



MINUTES of a meeting of the BOARD OF DIRECTORS held on **Wednesday 10 September 2025** commencing at 2.00pm.

PARTICIPATION:

L Brand	K Hedberg BVSc
S Oliver	K Charnock (by Zoom)
S Hannigan	G Vernon
S McFadden	A McIlrath
J Bryson	A Moy (by Zoom)
G Spagnolo	N Curwen
L Brown	V Harris
C Rafton	

IN ATTENDANCE:

V Gagan-Wilson (Company Secretary)
L Hadley (Committee Secretary/Examinations Administrator)
For part of meeting via Zoom:
A Khamis (Operations Manager)
D Crofts (Animal Welfare & Community Officer)

APOLOGIES: NIL

A. Recording of Board Meeting

MOVED K Hedberg BVSc
SECONDED S McFadden
THAT Directors **note** that, in accordance with the resolution of the Board at Item 5.1 of the Board of Directors meeting held on 8 December 2021, **this Board meeting is being recorded** for the purposes of confirmation of the Minutes and once confirmed at a future Meeting the recording will then be deleted.

CARRIED

IN CAMERA

1. CONFIRMATION OF PREVIOUS MINUTES

MOVED K Hedberg BVSc
SECONDED S McFadden
THAT the Minutes of the following Board Meetings be **confirmed**.
1.2 **Electronic Board Meeting – 29/8/2025**

CARRIED

2. PRIORITY MATTERS

- 2.1 **Strategic Planning**
- 2.2 **Orchard Hills Lease**

PURELY DOGS

Advancing responsible dog ownership and wellbeing, for families and the community.

We Value:

Advocacy, Education, Responsible Breeding, and Engagement.



3. GENERAL BUSINESS TO BE DEALT WITH IN CAMERA

3.1 Executive Committee Decisions - NIL

3.2 Operations Manager's Report

MOVED G Spagnolo

SECONDED S McFadden

THAT the Operations Manager's Reports be **received**.

CARRIED

3.3 Finance Committee – 28/8/2025

3.3.1 Recommendation 1 – Item 8.1.3: 2025/2026 Budget

MOVED N Curwen

SECONDED G Vernon

THAT Recommendation 1, which reads as follows, be approved:-

THAT the Budget for 2025/2026, on pages 8-9 of the Financial Statements, be recommended to the Board for approval.

CARRIED

C Rafton, L Brown, K Charnock ABSTAINED

3.3.3 Recommendation 2 – Item 8: Financial Statements as @ 31 July 2025

MOVED K Hedberg BVSc

SECONDED J Bryson

THAT Recommendation 2, which reads as follows, be **approved**:-

THAT the Financial Statements as @ 31 July 2025 be approved by the Board of Directors.

CARRIED

C Rafton, K Charnock, L Brown ABSTAINED

MOVED K Hedberg BVSc

SECONDED S McFadden

THAT the Minutes of the Finance Committee meeting held on 28 August 2025 be **received**.

CARRIED

C Rafton, K Charnock, L Brown ABSTAINED

3.4 Judges Committee

The Board noted that this Committee did not meet.

D Crofts joined the meeting @ 2.33pm

3.5 Animal Welfare & Community Liaison Officer Report – August 2025

MOVED K Hedberg BVSc

SECONDED G Spagnolo

THAT the Animal Welfare & Community Liaison Officer's Report for August 2025 be **received**.

CARRIED

PURELY DOGS

Advancing responsible dog ownership and wellbeing, for families and the community.

We Value:

Advocacy, Education, Responsible Breeding, and Engagement.



3.5.4 **Serious Animal Welfare Committee**

The Board noted that this Committee did not meet.

3.6 **Company Secretary's Report**

3.6.1 **Recommendation 1 – Item 1.1: DOGS NSW Regulations Part X-Affiliated Bodies, Clause 2.2(a) - AMENDMENT**

MOVED C Rafton

SECONDED L Brown

THAT Recommendation 1, which reads as follows, be **approved**:-

THAT DOGS NSW Regulations Part X-Affiliated Bodies, Clause 2.2(a), which currently reads (in part):-

2.2 *An Affiliate shall:-*

- (a) *within two (2) months of its Annual General Meeting in each year, but in any case, not later than the 31st day of October, forward to the DOGS NSW Secretary a copy of its Balance Sheet and Financial Statements as adopted and duly prepared by a member of one of the following professional accounting bodies:*

Association of Chartered Certified Accountants Australia and New Zealand

CPA Australia

Institute of Public Accountants

National Tax Agents' Association Ltd

The Tax Institute (TTI)

Australian Bookkeepers Association Ltd

Chartered Accountants Australia and New Zealand

Institute of Certified Bookkeepers

Institute of Chartered Accountants in England and Wales (ICAEW)

National Tax Agents' Association Ltd (NTAA+)

The Institute of Chartered Accountants Australia (ICAA)

TAI Practitioners & Advisers Limited

(03/16)

Be amended to read:-

2.2 *An Affiliate shall:-*

- (a) *within two (2) months of its Annual General Meeting in each year, but in any case, not later than the 31st day of October, forward to the DOGS NSW Secretary a copy of its Balance Sheet and Financial Statements as adopted and duly prepared by a member of one of the following professional accounting bodies:*

PURELY DOGS

Advancing responsible dog ownership and wellbeing, for families and the community.

We Value:

Advocacy, Education, Responsible Breeding, and Engagement.



Association of Chartered Certified Accountants Australia and New Zealand
CPA Australia
Institute of Public Accountants
National Tax Agents' Association Ltd
The Tax Institute (TTI)
Australian Bookkeepers Association Ltd
Chartered Accountants Australia and New Zealand
Institute of Certified Bookkeepers
Institute of Chartered Accountants in England and Wales (ICAEW)
National Tax Agents' Association Ltd (NTAA+)
~~The Institute of Chartered Accountants Australia (ICAA)~~
Chartered Accountants Australia & New Zealand (CA ANZ).
TAI Practitioners & Advisers Limited

(09/25)

CARRIED

3.6.2 **Recommendation 2 – Item 1.2: RNSWCC 2024/2025 Annual Report & Financial Statements**

MOVED A Moy

SECONDED K Hedberg BVSc

THAT Recommendation 2, which reads as follows, be **approved**:-

THAT the Board approves the RNSWCC 2024/2025 Annual Report and Financial Statements and authorises the President and Senior Vice President to sign the document where appropriate on behalf of the Board.

CARRIED

MOVED L Brown

SECONDED G Vernon

THAT the Company Secretary's Report be **received**.

CARRIED

3.7 **Aggressive Dogs Committee**

The Board noted that this Committee did not meet.

Director A McIlrath re-joined the meeting @ 3.23pm

MOVED G Vernon

SECONDED S Oliver

THAT the Office **writes to the Poodle Club of NSW Inc** and advise of the action being taken.

CARRIED

PURELY DOGS

Advancing responsible dog ownership and wellbeing, for families and the community.

We Value:

Advocacy, Education, Responsible Breeding, and Engagement.



4. **GENERAL BUSINESS**

4.3 **2025 Great Cattle Dog Muster – Waive Levies**

MOVED G Vernon

SECONDED K Charnock

THAT the **levy be included in the exemptions** of fees applicable to the Great Cattle Dog Muster including a \$2,500.00 donation towards the official dinner.

CARRIED

Director J Bryson congratulated Director G Vernon, as DOGS NSW Administrator of the 2025 Great Cattle Dog Muster on the events success and, further, thanked the DOGS NSW President for her attendance at this event.

4.4 **Update on Breed Standards**

MOVED K Hedberg BVSc

SECONDED G Spagnolo

THAT an **update be sought** from the Chair of the DOGS NSW Breed Standards Committee in respect of the update of Dogs Australia Breed Standards.

CARRIED

4.6 **Puppy & Show Training**

MOVED S McFadden

SECONDED G Spagnolo

THAT Recommendation 1 of the Grounds Development Committee Minutes of the meeting held on 9 September 2025, which reads as follows, be **approved**:-

THAT the Grounds Development Committee conduct the following training classes on a weekly basis at the cost of \$5 per trainee with bookings being made through an online provider (prior to or on the day) ensuring the classes are run in line with DOGS NSW insurance policy guidelines:-

Tuesday Obedience Training Class

Wednesday Puppy Socialisation and Show Training

Summer Evening class weekly (day tba) - Puppy Socialisation and Show Training

subject to the Obedience Training being conducted by the Obedience, Tracking & Performance Disciplines Committee.

CARRIED

MOVED L Brown

SECONDED C Rafton

THAT a **Special Notice** advising the above resolution in respect of Puppy & Show Training be published as soon as possible, after the Board Minutes have been approved, in the DOGS NSW Magazine to clarify to all members that DOGS NSW is not attempting to stop members from participating in the puppy and show training.

CARRIED

Meeting recessed @ 4.08pm

Meeting resumed @ 4.30pm

PURELY DOGS

Advancing responsible dog ownership and wellbeing, for families and the community.

We Value:

Advocacy, Education, Responsible Breeding, and Engagement.

4.7 **2025 Spring Fair - Congratulations**

Director S McFadden congratulated Director C Rafton and the Spring Fair Dog Show Committee for a successful and world class event.

4.8 **Bunnings BBQs**

Director J Bryson congratulated Director S McFadden on the success in conducting the Bunnings BBQs and thanked the DOGS NSW President for her attendance at the most recent BBQ and the Cattle Dog Muster on the same day.
Congrats to Sue for continued work

5 **BUSINESS ARISING FROM MINUTES**

6. **JUDICIAL MATTERS**

6.3 **DOGS NSW Whistleblower Policy**

MOVED C Rafton

SECONDED K Hedberg BVSc

THAT the Board **approve** the draft DOGS NSW Whistleblower Policy and that document be published on the DOGS NSW website with notification of its existence to the members via the Weekly Woof.

CARRIED

OPEN MEETING

7. **MOTIONS ON NOTICE** - NIL

8. **MONTHLY REPORTS**

****Monthly Reports received to date were distributed to Directors via the next Electronic Board Agenda with the following exceptions:-**

8.1 **Agility Committee – 18/8/2025**

8.1.1 **Note for Board – Approval of Trial Dates**

MOVED S McFadden

SECONDED S Oliver

THAT the Board **notes** the Committee's decisions in relation to Trial Dates.

CARRIED

PURELY DOGS

Advancing responsible dog ownership and wellbeing, for families and the community.

We Value:

Advocacy, Education, Responsible Breeding, and Engagement.

8.1.2 **Recommendation 1 – Item 8.9: Prizes – Agility Competitions**

MOVED S Oliver

SECONDED J Bryson

THAT Recommendation 1, which reads as follows, be **approved**:-

THAT DOGS NSW Regulations Part II-Show, Section 10.4(c) Prizes and Prize Money, be amended as follows:-

Currently reads:

10.4(c) (09/17) *At an Agility and/or Jumping Trial held under the Regulations the following shall apply:-*

- (i) *There shall be at least one sash and prize for 1st place and one sash for 2nd and 3rd place in each Class. (01/12) The awarding of sashes and/or prizes for non-qualifying places is optional (up to the Clubs' discretion) and must be stated on their schedule. (02/24)*

Any club requiring a signed receipt for cash reimbursement of services and/or trophies must include a notification on the Show Schedule which lists the specific details required, and that the form will be supplied by the Show Secretary. (02/24)

Be amended to read:-

10.4(c) (09/17) At an Agility and/or Jumping Trial held under the Regulations **there shall be a Sash for each 1st, 2nd and 3rd qualifying place in each Class.** The awarding of sashes **and/or prizes** for non-qualifying places is optional (up to the Clubs' discretion) and must be stated on their schedule. **(09/25)**

~~*Any club requiring a signed receipt for cash reimbursement of services and/or trophies must include a notification on the Show Schedule which lists the specific details required, and that the form will be supplied by the Show Secretary. (02/24)*~~

CARRIED

MOVED C Rafton

SECONDED S Oliver

THAT the Minutes of the Agility Committee meeting held on 18 August 2025 be **received**.

CARRIED

8.2 **Conformation Judges Examination Committee – 4/9/2025**

8.2.1 **Recommendation 1, 2 & 3 – Item 6.2: Terrier Single Breed Practical Examination**

MOVED S Oliver

SECONDED A McIlrath

THAT Recommendation 1, 2 & 3, which read as follows, be **approved**:-

PURELY DOGS

Advancing responsible dog ownership and wellbeing, for families and the community.

We Value:

Advocacy, Education, Responsible Breeding, and Engagement.

8.2.1.1 **Recommendation 1**

THAT the Board **approve** the Terrier Group Co Ordinator's request to conduct the Single Breed Bull Terrier Practical Examination during the lunch break at the British Terrier Show to be held at Hawkesbury Showground.

8.2.1.2 **Recommendation 2**

THAT the Board **grant dispensation** to DOGS NSW Regulations Part III- Conformation Judges Education Program, which reads as follows:-

7.2 *A Practical Examination for a Single Breed Licence shall consist of one (1) class of five (5) dogs over the age of six (6) months, and one (1) class of five (5) bitches over the age of six (6) months and the Trainee Judge will be required to place the classes and select a Best of Breed and a Runner Up to Best of Breed. The Trainee must not be examined on dogs they own or co-own. Single Breed Practical Examinations will be conducted using the three (3) same Assessors for both dogs and bitches, Best of Breed and Runner Up Best of Breed.*

AND approve that the Examination shall consist of:-

One (1) class of five (5) BULL TERRIER dogs and bitches over the age of six (6) months, and one (1) class of five (5) BULL TERRIER MINIATURE dogs and bitches over the age of six (6) months. The Trainee must not be examined on dogs they own or co-own. Single Breed Practical Examinations will be conducted using the three (3) same Assessors for both classes.

CARRIED

MOVED S Oliver

SECONDED J Bryson

THAT the Minutes of the Conformation Judges Training Committee meeting held on 4 September 2025 be **received**.

CARRIED

8.3 **Media & Government Legislation Committee – 2/9/2025**

MOVED J Bryson

SECONDED S McFadden

THAT the Minutes of the Media & Government Legislation Committee meeting held on 2 September 2025 be **received**.

CARRIED

PURELY DOGS

Advancing responsible dog ownership and wellbeing, for families and the community.

We Value:

Advocacy, Education, Responsible Breeding, and Engagement.



8.4 **Retrieving & Field Trials Committee – 28/8/2025**

8.4.1 **Note for Board – Approval of Trial Dates**

MOVED S Oliver

SECONDED A Moy

THAT the Board **notes** the Committee's decisions in relation to Trial Dates.

CARRIED

8.4.2 **Recommendation 1 – Item 8.4: RAFT Committee Members**

MOVED A Moy

SECONDED G Spagnolo

THAT Recommendation 1, which reads as follows, be **approved**:-

THAT the following members be appointed to the RAFT Committee:-

- Mrs D Dutta
- Mr R Ghosh
- Ms R Braid
- Mr G Cole

CARRIED

8.4.3 **Recommendation 2 – Item 8.5: National RAFT Committee – DOGS NSW Delegate**

MOVED S McFadden

SECONDED S Oliver

THAT Recommendation 2, which reads as follows, be **approved**:-

THAT Mr P Betteridge be appointed the NSW Delegate for the National RAFT Committee.

CARRIED

MOVED N Curwen

SECONDED S McFadden

THAT the Minutes of the Retrieving & Field Trials Committee meeting held on 28 August 2025 be **received**.

CARRIED

8.5 **Show Committee – 20/8/2025**

8.5.1 **Note for Board – Approval of Show Dates**

MOVED S McFadden

SECONDED G Spagnolo

THAT the Board **notes** the Committee's decisions in relation to Show Dates.

CARRIED

MOVED N Curwen

SECONDED G Vernon

THAT the Minutes of the Show Committee meeting held on 20 August 2025 be **received**.

CARRIED

S Oliver ABSTAINED

PURELY DOGS

Advancing responsible dog ownership and wellbeing, for families and the community.

We Value:

Advocacy, Education, Responsible Breeding, and Engagement.



8.6 **Sporting Committee – 19/8/2025**

8.6.1 **Note for Board – Approval of Trial Dates**

MOVED S McFadden

SECONDED G Spagnolo

THAT the Board **notes** the Committee's decisions in relation to Trial Dates.

CARRIED

8.6.2.3 **Recommendation 6**

Directors discussed the need for the Sporting disciplines to conduct more events to increase revenue noting that Orchard Hills was considered not big enough to conduct their events, eg, the Spring Dog area is too tight.

MOVED A McIlrath

SECONDED K Hedberg BVSc

THAT the Office **write to the Lure Coursing Working Party** seeking its advice as to what they do and do not need to conduct events at Orchard Hills.

AMENDMENT

MOVED L Brown

SECONDED A McIlrath

THAT "ALL SPORTING DISCIPLINES" be requested to advise what they do and do not need to conduct events at Orchard Hills.

CARRIED

MOVED L Brown

SECONDED K Hedberg BVSc

THAT a notation be placed on the Agenda for all Sporting Working Parties advising they need to consider running more events on behalf of DOGS NSW at Orchard Hills or at whatever venue suits their needs including the setting of a budget and if not meeting budget they do not run Trials.

CARRIED

MOVED S Oliver

SECONDED J Bryson

THAT the Minutes of the Sporting Committee meeting held on 19 August 2025 be **received**.

CARRIED

8.7 **Constitution & Regulations Review Working Party**

8.7.1 **Resignation of Convenor**

MOVED C Rafton

SECONDED K Hedberg BVSc

THAT the resignation of the Convenor (Ms Carrie Paine) of the Constitution & Regulations Review Working Party **be received with sincere regret** and she be thanked for her assistance in this role. The new appointment to be considered at the November 2025 meeting.

CARRIED

PURELY DOGS

Advancing responsible dog ownership and wellbeing, for families and the community.

We Value:

Advocacy, Education, Responsible Breeding, and Engagement.



9. DOGS AUSTRALIA MATTERS

9.1 Electronic Motion #215 – ANKC Ltd Audited Accounts

MOVED C Rafton

SECONDED S McFadden

THAT DOGS NSW **supports** the approval of the ANKC Ltd Audited Accounts.

CARRIED

10. CORRESPONDENCE

10.1 Smooth Fox Terrier Association of NSW – Reinstatement as Affiliate

MOVED C Rafton

SECONDED A McIlrath

THAT the Board **approves** the reinstatement of the Smooth Fox Terrier Association of NSW and Constitution.

CARRIED

MEETING CLOSED: 5.17pm

**NEXT MEETING: Electronic Meeting – Friday 26 September 2025
Face to Face Meeting – Wednesday 8 October 2025 commencing @ 2.00pm**

PURELY DOGS

Advancing responsible dog ownership and wellbeing, for families and the community.

We Value:

Advocacy, Education, Responsible Breeding, and Engagement.